

JULY 12, 2021

Board of Education

Agenda for JULY 12, 2021

HELLGATE ELEMENTARY PUBLIC SCHOOLS
HELLGATE ELEMENTARY BOARD OF TRUSTEES

BOARD MEETING
PUBLIC MEETING AGENDA

DATE: JULY 12, 2021

BOARD MEETING: 7:00 p.m.



*****THIS MEETING WILL BE BROADCAST THROUGH A ZOOM VIDEO-
CONFERENCING DUE TO THE CORONAVIRUS EVENT*****

****Welcome****

Welcome to this public meeting of the Hellgate Elementary School District Board of Trustees. The Board is an elected, unpaid group of seven citizens who set policy and make decisions on educational, financial, and personnel matters for the Hellgate Elementary Public Schools on behalf of all residents. We are always pleased when members of the community attend our meetings.

The Board and the school district operate under applicable Montana laws and under regulations of the Montana State Board of Education. Each meeting includes opportunities for those attending to comment on matters of interest to them, including matters on the published agenda. Members of the public will have an opportunity to comment on issues at the beginning and end of the meeting. The Board reserves the right to limit the time allotted to public participation and the procedures to be utilized during the public participation phase of the board meeting. Discussion of individual personnel is limited by law.

We desire sincerely that our meetings will provide useful opportunities for communication between the Board and the community. Thank you for attending.

JULY 12, 2021
Monday, 7:00 p.m.
School Board Meeting Agenda

- I. Call to Order/Pledge of Allegiance
- II. Introduction/Comments of Guests on Items not on the Agenda
 - a. Hellgate Elementary Education Association (HEEA) Discussion Opportunity
- III. Recognition of Students and Staff
- IV. Board Correspondence
- V. Review of the Minutes
- VI. Review of the Warrants
- VII. Review of Budget Reports/Revenues
- VIII. Review of Student Activity Account
- IX. Superintendent's Report (public comment allowed before and after Board action)
 - A. Compensated Absence Fund Consideration
 - B. Certified and Classified Staff Employment Consideration(s)
 - C. Certified Staff Consideration(s) for Employment
 - D. Accept Classified Staff Resignation
 - E. Consider Collective Bargaining Agreement with the Hellgate Elementary Education Association
 - F. Consideration of Classified Staff Contract
 - G. Consideration of Administrative Contracts
 - H. Approve Extra-Curricular Stipend Categories
 - I. Approve Fall Sports' Program Coaches for the 2021/2022 School Year
 - J. Consider School Re-Opening Plan

Discussion Items:

 - a. School Musical Equipment Rental Procedure
- X. Committee Updates
- XI. Principal Reports
- XII. Upcoming Meetings
- XIII. Comments of Guests and School Board Members on Items Not on the Agenda
- XIV. Adjourn

JULY 12, 2021

CORRESPONDENCE

MONTANA OFFICE OF PUBLIC INSTRUCTION SUMMARY OF ACTIVITIES:

Enclosed, please find a copy of the correspondence the district received from the Montana Office of Public Instruction detailing its Summary of Activities for the month of June, 2021. This information is offered for informational purposes.

MONTANA SCHOOLS PROPERTY AND LIABILITY INSURANCE PLAN:

Enclosed, please find a copy of the correspondence the district received from the Montana Schools Property and Liability Insurance Program addressing issues surrounding (1) discussions on differences; (2) ordinary miracles: how America's schools can save our nation; and, (3) camp volunteers and screening processes. This information is offered for informational purposes.

MISSOULA CITY/COUNTY HEALTH DEPARTMENT:

Enclosed please find a copy of a letter the school district received from the Missoula City/County Health Department with updated information on Covid-19. This information is offered for informational purposes.

MONTANA SCHOOL BOARD ASSOCIATION (MTSBA):

Enclosed please find a copy of a letter the school district received from the Montana School Boards Association on electronic voting on MTSBA business. This information is offered for informational purposes.

KALEVA LAW OFFICE:

Enclosed please find a copy of a letter the school district received from the Kaleva Law Office addressing new information from the United States Department of Education with respect to Title IX and transgender students. This information is offered for informational purposes.

The OPI Monthly Summary

June 2021



The OPI Monthly Summary

HOPE..... 3

- ◇ While Buildings Are Empty, Get Ready For Students To Return
- ◇ Rise Youth Leadership

TEACH..... 4

- ◇ Comprehensive And Targeted Support And Improvement
- ◇ View Webinar Recordings For Renewal Units

LEARN5-6

- ◇ AIM End Of Year Attendance Totals With Program Participation
- ◇ AIM End Of Year Cte Collection
- ◇ AIM Behavior Validation And Certification
- ◇ Indian Education For All
- ◇ Available Pir Opportunities
- ◇ New Standards Interactive Integration Activities And Resources

READY.....7-9

- ◇ AIM End Of Year Enrollment Process
- ◇ Federal Programs
- ◇ 2020-2021 Private School Participation Title I Program Report
- ◇ 2020-2021 Preliminary Title Allocations
- ◇ Enrichment Planning Sessions Webinar
- ◇ Meaningful Consultation
- ◇ Online Tribal Resource Guide
- ◇ Transformational Learning And Montana Advanced Opportunities

ANNOUNCEMENTS..... 10-11

- ◇ TEo6 Year-End Reports Are Due Before July 10, 2021
- ◇ OPI Now Has Both Program Managers Working Full Time
- ◇ K-12 Data Task Force Membership
- ◇ Montana Drive Workshops Are Still Available! Register Today!
- ◇ American Resuce Plan-Elementary And Secondary School Emergency Relief Fund (ARP ESSER)





While Buildings Are Empty, Get Ready for Students to Return

Effective school maintenance protects capital investment, ensures the health and safety of our children, and supports educational performance. Schools can use this summer break as an opportunity to assess their building's environment and make improvements to help reduce COVID-19 transmission while also meeting the requirements in the [DPHHS administrative rules](#) regarding matters of public health in Montana schools. The [CDC and the EPA have resources](#) to help schools create and maintain healthy indoor environments during the COVID-19 pandemic and beyond.

RISE Youth Leadership

The RISE (Resiliency in Something Else) team has requested to maintain their meetings with our team and Youth Leadership Facilitator, Sage Golisano. To witness the relationships these youth have developed after 30 to 40 zoom meetings over the past year is exciting. With or without our team, these students from across the state will remain connected long into the future as they shared, confronted and fought through this pandemic year together. We will be recruiting many of these students as well as others to participate in the youth panel at the upcoming MTEdx-21 Conference.

For more information, contact Donnie Wetzel, at dwetzel2@mt.gov, or 406-444-4527





Comprehensive and Targeted Support and Improvement

The Regional Summit for all schools and districts in Comprehensive Status will take place on August 3-5 in Billings, MT!

The summit is an opportunity for schools and districts identified in Comprehensive Support and Improvement; attendance is highly recommended but not required. Each day there will be designated time for you and your leadership team to meet, plan, and coordinate efforts before the school year begins. The travel cost including hotel, breakfast, lunch will be paid by OPI and an additional mini-grant funding will be awarded to districts participating to cover stipends, mileage, and evening meals. We need to limit your teams to 6 people so all schools in comprehensive can participate. However, if space becomes available, we will send out an email stating how many spots we have open and more team members can sign up. We also highly recommend you include your business clerk to attend with your leadership team. It will be an opportunity for him/her to hear the overall plans of your district. Each person from your leadership team needs to fill out the registration form by June 25th to ensure a hotel room can be reserved for you.

Register [HERE](#)

For more information, contact Carrie.Kouba@mt.gov, 406-444-0864

View Webinar Recordings for Renewal Units

The MT OPI IEFA Unit has some great options for earning renewal units virtually. Teachers looking for remote PD options over the summer can watch recordings from our Series 2 Unpacking the Essential Understandings webinar, the Essential Understandings Deeper Dive workshops, or our 2021 IEFA Best Practices Conference at their own pace. These offerings will help them learn more about the Essential Understandings Regarding Montana Indians and other elements of IEFA to improve implementation across content areas and grade levels. A short survey must be completed at the conclusion of each recorded webinar to receive renewal units.

For more information, please visit the [OPI IEFA website](#) or contact Joan Franke @ 444-3694 or jfranke@mt.gov



AIM End of Year Attendance Totals with Program Participation: 5/3/2021-6/18/2021

The End of Year Attendance Totals collection should be done AFTER the 2020-21 enrollments have ended during the End of Year Enrollment Process listed above. This includes entering or calculating the ADA # Days present, ADA # Days enrolled and ESSA # Days Absent for each enrollment in the 2020-21 school year.

The Program Participation collection can be done at any time before the 6/18/21 deadline. This collection identifies the programs the students participated in and generates funding from those programs. Please see our AIM End of Year Attendance Totals User Guide and our AIM Program Participation User Guide on this collection. We also have our recorded webinar on this collection.

AIM End of Year CTE Collection: 5/10/2021-6/30/2021

The End of Year Career and Technical Education (CTE) Collection identifies all grades 9-12 high school students who have completed (or will complete) at least 2 credits, 4 semesters, or more of CTE coursework in an approved Montana Pathway. It also identifies those students who have earned less than 2 credits in a Pathway, qualifying them as a Participant, rather than a Concentrator. Please see our new AIM End of Year CTE Collection User Guide.

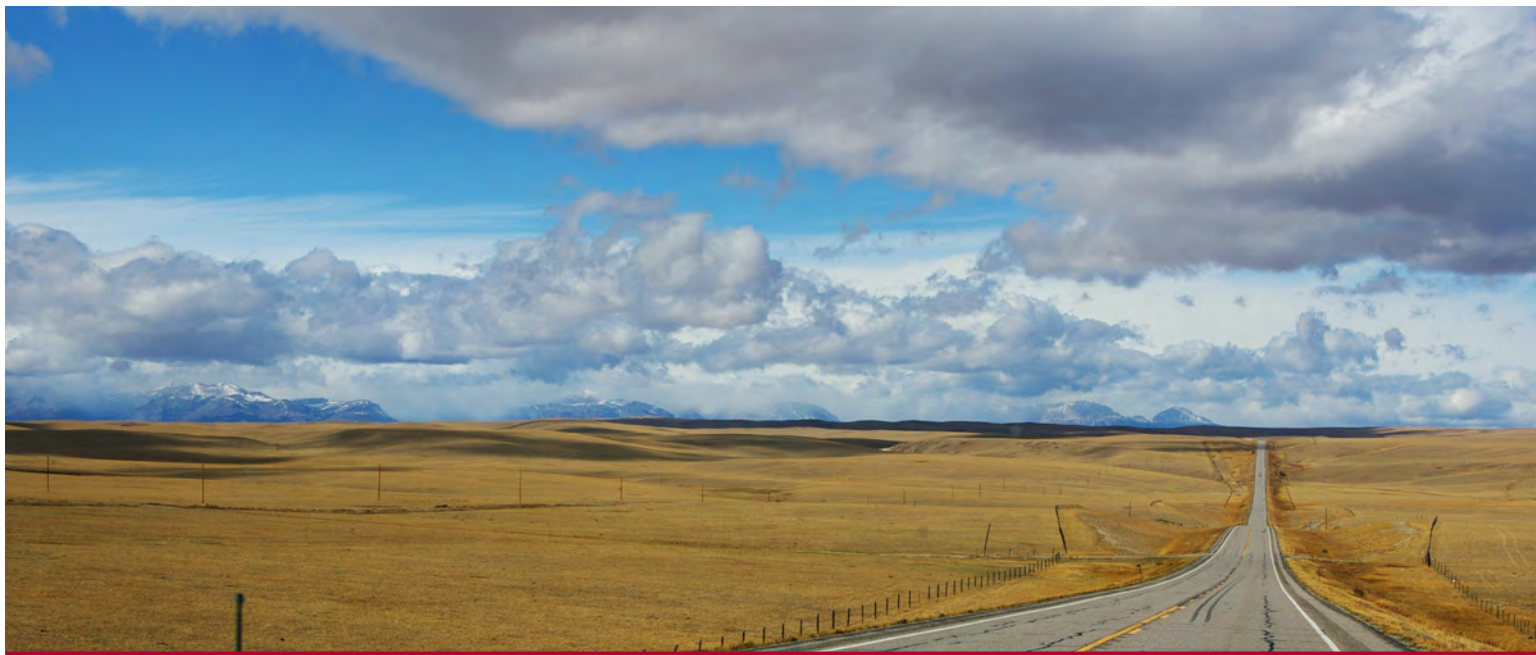
AIM Behavior Validation and Certification: 5/12/2021-6/30/2021

This process involves setting up user access including secondary users for validating the behavior data and primary users for certifying the behavior data. It also involves completing the validation and certification processes. Please see our AIM Behavior Setting Up User Access for Validating and Certifying User Guide, our AIM Behavior Secondary Users User Guide, and our AIM Behavior Primary Users User Guide. We also have our recorded webinar on this collection.

Indian Education for All

IEFA Grant Opportunities for 2021-22 School Year
The OPI Indian Education For All (IEFA) Unit has opened the RFP portal for 2021-22 IEFA grant proposals in the e-grants system. Districts can apply for funding up to \$12,000 to develop and support activities that strengthen and enhance their IEFA implementation efforts. Proposals must be submitted in the e-grants system by July 31st, 2021. However, districts interested in submitting a proposal must contact Zach Hawkins, OPI IEFA Director, to talk through their ideas prior to submitting a proposal. The deadline to contact him and discuss your proposal ideas is June 30th, 2021.

For more information, please contact Zach Hawkins @ 444-0708 or zachariah.hawkins@mt.gov



Available PIR Opportunities

We know that school leadership is planning for PIR for the upcoming school year, and we want to be sure you are aware of the many already scheduled opportunities available to your staff. The [OPI Professional Learning Opportunities Portal](#) is updated daily with the various open-access professional learning opportunities that are happening across the state. In addition, you may find the Teacher Learning Hub's 2021-2022 [Facilitated Calendar](#) and [entire course catalog](#) helpful as you plan for the upcoming school year. If you are interested in utilizing the Teacher Learning Hub as a part of your PIR plans, the [Information for School Administrators website](#) is full of helpful tips!

Our new [Evidence-Based Practices self-paced course on the Teacher Learning Hub](#) is also available to help you learn more about the ESSA Tiers of Evidence. This course provides school staff with a foundation for understanding the difference between research-based and evidence-based and how to select evidence-based practices that align with your school's comprehensive needs assessment and gap analysis.

New Standards Interactive Integration Activities and Resources

On July 1, 2021, the Montana Administrative Rule will include five new or revised content area standards: [Social Studies](#), [Library Media](#), [Tech Integration](#), [Computer Science](#), and [Career and Technical Education \(CTE\)](#).

As districts begin to plan professional learning opportunities for the five new/revised sets of standards the Office of Public Instruction is here to support! We encourage you to check out the [Professional Learning for New Standards website](#) for Professional Learning resources, presentations, and activities that can be used in your own professional development and/or school/district wide planning for implementation of the new/revised standards.





AIM End of Year Enrollment Process: 5/3/2021-6/18/2021

The End of Year Enrollment Process is the process of creating 2021-22 calendars and rolling students forward into the next calendar year. It also entails ending all 2020-21 enrollments, including MT Youth Challenge, Job Corps and MTDA students. Please see our [AIM End of Year Enrollment Process User Guide](#) and our [recorded webinar](#).

Federal Programs

The Federal Communications Commission recently announced that schools and libraries can begin to file applications on June 29 for the newly established \$7.17 billion Emergency Connectivity Fund. Schools and libraries can apply for financial support to purchase laptops and tablets, Wi-Fi hotspots, modems, routers, and broadband connections for off-campus use by students, school staff, and library patrons. During this 45-day application filing window, which will run from June 29 to August 13, eligible schools and libraries can submit requests for funding to purchase eligible equipment and services for the 2021-22 school year. Learn more about the program at <https://www.emergencyconnectivityfund.org/>.

2020-2021 Private School Participation in Title I Program Report

The final program report for districts that had private/non-public students who participated in Title I, Part A is due to the OPI no later than June 28, 2021. Use the following link to get to the OPI private school web app: <https://apps.opi.mt.gov/nonpublicschool/frmLogin.aspx>. After logging in, hover over Data Entry, and go down to Spring Title I Participation Counts (District). Enter the number of students by grade who received Title I services for SY20-21. Only submit one report per school system.

For more information, contact Sheri Harlow at sharlow@mt.gov, or 406-444-5660.

2021-2022 Preliminary Title Allocations

Preliminary allocations for Titles I, II, III, and IV have been posted to the OPI website at: <http://opi.mt.gov/Leadership/Academic-Success/Title-Other-Federal-Programs/Federal-Allocation-Bulletin>. Final allocations may be different from preliminary so please use the amounts for planning purposes only.

For more information, contact Sheri Harlow, at sharlow@mt.gov, or 406-444-5660

Enrichment Planning Sessions and Webinar

The OPI has been discussing enrichment activities with School Districts and Tribal Leaders during the Tribal Relations ARP-ESSER Enrichment Planning sessions this month. Through these listening sessions, social emotional learning and wellness support has been brought to the forefront. As a result, we are developing guidelines for Enrichment that may be used to provide youth, family and community members with inclusive cultural teachings and community knowledge and resources. It has been refreshing to connect with our stakeholders, share ideas, support each other and laugh together as we design a template of enrichment support. This will lead to a Tribal Relations webinar series targeted for the end of June or early July.

Meaningful Consultation

Throughout the past month, the OPI has maintained meaningful consultation with our Sovereign Tribal Nations as required under ESSA. Recent consultations have centered around the American Rescue Plan funding and how we can work together for the benefit of our youth and children. Each Nation is unique in their efforts and needs, but the emphasis on youth support has been consistent. Turning a difficult year into positive projects and support for each other is the true definition of resiliency.

Online Tribal Resource Guide

Stephanie Iron Shooter, OPI's American Indian School Wellness Coordinator, and her Systems of Care team have worked in our Tribal Communities for almost a decade. They provide tiered support for youth, help organize collaborative relationships with the communities and build local capacity through training and mentorship efforts. Throughout the years, resources have been gathered. Over the last six months, we worked with Carmen Pennington and her staff at OPI to create a searchable online resource guide that is now live on our [TRR website](#). Tazha Grantham spearheaded this effort and we would like to recognize all of her hard work. The resource guide is a critical piece in collaboration efforts with our school districts and Tribes. We envision districts using the resource guide to identify and build relationships in wellness and cultural support as they collaborate in positive youth initiatives.

For more information, contact Donnie Wetzel, at dwetzel2@mt.gov, or 406-444-4527



Transformational Learning and Montana Advanced Opportunities Grants

TRANSFORMATIONAL LEARNING GRANT

Intended to provide financial incentive for school districts to implement transformational learning. House Bill 89 replaced HB 351, where a lottery system will determine the order of funding for newly applying districts. Transformational Learning is defined as a flexible system of pupil-centered learning that is designed to meet the Montana Constitutional mandate of "fully develop[ing] the educational potential of each person."

MONTANA ADVANCED OPPORTUNITIES GRANT

Advanced Opportunity means any course, exam, experiential, on-line, or other learning opportunity that is incorporated in a district's advanced opportunity plan and is designed to advance each qualifying pupil's opportunity for post-secondary career and educational success. Permanent funding is directed towards supporting college and career readiness through supplementing parent out-of-pocket expenses and personalization of CTE courses. Allocated funds are first-come, first-served.

Application Process

- Complete application found on [OPI website](#)
- Obtain school board chair person's signature
- Include district's strategic plan as it refers to Transformational Learning and/or MT Advanced Opportunities
- For Transformational Learning, include district's definition of proficiency, without requiring seat time as a measure of proficiency



What's Next?

After applications are submitted, the Board of Public Education qualifies districts. There is currently a wait list for Transformational Learning funding, with a projected funding date of FY23; however, MT Advanced Opportunity allocations have unclaimed funds, thus, no current wait list. Upon receiving funding, districts are required to submit an annual report for requalification.

Application Window Opens 1st Week in December

Informational Webinars Throughout the Summer and Fall

Addresses Students' Strengths, Interests, and Needs

Application Window Closes 2nd Week in January

Additional Information Found on OPI Website

Focus on Proficiency over Content

For More Information:

Krystal Smith
Krystal.smith@mt.gov
 (406)249-8758

Transformational Learning Ideas:

- digital curriculum
- personalized pacing
- 1-to-1 professional development coaching
- project-based learning
- performance-based assessment

MT Advanced Opportunity Ideas:

- dual enrollment
- work-based opportunities
- certifications and credentialing
- personalization of CTE programs
- graduation and career track pathways



Announcements

TE06 Year-End Reports Are Due Before July 10, 2021

TE06 Year-End Reports are due before July 10 for traffic education courses that ended between July 1, 2020 and June 30, 2021 (with some exceptions for programs still catching up due to the COVID-19 pandemic and are completing their courses in early July).

Please use the Traffic Education Data & Reporting System (TEDRS) to enter and submit your TE06 Year-End Report. The login link for TEDRS can be found at <http://opi.mt.gov/DriverEd>. Make sure all student lists for the year are completed and submitted as well and the Reimbursement Request is confirmed when the student list is completed.

Reimbursements for eligible students will be paid in August. The estimated payment is \$100 per student, but this number is dependent on the total number of students being reimbursed statewide and the percentage of driver license fees received by the OPI for disbursement to school districts. We won't know the exact amount until late July and will send out an email to school district staff with the final payment information when the reimbursements have been processed. To download reports on the past two years of reimbursements to school districts and other relevant traffic education data, visit <http://opi.mt.gov/Forms-Reports>.

For assistance, contact the Traffic Education Office at (406) 444-4432 or email pborneman@mt.gov.

OPI Now Has Both Program Managers Working Full Time At OPI

The ESSER Program Manager is Jeff Kirksey and the EANS Program Manger is Janey Salomon!

The OPI will host weekly Q & A Sessions during the month of June to address questions related to ARP ESSER district plans and budgets. The session days will be June 8 th, 15th, 22nd, and 29th from 9:30-10:30am. To the extent possible, please submit questions to jeffrey.kirksey@mt.gov by the close of business each Friday. Submitted questions will be addressed during the session each Tuesday 9:30am. The weekly Q&A sessions will be held through Zoom; the link and dial-in number will be the same every week.

ARP Q &A Session Link: <https://mt-gov.zoom.us/j/85097037609?pwd=bjM5MjNESSs3WG9OK3dIUUhYRjNXdz09>

Meeting ID: 850 9703 7609

Password: 027973

Dial by Telephone +1 646 558 8656 or +1 406 444 9999

Meeting ID: 850 9703 7609

Password: 027973

Find your local number: <https://mt-gov.zoom.us/j/85097037609>

K-12 Data Task Force Membership

As mentioned in last month's summary, the OPI is seeking your help in finding people interested in serving on the [K-12 Data Task Force](#) to help guide and advise the OPI's [data systems modernization project](#). **The deadline to apply is now July 11th.**

[Click here to apply to become a member of the task force](#)

Members will be appointed by legislative leadership of the task force, currently:

[Representative David Bedey](#)

[Senator Daniel Salomon](#)

[Senator Russ Tempel](#)

[Senator Edie McClafferty](#)

[Representative Seth Berglee](#)

[Representative Fred Anderson](#)

[Representative Moffie Funk](#)

Questions or need more information? Contact Michael Sweeney, Chief Data Officer via msweeney@mt.gov or 444-4411

Montana DRIVE Workshops are still available! Register today!

The advanced driving workshops operated by the Office of Public Instruction at our facility in Lewistown got underway on June 7, but we still have a few openings. This one-day workshop, offered only in the summer, gives adult and teen drivers the opportunity to practice risky driving maneuvers on a closed track with professional driving instructors. The workshops run from June 7 to August 12 and are limited to 12 drivers per day. Pre-registration is required.

One week in July is set aside for teen drivers only and there are currently six openings on Thursday, July 22. Teens should have at least 9-12 months of driving experience and have a driver license.

Visit <http://montanadrive.mt.gov> to view the workshop calendar and register online. For more information, call (406) 444-4432 or email montanadrive@mt.gov.

American Rescue Plan-Elementary and Secondary School Emergency Relief Fund (ARP ESSER)

On June 7, 2021, the Montana OPI submitted to the U.S. Department of Education (USED) its State Plan for the ARP ESSER Fund. This plan recognizes local control, removes obstacles and barriers for schools, and enhances accountability without being overly burdensome. Click [HERE](#) to see the *Montana OPI ARP-ESSER State Plan*.

The ARP Act represents the third round of funding to come through the ESSER fund, and Montana's allocation totals more than \$382,000,000. In previous rounds, Montana received more than \$41,000,000 (ESSER I) and \$170,000,000 (ESSER II). Through the Emergency Assistance to Non-Public Schools (EANS), the state also received nearly \$20 million for home and private schools. Two-thirds of the ESSER III funding has already been released to schools; once USED approves the State Plan, the OPI will be able to release the remaining one-third, or roughly \$126 million.

Please check the "[Find ESSER Information](#)" tab on the OPI website for regularly updated information including:

- Guidance
- FAQs
- Allocations
- Recorded Q & A Sessions and Presentation Slides
- **Coming Soon:** The OPI will be releasing information about the uniform template for the LEA ARP ESSER Plan. The template will open on July 1, 2021 in TEAMS.

ARP-ESSER Key Dates and OPI Technical Assistance Timeline

(click [HERE](#) to view full timeline with additional details)

May 24, 2021. MT OPI allocated the school district share of the ARP ESSER funds received on March 24, 2021 through the e-grants system

- **June 21, 2021.** OPI deadline to make school data information available on its website
- **June 24, 2021.** Districts must make publicly available **Safe Return to In-Person Instruction and Continuity of Services Plans**
- **June 24-25, 2021.** Virtual **Montana Education Summit (MTEdx-21)**. Registration is required and open at this link: <https://hopin.com/events/mtedx-21>
- **July 1, 2021.** The **District ARP ESSER Plan** template will open through the TEAMS (due by August 24th)
- **July 2021.** The OPI will host three **ARP ESSER Webinars** on District ARP ESSER Plans (see [Timeline](#) for details)
- **August 24, 2021.** Districts must **submit an ARP ESSER Plan** to the OPI through TEAMS
- **September 1, 2021.** Due date to complete and **submit ESSER II and ESSER III applications** in the E-grants system

For more information, contact Jeff Kirksey, the ESSER Program Manager, at jeffrey.kirksey@mt.gov



June

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5
6	7 Montana DRIVE Workshops Begin	8	9	10	11	12
13	14	15	16	17	18	19
20	21 ARP ESSER Data available on OPI Website	22 ARP ESSER Q&A Session	23	24 Return to in Person Instruction and Continuity of Services Plan Public MTEdx-21 & Job Fair DAY 1	25 Registration for Regional Summit Due MTEdx-21 & Job Fair DAY 2	26
27	28 Novice Special Education Training Class 1 Begins Spring Title I Participation PtA Due	29 ARP ESSER Q&A Session Emergency Connectivity Fund Application Opens	30 Proposals for IEFA Grant Due to Zach			

July

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1 New MT Administrative Rule Uniform Template for LEA ARP ESSER Opens	2	3
4	5	6	7	8	9	10
11	12	13 ARP ESSER Webinar	14	15 EANS Application Extension	16	17
18	19	20 ARP ESSER Webinar	21	22 MT DRIVE Teen Workshop Openings	23	24
25	26	27 ARP ESSER Webinar	28	29	30	31 IEFA Grant Application Due

August

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3 Regional Summit Day 1	4 Regional Summit Day 2	5 Regional Summit Day 3	6	7
8	9	10	11	12 Montana DRIVE Workshops End	13 Emergency Connectivity Fund Application Closes	14
15	16	17	18	19	20	21
22 Novice Special Education Training Ends	23	24 Districts Submit ARP ESSER Plan to OPI	25	26	27	28
29	30	31				

September

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 ESSER II and ESSER III Applications Due	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Montana Schools Property and Liability Insurance Plan

HOT TOPIC OF THE WEEK

Discussions of Difference

By Dawn Nygren

After the 4th of July holiday, the reappearance of school supplies neatly lining the shelves of retail stores inevitably signals a period of reflection for me. There's just something about the colorful rows of Crayola, the smell of pink erasers and #2 pencils, and the return of backpacks and lunchboxes. This year, recalling stories of contentious social media posts sparking hostility, divisiveness, disinherited family members, snubbed neighbors, and the dissolution of decades-long friendships, I realized that our job as educators is more complex than ever before. I wondered: if the "grown-ups" don't know how to cope with the feelings of fear, helplessness, and alienation which pervade our local and global communities, how can we expect young people to muddle their way through this mess?

In this article, I share the basics of my approach to difference education, developed over the course of my career as a diversity consultant and educator, and a collection of effective tools I've adopted along the way.

Build Empathy

Initially, diversity education focused solely on increasing understanding and appreciation of different cultures. In February, you were given a handout explaining "Chinese New Year," served Sweet and Sour Pork in the cafeteria, and treated to Chinese opera music playing in the background while you dined. Over time, it was clear that increased exposure to and appreciation of different cultures didn't equate to less discriminatory behaviors, which is how the Social Justice approach was born. To address discriminatory behavior, diversity professionals shifted focus to a Social Justice framework—education which is meant to increase awareness about institutionalized social inequality, bias, stereotyping, and privilege. This education is core to building inclusive practices. You can't change without awareness, but justice education alone often ignites more conflicts, less willingness to learn, and decreased inclusivity.

What these approaches lack is an intermediate step—empathy. After learning to appreciate their commonalities with "others" through our shared human experience *and* to embrace the beauty and necessity of difference; students need opportunities to build empathy. Empathy creates an open and caring emotional state, so students can really hear, understand, and cope with the implications of social inequality, and their own contribution (conscious or not) to the problem.

Be Gentle

Truly inclusive people are not perfect! None of us can ever claim to be completely free of bias and stereotyping, because these processes are integral to the way our brain works. For example, if our brain did not quickly sort "like" into categories like "tree" and "bush," we would spend much of our day simply processing the world around us. Inclusiveness is characterized by a willingness to look for and be honest about your own biases and challenge assumptions you make coupled with an abiding desire for equality rooted in empathy and understanding.

Speak to the Heart

A good friend of mine likes to say, "You can't hate anybody after hearing their story." When we learn about a person—their experiences of joy, love, hardship, and sorrow—we find pieces of ourselves in them. We connect with empathy, compassion, and understanding. In a learning context, we reach the heart through the visual and

performing arts. Narrative storytelling, dramatic performance, visual art, and music all tap into the parts of us that “understand” at an emotional and spiritual level, bypassing the cognitive processes that create discord and conflict.

Empower

For most students, it's painful to build empathy and then learn about oppression and discrimination. If education ends there, without providing tools for positive change, students feel helpless. Because our brain craves homeostasis, feeling helpless frequently results in a reversal in thoughts and attitudes about inclusion over time. We also miss the point of difference education without empowerment—we need allies who create change!

Safety First

I can't stress how important it is to approach inclusion in a place of absolute psychological and emotional safety. Minority students are expected to share wounds that are generations deep, and majority students are expected to feel culpable for horrific acts they neither participated in or endorsed. Be strict about how, when, and where students engage in these conversations, and if conflict arises, ensure you address it immediately. If you are unable to resolve any conflicts that surface, seek the help of a diversity or conflict resolution expert.

Tools

Books

“Far from the Tree,” by Andrew Solomon

Solomon's detailed narratives give voice to the multiple ways in which a person experiences difference individually and collectively, and thoughtfully explores issues around identity and equality.

“I Am Malala: The Girl Who Stood Up for Education and was Shot by the Taliban,” by Malala Yousafzai

Not only is Ms. Yousafzai's account of her activism, and retaliation by the Taliban inspiring, it gives a window into the impacts of conflict in the Middle East.

“Stellaluna,” by Janelle Cannon

Cannon's story about a Megabat displaced from her family and raised with birds is a way to help young students explore how difference feels and why being different is OK.

Video

TED Talks offer powerful video of narratives.

One of my favorites is Keith Nolan's talk “Deaf in the Military.” Nolan's passion, tenacity, and optimism shine while he explains why people with disabilities are barred from military service, and how he's working for change. https://www.ted.com/speakers/keith_nolan

Frontline's “A Class Divided”

Documenting the impact Jane Elliott, a teacher in Iowa, had on students when she created an exercise about privilege the day after Dr. King was assassinated. Elliott shares the exercise, and her students share how the “Blue Eyes, Brown Eyes” exercise impacted them as children, and continues to shape them now. <http://www.pbs.org/wgbh/frontline/film/class-divided/>

You can also find Elliott's exercise, along with other resources on Elliot's website <http://www.janeelliott.com/>.

Bell Hooks: Cultural Criticism and Transformation.

Hooks explains how she learned to reach students through critiquing popular culture https://www.youtube.com/watch?v=KLMVqnyTo_0

Hooks offers several other resources on her website <http://www.bellhooksinstitute.com/blog/2016/5/9/moving-beyond-pain>, via YouTube video <https://www.youtube.com/watch?v=VEOh-Zpb4XU>, and books like “Real to Reel: Race, Sex and class at the Movies.”

Music

Lemonade:

Beyoncé’s album *Lemonade* was released with an hour-long film by the same name. Each song is preceded by stunning visuals set to poetic monologues. *Lemonade* was lauded by critics, and nominated for several Grammys. Most students will be familiar with *Lemonade* as it was in the top three bestselling albums in 2016. Caution: This album is explicit and has adult content.

Freedom Highway:

Rhiannon Giddens’ new solo album is an album many of your students may not have heard, but will relate to, while really confronting issues of race in a fresh way.

“Wrap My Hijab”:

Mona Haydar, a rap artist and feminist activist, is a Syrian Immigrant to the U.S. Her song, “Wrap My Hijab,” took the world by storm with video featuring Haydar eight months pregnant.

Information provided by BRIT



Montana Schools Property and Liability Insurance Plan

HOT TOPIC OF THE WEEK

Ordinary Miracles: How America's Schools Can Save Our Nation

By Dawn F. Nguyen

In the next few months, we will address some of the most pressing issues of our time: escalating violence, endemic substance abuse, and epidemic mental illness. Schools are uniquely positioned to act as powerful change agents, simply by the magic of what they do best everyday—creating **communities dedicated to improving children's lives through knowledge, nurturance, and participation**. In this article, we take a Resiliency approach to substance abuse prevention, giving you a crash course on Resiliency research and offering ideas to bolster resiliency in your student body.

There's a reason films like "Dead Poet's Society," "Freedom Writers," "Goodwill Hunting," "To Sir, With Love," and "Lean on Me" are so memorable—they each illuminate the power a teacher has to **change the course of a student's life**. These narratives remind us that what kids need most to flourish are caring adults. Research findings support this notion. When a child has caring adults in his or her life—adults whose interactions offer feelings of belonging and support, who instill a sense of efficacy and esteem, and who encourage participation and competence—children are better equipped to handle adversity, achieve academic success, and ultimately find success as an adult.

Caring adults generate feelings of belonging while providing emotional support and modeling positive coping strategies. This combination of belonging and support gives children a safe and informative space to learn emotional, relational, and coping skills which build feelings of self-efficacy, self-esteem, and competence. Each of these social-emotional skills and the resulting feelings of mastery acts as a resiliency factor, producing a cascade of positive benefits.

So how can schools foster positive relationships with students? By expanding their networks of support, being present, cultivating student strengths, engaging the whole family, and creating a safe space.

Expand Support Networks

Positive relationships don't have to be confined to the classroom. All school staff can offer students a caring relationship. Authentic relationships evolve from our connections to others—the school librarian, crossing guard, or administrative assistant may better connect with a child than their classroom teacher. Include everyone in the effort by holding all-staff meetings, offering support staff opportunities to engage and interact with students in meaningful ways through extra-curricular and afterhours events, and by providing all-staff professional development activities focused on developing mentoring skills.

Cultivate Student Strengths

Try moving from a deficit model to a strengths model in your interactions with students. Deficit models focus on "What's wrong,"

“What’s missing,” and “What can be improved upon?” While these questions are important in the school setting, they often overshadow our ability to see what’s positive—“What’s working well,” “What are you good at,” and “What are your gifts?” When we can identify and cultivate student strengths, students experience another cascade of positive benefits. When students discover what they do well and participate in structured extra-curricular activities, they feel more efficacious and have higher levels of self-esteem. Participation in structured activities gets students more engaged with the school as a community in general, decreasing both time spent with negative peer groups and the influence of such groups have on student behavior.

Engage the Whole Family

When we give parents the help they need by including them in the school community, we enhance their relationships with their children and increase opportunities to build relationships with students. Family relationships may seem outside the sphere of school influence, but with creativity and flexibility, schools can empower, support, and engage parents in building resiliency. Creating parent support groups is an excellent way to give parents access to the resources, information, and assistance they need to be positive parents. Identifying and addressing barriers to participation such as scheduling, transportation, and communication, and expanding opportunities for parent engagement increase the probability that parents will participate. You may also find that parents will participate more in activities that are based in student strengths and interests than in intervention, correction, or prevention programs. Find something that works for the parents in your community. They are powerful allies in prevention efforts, and even the most well-adjusted parent needs help sometimes.

Create a Safe Space

Research using imaging technology provides startling insight into the development of substance abuse following trauma. Students who experience violence either directly or vicariously (as a witness) experience neurobiological changes in their brains that significantly increase the risk of **substance abuse over time. It’s vital that bullying, discrimination, and harassment are effectively** addressed in the school setting. Creating evidence-based policies and processes, like building empathy and engaging in restorative justice responses, are important, but they must be backed with an unwavering commitment to ending violence. If students experience incongruent responses from school personnel who minimize, ignore, or cover-up violence, their overall sense of safety, efficacy, and control *within and outside* of school may be eroded, greatly increasing their risk for a host of negative outcomes, including substance abuse.

Hopefully, your school community can begin to build practices using the tools from this article to increase resilience and decrease substance abuse in your student body. Until then, remember the ordinary miracle of a caring adult, an educator, and a school.

Information provided by BRIT



Montana Schools Property and Liability Insurance Plan **HOT TOPIC OF THE WEEK**

Your Camp Volunteer Screening Exceptional?

By in2vate, llc

The time has arrived and students are being, or have already been, let out for summer break. Soon many of these children will be attending summer camps. One thing camp planners should be considering is background screening of all employees, staff, counselors, volunteers, and participating adult members. This article will provide you a four-step process of what you should do in your screening procedures for volunteers and camp participants.

In a time when mass media and news spread information so rapidly, we have all been exposed to news reports of incidents of child sexual abuse or neglect. Some states are taking action into their own hands to prevent such incidents from occurring. Pennsylvania passed a law in 2014 that mandates adults who work with youth in public and private schools in the state undergo background screening that includes a criminal and sex offender registration check. Since then, Pennsylvania extended this mandate to school volunteers, even if they are a relative of a student. Delaware recently passed a law that took affect April 7 , which mandates all camp employees undergo background screening. Florida law requires all summer camp owners, operators, employees and volunteers that assist more than 10 hours per month comply with Level 2 Background Screening.

These laws are an example of how screening volunteers and employees who work with youth is becoming more and more in demand. Camps facing an allegation or incident of child sexual abuse face litigation, court costs, and possible payout that can be detrimental to their operation. Safety precautions not only avoid risk but also build confidence and trust with your community. You may trust camp volunteers but screening assists with verifying them. Background checks are a key factor in screening, but they should not be the only step you take to protect youth.

Verifying a volunteer or camp member should be completed through a four-step process:

1. Interview. Be more formal with recruitment and conduct an interview like you would when you hire a new employee. Have a description of the position and communicate your camp policies and the expectations of the position. This will not only assist you with selecting individuals but also convey a message of no tolerance.

2. Background screening. Be sure to comply with the Fair Credit Reporting Act and any other privacy protections. Not all background checks a created equal. Understand what is included in the check and its limitations. A thorough background screening should include:

- Identity verification
- National sex offender checklist
- Criminal history searches
- Multi-state criminal search
- Federal criminal search
- Reference check
- Driving record search, if applicable

3. Reference check. Again, just as when hiring a new employee, you want to verify credibility with a personal reference check. Understand the full relationship with the reference. Ask particular questions about the role they will be filling. For example, “How would you feel if Sarah was working with your child?”

4. Approve. Now it is time for your team of decision makers to review the applicants. The three previous steps should provide you with enough information to make sure your volunteers and employees are the right fit. Pre-define any red flags to with which to filter applicants.

These rigorous steps are sure to create an exceptional camp volunteer screening process to deter the possibility of child sexual abuse and neglect from occurring. Potential liabilities can then be weeded out to create a strong team at your camp. Screening members is one key factor in preventing claims of child sexual abuse and neglect. Other key factors to consider and implement include policies, training, and procedures to assure your camp and team are fully prepared.

Information provide d by BRIT





6/30/2021

UPDATE

Level of Distribution: Providers, Hospitals, Clinics, Labs, Schools and Long-Term Care Facilities

DATE

June 30, 2021

SUBJECT

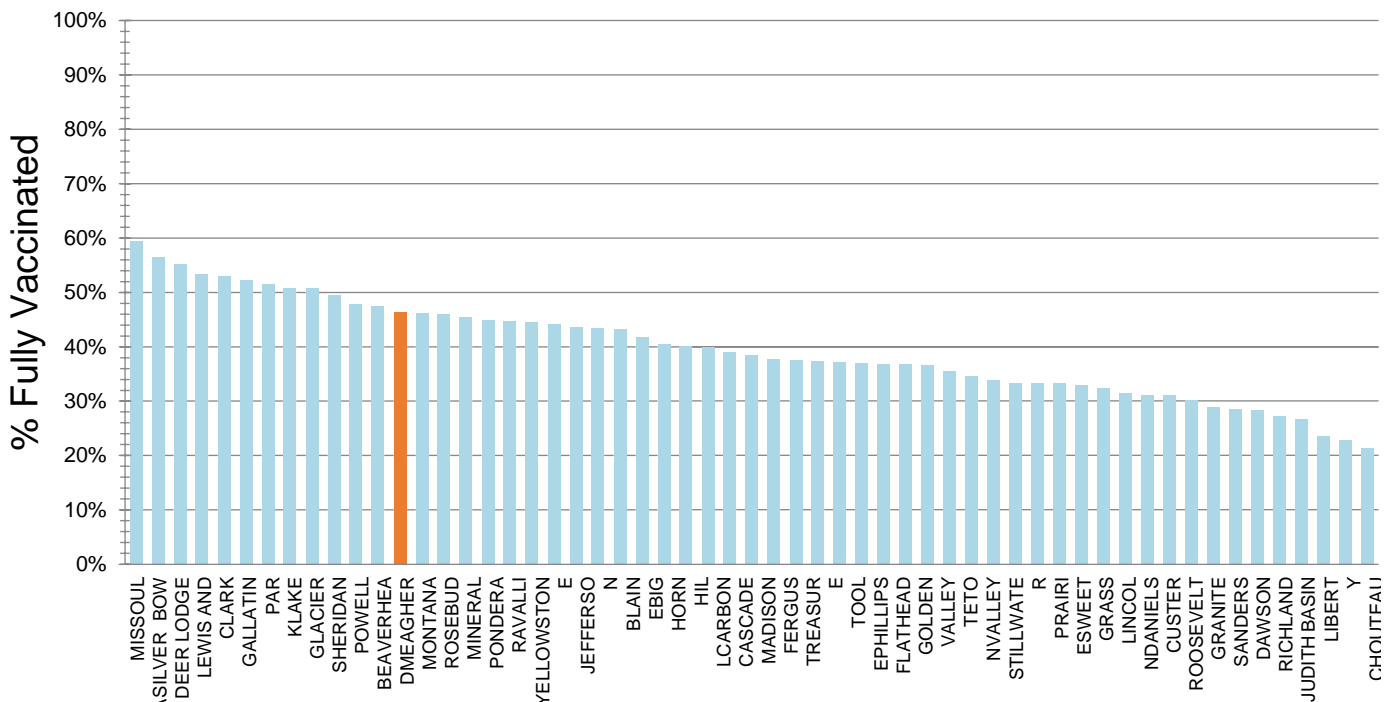
COVID-19 Update

- COVID-19 vaccination efforts
- Guidance for back to school planning
- OESS Report on 2020 COVID-19 deaths

BACKGROUND

June 2021 was announced as the National Month of Action to mobilize America to get 70% of U.S. adults at least one dose of COVID-19 vaccine by July 4th. In mid-December 2020, Montana began vaccinating individuals with a phased approach starting with those most vulnerable and healthcare providers. Vaccinations were opened to all Montanans aged 16+ on April 1, 2021 and then to all Montanans 12+ on May 10th. As of June 25th, 2021, 858,636 doses have been given across the state and 51% of all eligible individuals, including 56% of adults 18 years and older, have received at least one dose of vaccine. In addition, 46% of all eligible Montanans are considered fully vaccinated.

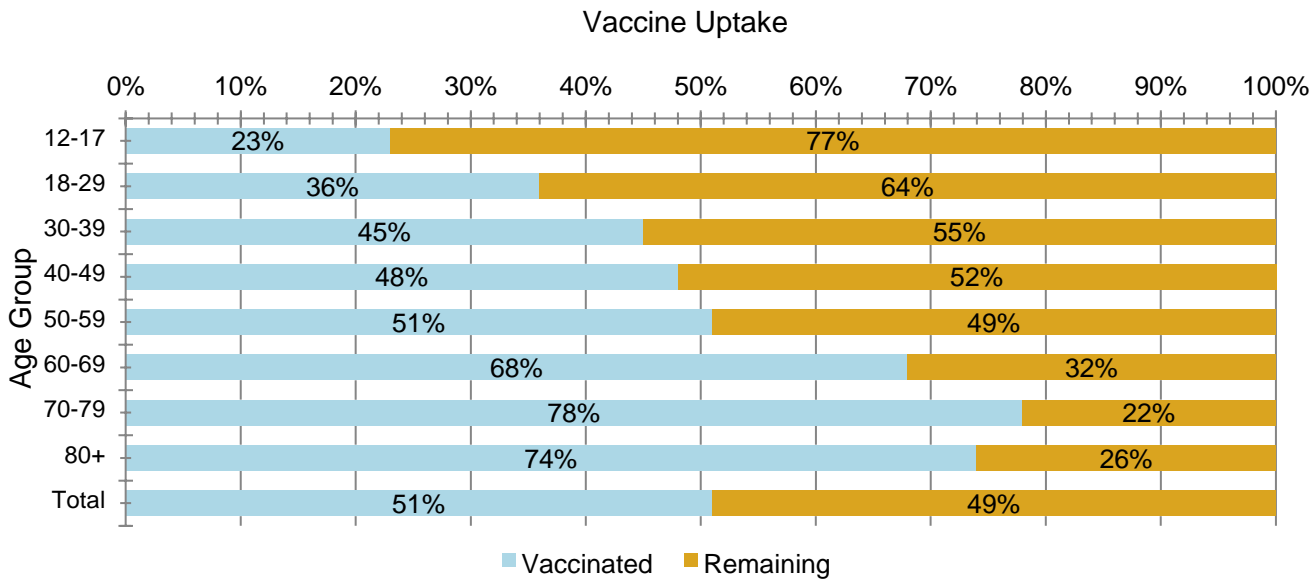
Figure 1. Percent Fully Vaccinated by County - Montana, as of June 25, 2021



At this time, nearly 50% of all counties have fully vaccinated 40% or more of their population (figure 1). Nine counties have reached 50% or more of fully vaccinated county residents and only 9 counties have fewer than 30% of their residents fully vaccinated. As vaccination efforts continue, there are currently more than 45,000 (5%) eligible Montanans that are on their way to becoming fully vaccinated and every week on average nearly 5,000 more Montanans are getting their first COVID-19 vaccine dose.

Overall, just over half of all eligible Montanans have received at least one dose of COVID-19 vaccine. The percentage varies by age group ranging from 78% of those who are 70-79 years of age to 23% of those who are 12-17 years of age having at least one dose (figure 2).

Figure 2. Eligible Montanans with One Dose of COVID-19 Vaccine – Montana, as of 6/25/2021



To help us achieve this goal, DPHHS is asking for your assistance to continue, or expand, COVID-19 vaccination efforts to patients at point of care. COVID-19 vaccination should be easy and accessible to everyone.

INFORMATION

New DPHHS Office of Epidemiology and Scientific Support (OESS) report

The OESS has released a new surveillance report examining the quality of the information documented on the death certificates of COVID-19-related deaths. We examined the presence of co-occurring diagnoses recorded on COVID-19-related death certificates to determine if these other diagnoses could be plausible chain-of-event or significant contributing conditions. The report is attached; please feel free to share with interested colleagues.

Planning for Back to School Immunizations

Pfizer vaccine is currently approved for administration, with parental consent, to individuals aged 12 and up and we anticipate Moderna will be approved soon for this age-group. At this time, individuals FULLY vaccinated who are exposed to COVID do not need to be quarantined, restricted from activities, or tested unless symptoms of concern are identified. As a result, a fully immunized student is not only less likely to acquire and spread COVID but is much less likely to miss school or school-activities if exposed.

In general, a student (age 12 and up) is considered fully vaccinated 2 weeks after their second dose in a 2-dose series of Pfizer vaccine. A minimum of 5 weeks (3 weeks between doses 1 and 2, plus 2 weeks post vaccination) will be needed for a student to be considered fully vaccinated. In most areas of Montana, school will begin in late August and a student will need to begin the series in mid-July to be considered fully vaccinated by the start of the school year.

To minimize disruptions to students, we encourage providers to assess eligible students and offer vaccine *with parental consent* during routine visits, sport physicals, and other opportunities. In addition, providers wishing to acquire Pfizer vaccine for this purpose may contact the state Immunization Program at 444-5580 to discuss options and enroll as necessary. Recent changes in Pfizer handling practices allow for short-term storage of Pfizer at normal refrigerator and freezer temperatures making the vaccine more practical for use.

RECOMMENDATIONS

Healthcare & Vaccine Providers

All healthcare providers should continue to recommend COVID-19 vaccination for all individuals 12+ who are eligible for vaccine to reduce the risk of infection, serious illness, death, and reduce transmission to others; many of whom may be at increased risk. On May 10, 2021, the U.S. Food and Drug Administration expanded the emergency use authorization for the Pfizer COVID-19 vaccine to include adolescents aged 12-15.

Note that COVID-19 vaccine patients who are minors will most likely need a parent or legal guardian's consent to get a vaccine. Providers may refer to Section 41-1-402 of the Montana Code Annotated for more information on the ability of emancipated minors and others who may be able to consent to their own healthcare services.

Vaccine providers should take every opportunity to vaccinate. Due to currently available supply, providers should not miss any opportunities to vaccinate even if it means puncturing a multidose vial to administer vaccine without having enough individuals readily available to receive every dose. Additionally, providers should:

- Consider establishing and promoting standing vaccination days or half-days to increase likelihood of larger numbers of people presenting for vaccination on the same day.
- Vaccinate family members or friends who accompany patients to medical visits even if they are not established patients at the vaccinating practice.
- Continue outreach to employers or other community partners that have a large membership or network to arrange vaccination events.
- As a contingency plan, vaccine providers should attempt to contact additional persons (i.e., from a waitlist or through personal contacts of persons being vaccinated) to use as many vaccine doses as possible.

Hospitals

To increase and ease access to COVID-19 vaccination in hospital systems, DPHHS is asking all facilities to provide:

- Emergency departments with vaccine to administer at discharge;
- Urgent care clinics with vaccine for administration when appropriate; and
- Vaccine to all inpatients at time of discharge when appropriate.

If recommending vaccine to individuals aged 12-17 and Pfizer vaccine is not readily available in the provider clinic, we recommend consulting with your local public health partners to determine what health care providers are currently able to provide the Pfizer vaccine or visiting covidvaccine.mt.gov for an updated list of providers in your area.

Local Health Jurisdictions

Continue to work with vaccine providers in the community to monitor vaccine supplies and local efforts to continue to vaccinate anyone who is eligible. To increase COVID-19 vaccination rates in your community, continue the following activities:

- Conducting outreach to large employers, churches, schools and daycare staff, and other congregate settings to offer or facilitate onsite vaccination. DPHHS is requesting, and supporting, on-site vaccination efforts to be fully implemented to reduce barriers to access.
- Offering special hours of COVID-19 vaccination for walk-ins at your clinic. This may help reduce wastage from the larger multi-dose vials.
- Providing educational materials and/or trainings to other local partners on the importance of COVID-19 vaccination in the community.
- Encouraging other vaccine providers, including primary care clinics, to enroll as COVID-19 vaccination providers.
- Working with other community partners to reduce barriers by simplifying processes or assisting with scheduling, transportation, etc. as possible.
- Consider working with your community to support incentives for individuals who are not yet vaccinated. A gas gift card, county fair pass, business coupons or other small incentive may help off-set some of the cost of traveling to clinics or demonstrate community support. For more information on some of the incentives being offered nationwide, visit <https://www.vaccines.gov/incentives.html>

Additional Resources

Interim Clinical Considerations for Use of COVID-19 Vaccines Currently Authorized in the United States

<https://www.cdc.gov/vaccines/covid-19/info-by-product/clinical-considerations.html>

Communication Resources for COVID-19 Vaccines

<https://www.cdc.gov/coronavirus/2019-ncov/vaccines/resource-center.html>

Doug Reisig

From: Debra Silk via Montana School Boards Association <Mail@ConnectedCommunity.org>
Sent: Thursday, July 01, 2021 4:05 AM
To: Doug Reisig
Subject: MTSBA Connect : 2021 MTSBA Membership Electronic Ballot

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Jul 1, 2021 3:05 AM | [view attached](#)

[Debra Silk](#)

2021 Ballot Montana School Boards Association

To: MTSBA Member District Board Chairs
From: Lance Melton, MTSBA Executive Director
Re: Electronic Vote on Association Business
Date: June 30, 2021

The Annual Meeting (held on June 10, 2021 virtually) is typically where the membership votes on the items that require a vote of the membership. Although we had great participation in this year's Annual Meeting, we did not meet the quorum requirements to conduct business of the Association.

The MTSBA Bylaws provides an alternative process for conducting voting on Association issues (other than at membership meetings) as follows:

SECTION 7. VOTING BETWEEN MEETINGS OF MEMBERS. Voting at times other than at annual or special meetings shall be on ballots distributed by the Executive Director as authorized by the Board of Directors. Such ballots shall contain a full explanation of the question presented, shall indicate the number of votes to be cast by the member school district, shall instruct the manner in which the ballot is to be marked and shall be mailed to the chairperson of each member school board by the Executive Director at least thirty (30) days in advance of the

deadline for returning the marked ballots. All ballots cast must be signed by the chairperson of the member school board and shall be tallied by the Executive Director. The results of the balloting shall be provided to the membership via mail and/or electronic means.

ARTICLE XII – CONDUCTING BUSINESS THROUGH ELECTRONIC MEANS. The Association may conduct any business via technology and/or other electronic means. Therefore, any reference in these Bylaws to written notice, mailings, signatures, distribution of information, conducting meetings or otherwise conducting any business of the Association shall be construed to specifically authorize such conduct in whole or in part through technological means. Such authority shall include but shall not be construed as being limited to: video and conference calls, electronic ballots, electronic meetings, and elections.

The issues that require the MTSBA membership's attention at this time are as follows:

1. MTSBA Principles & Guidelines (NOTE: The Principles & Guidelines are voted on by the membership each year. Please review the Principles & Guidelines attached. The latest version of the Principles & Guidelines were approved by the membership in June 2020);
2. FY23 Dues Revenue Estimate (NOTE: This comes as a seconded motion of the MTSBA Board of Directors). Please review Lance Melton's memorandum (attached) providing your District with documentation of the estimate of revenue that will be generated by the dues formula for FY23, together with a recap of how dues are calculated.
3. Nomination of Scott Walter as MTSBA President-Elect (NOTE: This comes as a seconded motion of the MTSBA Board of Directors); and
4. Nomination of Tom Billteen as MTSBA Vice-President (NOTE: This comes as a seconded motion of the MTSBA Board of Directors).

The following is a live link for your Board of Trustees to cast its vote on these items:

www.surveymonkey.com/r/...

Below are the instructions for submitting your Board's vote on these issues:

INSTRUCTIONS FOR VOTING ON PENDING ASSOCIATION MATTERS:

1. Your Board should place these issues on your July or August meeting agenda(s), discuss the items referenced above and vote collectively on these issues. *NOTE: Again, be sure to review the attached memorandum providing background information on how dues are calculated and the FY23 Dues Estimates.*
2. Your Board Chair (or the Clerk of the District on the Board's behalf) must click on the link provided and fill out the ballot consistent with the Board Chair's directive. In that regard, you will need to provide:
 1. The NAME of your school district. *NOTE: DO NOT submit your District's Number;*
 2. The NAME of the individual submitting the ballot on the District's behalf. *NOTE: The individual submitting the electronic ballot on behalf of your District has to either be: (1) your Board Chair, or (2) your District Clerk;*
 3. Fill out the electronic vote according to the position of your Board on each issue;
 4. Insert the Board Chair's name. By doing so, this constitutes and has the legal impact of your Board Chair's legal signature; and
 5. Submit your District's ballot.

3. Your District's electronic ballot needs to be submitted no later than **5:00 p.m., on Monday, August 16, 2021**. The link will be closed at that time.
4. MTSBA will tabulate the electronic ballots submitted in accordance with the weighted votes of each District and inform the membership of the results of this vote on Connect2 on or before August 20, 2021.

Thank you!

Debra Silk
Assoc Exec Dir & General Counsel
Montana School Boards Association

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You are subscribed to "MTSBA Connect" as dreisig@hellgate.k12.mt.us. To change your subscriptions, go to [My Subscriptions](#). To unsubscribe from this community discussion, go to [Unsubscribe](#).



TO: MTSBA Board of Directors
 FROM: Lance Melton, Executive Director
 RE: Dues Revenue Estimate for FY2023
 DATE: June 20, 2021

Pursuant to the MTSBA Bylaws, below is a dues revenue estimate for the fiscal year beginning July 1, 2022.

Requested Action: The MTSBA Board of Directors is requested to approve the FY23 dues revenue estimate for presentation to our members for their approval through electronic ballot.

Refresher Regarding How MTSBA Dues are Calculated:

The MTSBA bylaws include a dues formula that is based on total current spending by each member three years preceding the year to which the dues apply. The lag between the year of spending vs. the year of dues to which such spending applies is to ensure that we are relying on audited data submitted by OPI to the National Center for Education Statistics.

The dues formula is largely sensitive to each member’s local funding, providing a decrease in dues when a member’s expenditures drop from year to year and providing an increase in each year when a member’s expenditures rise. If a member’s spending places them in one of the floors, caps or flat rates, the dues for such member change according to the total percentage change in expenditures by all members in the applicable year.

The percentage by which total current spending of all members increased from FY19 to FY20 was 1.71%. That inflation factor has been applied to all floors, caps and flat rates as well as to spending thresholds as required by the Bylaws.

The following is a chart that identifies the various assessment rates, floors, caps and flat rates as specified in the Bylaws. The chart below is in an adjusted form as specified in the Bylaws and is presented for your approval.

FY23 Dues Formula, Formula Change Per Bylaws				
FY20 Spending Low	FY20 Spending High	Assessment	Floor	Cap
\$0	\$392,605	Flat Rate	\$399	\$399
\$392,606	\$2,364,339	0.14%	\$399	\$2,609
\$2,364,341	\$4,716,230	0.11%	\$2,609	\$4,407
\$4,716,231	\$6,988,354	0.09%	\$4,407	\$5,422
\$6,988,355	\$11,049,867	0.08%	\$5,422	\$7,166
\$11,049,868	Above Floor, not 1 of 7 largest members	0.06%	\$7,166	\$14,013
Seven Largest Members	Flat Rate	Flat Rate	\$19,653	\$19,653
Coop Members	Flat Rate	Flat Rate	\$808	\$808

Estimated Dues Revenue Required by the MTSBA Bylaws:

The MTSBA Bylaws provide that I am to “*estimate the financial impact of the formula above upon projected revenue from regular voting member dues for the Corporation in the subsequent year. In making such estimate, the Executive Director shall adjust the floors, caps and flat rates by the same percentage that spending of the membership overall has changed.*”

Once the revenue estimate is complete, it is subject to approval by the MTSBA Board of Directors. Once approved by the MTSBA Board, the dues revenue estimate is presented to the members for their approval.

For purposes of estimating the dues revenue for FY2023, I have used OPI’s data set for total current spending for FY2020, which reflects an increase in total current spending by our members of 1.71% from FY19-20:

- FY19 Total Current Spending = \$1,699,679,379
- FY20 Total Current Spending = \$1,728,694,784
- Growth in Total Current Spending, \$\$, FY18-19 = \$29,015,404
- Growth in Total Current Spending, %, FY18-19 = 1.71%

Pursuant to the Bylaws, I have estimated the impact of this growth on our existing dues formula by adjusting the floors, caps, flat rates and spending classifications by 1.71% and by applying the Bylaws-adjusted formula to total current spending of the members from FY20.

On the basis of these referenced calculations, I estimate that MTSBA dues revenue would increase under the adjusted formula by approximately \$20,026, from \$1,054,575 in FY22 to \$1,074,587 in FY23.

1. The increase in dues represents approximately 0.4% of MTSBA’s budgeted revenues for FY22 and this increase, if approved, will help MTSBA meet the inflationary costs of operation in FY23 and continue to provide expanded dues based services to our members.
2. This projected increase represents estimated membership dues revenue growth of 1.9% and is based on 100% member retention and no member consolidating, dissolving, or quitting between now and FY23.
3. Provided that we experience average growth in overall revenues from FY22 to FY23, I estimate that the FY23 dues will represent approximately 21% of overall revenues.

Placing Dues in Context:

The large majority, 79% of what we do, is funded through revenues other than dues. At approximately 21% of our \$5 million overall budget, our dues are among the lowest in the nation in terms of the percentage of revenues.

We have approximately \$1.7 million in expenses that don’t generate any revenues for MTSBA, and dues help pay for programs that do not generate revenues but that provide tremendous value for our members. Examples of the categories of expense that do not generate revenues include the cost of operating the MTSBA Board and engaging in NSBA, member outreach, the cost of

owning and operating the building, advocacy before the Legislature and Congress and the cost of corresponding staff that do not generate revenues but who provide valuable services that are core to our Mission. We make up the several hundred thousand dollar gap between dues revenue and non-revenue generating expenses through fees generated by voluntary member selection of MTSBA services, royalties, and contracts with our Insurance Programs that provide our members with access to extensive fee-free services, all of which have been extensively documented and transparently outlined to our members in the membership value infographic.

If you have any questions, please let me know. We will be working with the MTSBA Officers to determine how best to seek your approval of this dues revenue estimate, which will occur either through a Zoom meeting of the board or an electronic ballot, at the discretion of the officers.

Thank you in advance for reviewing this memo and let me know if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Lance Melton", with a stylized flourish at the end.

Lance Melton, Executive Director

PRINCIPLES AND GUIDELINES

(as approved by the MTSBA Membership in June 2020)

The purpose of this document is two-fold. First, it is intended to provide a framework of governance for school districts throughout Montana. You, as school board trustees, can review these principles and guidelines and use them as a starting point for conducting business that fully develops the educational potential of each child in your district. Secondly, this document identifies key advocacy issues that MTSBA will pursue on behalf of trustees, school districts, and each student in Montana in the pursuit of educational excellence.

Principle I

School boards should align their efforts and activities with the goal of fully developing the educational potential of all the state's citizens.

Relevant Guidelines for School Boards:

School boards should:

1. Practice Excellence in Governance. MTSBA recommends consideration of the Eight Characteristics of Effective School Boards, which is included as Appendix A of this document. Briefly summarized:
 - a. Set high expectations for student achievement and quality instruction and set clear goals toward that end.
 - b. Develop strong, shared beliefs and values about what is possible for students to learn and achieve.
 - c. Focus on accountability through policy, not through micro-management.
 - d. Collaborate, communicate, and engage freely with staff and community members to set and achieve district goals.
 - e. Understand data and use it to drive improvement.
 - f. Promote professional development of administrators and staff even in the midst of financial challenges.
 - g. Ensure that the board and superintendent share the same vision of excellence and achievement.
 - h. Make individual and whole-board training a priority to build shared knowledge, values, and commitment toward excellence in education.
2. School boards should remain focused on the interests of children, including student achievement, in carrying out their statutory obligation to collectively bargain in good faith with their public employees in compliance with 39-31-305, MCA. Maintaining a focus on the interests of students will help ensure that limited resources are used in the most effective and efficient manner possible in pursuing the full development of each student's educational potential.
3. Employ staff who are highly qualified and engaging.
4. Embrace the concept of differentiated learning for all students. Meet each child on his or her own terms to ensure student success.

5. Create a safe environment for all that is conducive to learning, free from bullying, harassment, and intimidation.
6. Encourage and welcome parental and family involvement to help understand each child's needs.
7. Advocate in every possible manner the need for adequate school funding.

Relevant Guidelines for MTSBA Activities:

MTSBA must:

1. Advocate for adequate, rational funding for schools, sufficient to allow school districts to meaningfully comply with and provide an education worthy of the definition of the basic system of free quality schools in 20-9-309, MCA.

Principle II

School boards should recognize the shared authority for education between the community, locally elected school boards, the Montana Board of Public Education, and the Legislature.

Relevant Guidelines for School Boards:

School boards should:

1. Strongly encourage the preservation of locally-made decisions within the community, rather than a "one-size-fits-all" approach from the state or federal government.
2. Conscientiously use local, state, and federal resources to successfully educate students.
3. Engage, educate, and enlist the support of community members regarding the public schools' charge of fully developing the educational potential of each child.

Relevant Guidelines for MTSBA Activities:

MTSBA must:

1. Advocate for preservation of decision-making at the local, community level.
2. Support and advocate for proper exercise of the Board of Public Education's and the Legislature's respective authority. The Board of Public Education is to exercise "general supervision" over the basic system of free quality schools, which should be exercised in a manner that does not intrude on the more specific and expansive authority of elected school boards to "supervise and control" education in each community. The Legislature is to define the basic system of free quality schools and fund it rationally, recognizing the Board of Public Education's accreditation standards as the foundation upon which the basic system of free quality schools is built.
3. Advocate for and enforce the constitutional guarantee and requirement that all publicly funded K-12 education in Montana be supervised and controlled by

publicly elected school boards as required by Article X, Section 8 of the Montana Constitution.

Principle III

School boards should ensure Equal Educational Opportunity for all students.

Relevant Guidelines for School Boards:

School boards should:

1. Ensure that all students have full access to the programs and resources of their school district.
2. Position every child to succeed, regardless of any special circumstances.

Relevant Guidelines for MTSBA Activities:

MTSBA must:

1. Work to provide adequate and equitable funding so that local boards can provide student access to programs and services.

Principle IV

School boards should recognize and commit to the preservation of the distinct and unique cultural heritage of American Indians.

Relevant Guidelines for School Boards:

School boards should:

1. Implement and maintain programs to preserve and educate regarding the cultural heritage and language of American Indian peoples and tribes.
2. Collaborate with American Indian peoples and tribes to ensure that educational programming is culturally accurate and relevant and in harmony with the corresponding efforts of tribal governments, education departments and tribal colleges.

Relevant Guidelines for MTSBA Activities:

MTSBA must:

1. Work to provide adequate funding for and state-wide commitment to Indian Education for All.
2. Recognize the negative impact that concentrated poverty can have on cultural preservation and pride and advocate for legislation to address and mitigate these negative impacts, including but not limited to advocacy for resources to address poverty, such as impact aid legislation.

Principle V

School boards should preserve the separation of Church and State.

Relevant Guidelines for Trustees:

School boards should:

1. Ensure an appropriate balance between freedom of religion and avoidance of endorsement of a particular religion.
2. Comply with the test set forth in *Lemon v. Kurtzman* (1971) in addressing issues of religion in the public schools:
 - a. The action of the district must have a secular purpose.
 - b. The primary effect of the district's action must neither advance nor inhibit religion; and
 - c. The action must not excessively entangle the district in religion.

Relevant Guidelines for MTSBA Activities:

MTSBA must:

1. Oppose vouchers, tuition tax credits, and other forms of proposed direct or indirect support for sectarian education that MTSBA believes violates Article X, Section 6 of the Montana Constitution.
2. Advocate for continued support of religious freedom.

Principle VI

School boards should work to collaborate, solve challenges and resolve disagreements with other school boards locally whenever possible.

Relevant Guidelines for Trustees:

School boards should:

1. Recognize the shared bond among and autonomous authority of area school boards in exercising supervision and control of their respective school districts pursuant to Article X, Section 8 of the Montana Constitution;
2. Recognize the value of outreach to and collaboration among area school boards and school districts;
3. Recognize and respect the potential for divergence in the interests of different area school boards when each are exercising supervision and control of their respective school districts;
4. Recognize the dilution of effectiveness in MTSBA's advocacy when based on simple majorities rather than broad consensus among member school boards.
5. Ensure open lines of communication among the constitutionally empowered trustees in areas throughout the state.
6. Work to resolve differences among area school boards and school districts through local solutions whenever possible.

7. Work to isolate the impact of division among school districts in a given area on overall unity and resulting effectiveness within and among state associations representing local school boards and their staff.

Relevant Guidelines for MTSBA Activities:

MTSBA must:

1. Understand, respect and equitably balance the interests of its member school boards while ensuring that the voices of all its members are heard and acknowledged in MTSBA's advocacy.
2. Maintain a focus on and reserve its resources to address issues of statewide impact and concern in its advocacy and maintain neutrality on issues of limited statewide impact that divide its members. When issues of limited statewide impact involve division among its members, MTSBA advocacy must be limited to providing information to all of its affected members on an equitable and neutral basis.
3. Identify and attempt to resolve division within the membership whenever possible through neutral facilitation of dialogue and transparent provision of information to its members.

Appendix “A” To MTSSBA’s Principles and Guidelines Eight characteristics of effective school boards: At a glance

What makes an effective school board – one that positively impacts student achievement? From a research perspective, it’s a complex question. It involves evaluating virtually all functions of a board, from internal governance and policy formulation to communication with teachers, building administrators, and the public.

But the research that exists is clear: boards in high-achieving districts exhibit habits and characteristics that are markedly different from boards in low-achieving districts. So what do these boards do? Here are eight characteristics:

1. **Effective school boards commit to a vision of high expectations for student achievement and quality instruction and define clear goals toward that vision.** Effective boards make sure these goals remain the district’s top priorities and that nothing else detracts from them. In contrast, low achieving boards “were only vaguely aware of school improvement initiatives” (Lighthouse I). “There was little evidence of a pervasive focus on school renewal at any level when it was not present at the board level,” researchers said. (Lighthouse I)
2. **Effective school boards have strong shared beliefs and values about what is possible for students and their ability to learn, and of the system and its ability to teach all children at high levels.** In high-achieving districts, poverty, lack of parental involvement and other factors were described as challenges to be overcome, not as excuses. Board members expected to see improvements in student achievement quickly as a result of initiatives. In low-achieving districts, board members frequently referred to external pressures as the main reasons for lack of student success. (Lighthouse I)
3. **Effective school boards are accountability driven, spending less time on operational issues and more time focused on policies to improve student achievement.** In interviews with hundreds of board members and staff across districts, researchers Goodman, Fulbright, and Zimmerman found that high-performing boards focused on establishing a vision supported by policies that targeted student achievement. Poor governance was characterized by factors such as micro-management by the board.
4. **Effective school boards have a collaborative relationship with staff and the community and establish a strong communications structure to inform and engage both internal and external stakeholders in setting and achieving district goals.** In high-achieving districts, school board members could provide specific examples of how they connected and listened to the community, and school board members received information from many different sources, including the superintendent, curriculum director, principals and teachers. Findings and research were shared among all board members. (Lighthouse I; Waters and Marzano) By

comparison, school boards in low-achieving districts were likely to cite communication and outreach barriers. Staff members from low-achieving districts often said they didn't know the board members at all.

5. **Effective school boards are data savvy: they embrace and monitor data, even when the information is negative, and use it to drive continuous improvement.** The Lighthouse I study showed that board members in high-achieving districts identified specific student needs through data, and justified decisions based on that data. Board members regularly sought such data and were not shy about discussing it, even if it was negative. By comparison, board members in low-achieving districts tended to greet data with a "blaming" perspective, describing teachers, students and families as major causes for low performance. In these districts, board members frequently discussed their decisions through anecdotes and personal experiences rather than by citing data. They left it to the superintendent to interpret the data and recommend solutions.
6. **Effective school boards align and sustain resources, such as professional development, to meet district goals.** According to researchers LaRocque and Coleman, effective boards saw a responsibility to maintain high standards even in the midst of budget challenges. "To this end, the successful boards supported extensive professional development programs for administrators and teachers, even during times of [fiscal] restraint." In low-achieving districts, however, board members said teachers made their own decisions on staff development based on perceived needs in the classroom or for certification.
7. **Effective school boards lead as a united team with the superintendent, each from their respective roles, with strong collaboration and mutual trust.** In successful districts, boards defined an initial vision for the district and sought a superintendent who matched this vision. In contrast, in stagnant districts, boards were slow to define a vision and often recruited a superintendent with his or her own ideas and platform, leading the board and superintendent to not be in alignment. (MDRC/Council of Great City Schools)
8. **Effective school boards take part in team development and training, sometimes with their superintendents, to build shared knowledge, values and commitments for their improvement efforts.** High-achieving districts had formal, deliberate training for new board members. They also often gathered to discuss specific topics. Low-achieving districts had board members who said they did not learn together except when the superintendent or other staff members made presentations of data. (Lighthouse I; LFA; LaRocque and Coleman)

Though the research on school board effectiveness is in the beginning stages, the studies included in this report make it clear that school boards in high-achieving districts have attitudes, knowledge and approaches that separate them from their counterparts in lower-achieving districts. In this era of fiscal constraints and a national environment focused on accountability, boards in high-performing districts

can provide an important blueprint for success. In the process, they can offer a road map for school districts nationwide.

Appendix “B” To MTSBA’s Principles and Guidelines References for MTSBA Principles & Guidelines

Principle I --

- Montana Constitution, Article X, section 1
- Core Purpose of MTSBA, Strategic Plan
- Core Purpose of the basic system of free quality schools, K-12 Vision Group

Principle II –

- Montana Constitution, Article X, Section 8, elected trustees
- Montana Constitution, Article X, Section 9, Board of Public Education
- Core Values, MTSBA
- Core Values, K-12 Vision Group

Principle III –

- Montana Constitution, Article X, Section 7
- MTSBA Core Values (balance in treating and addressing needs of members)

Principle IV –

- Montana Constitution, Article X, Section 1(2)
- MTSBA Core Values
- K-12 Vision Group Core Values

Principle V –

- Montana Constitution, Article X, Section 6 (applies to school districts, the state and public corporations)
- MCA, 20-5-109
- Lemon v. Kurtzman (1971)
- Kaptein v. Conrad

Principle VI –

- Montana Constitution, Article X, Section 8, elected trustees
- MTSBA Core Value: “Understanding, respecting and equitably balancing the interests of every public school system in Montana.”
- MTSBA Board of Directors Goal Area 1 - Engaged and United Advocacy for Increased Student Achievement.
- Objective 2: We will increase member unity on key advocacy initiatives.



June 16, 2021

Breaking News: Discrimination against transgender students is prohibited by Title IX, the Education Department said. This decision sets down a marker for schools nationwide, alerting them that the Biden Education Department will not tolerate discrimination in schools receiving federal funds. The U.S. Department of Education issued the following announcement today, linking to a new Notice of Interpretation regarding Title IX. NSBA filed comments last week in conjunction with our appearance at the Department's hearings on the same topic: [nsba-ed-civil-rights-letter-6921.pdf](#)

Background: The U.S. Department of Education's Office for Civil Rights today issued a [Notice of Interpretation](#) explaining that it will enforce Title IX's prohibition on discrimination on the basis of sex to include: (1) discrimination based on sexual orientation; and (2) discrimination based on gender identity. Title IX of the Education Amendments of 1972 prohibits discrimination on the basis of sex in any education program or activity offered by a recipient of federal financial assistance.

- The Department's interpretation stems from the landmark U.S. Supreme Court decision in *Bostock v. Clayton County*, issued one year ago this week, in which the Supreme Court recognized that it is impossible to discriminate against a person based on their sexual orientation or gender identity without discriminating against that person based on sex.
- As OCR recently [reported](#), LGBTQ+ students often face additional challenges in schools, including disproportionately experiencing persistent bullying, harassment, and victimization. The vulnerability of LGBTQ+ students has only increased during the COVID-19 pandemic, leaving them without access to school-based mental health services and other supports. One [survey](#) found that 78 percent of transgender and nonbinary youth reported that their mental health was "poor" either most of the time or always during COVID-19, compared with 61 percent of cisgender youth.

"The Department of Education strives to provide schools with the support they need to create learning environments that enable all students to succeed, regardless of their gender identity or sexual orientation. Equity in education means all students have access to schools that allow them to learn and thrive in all aspects of their educational experience," said Acting Assistant Secretary for Civil Rights Suzanne B. Goldberg. "As part of our mission to protect all students' civil rights, it is essential that OCR acts to eliminate discrimination that targets LGBTQ+ students."

What the announcement means for schools: the Education Department's announcement does not change the process of reporting or investigating individual cases of discrimination. And it is unclear how far the new interpretation of the ruling will go to address legislative efforts to restrict rights based on gender identity. That includes the recent Montana legislation that requires students to participate in sports according to their gender at birth.

The Department of Education's Notice of Interpretation is available [here](#).
More information and resources for LGBTQ+ students are available [here](#).

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Hellgate Elementary Board of Trustees
Regular Meeting June 14th, 2021
7:00 p.m.

OPENING

The Board of Trustees of Hellgate Elementary School District #4 met in regular session on Monday, June 14th, 2021 at 7:00 p.m. The meeting was held in person and also broadcast by virtual video conferencing. The meeting was called to order by Board Chairman, Tom McLaughlin. Trustees in attendance were: Tom McLaughlin, Jack Babon, Rod Sharkey, and Lori Christensen. Trustees absent for the meeting were: Kate Walker, Diane Beck, and Rich Thornock. Superintendent Doug Reisig was present for the meeting. Business Manager/Clerk Shara Blair participated via Zoom video conference. Guests present in the audience were: Brent Heist, Director of Special Services; Chris Clevenger, Principal-Hellgate Intermediate; Greg Harrison-Vice Principal-Hellgate Intermediate; Julie McCarthy-McLavery, Principal-Hellgate Primary School; Molly Blakely, District Curriculum Coordinator; and Meagan Campbell, Hellgate parent, along with her son. There were 18 guests/participants in the virtual meeting.

PUBLIC COMMENT

There was no public comment.

HEEA

Tom Keiser reported on behalf of HEEA President, Katy Reddy, noting thanks to everyone who made it possible to make it through the entire school year.

RECOGNITION OF STUDENTS AND STAFF

There were no recognitions at this meeting.

BOARD CORRESPONDENCE

Trustees reviewed the monthly newsletters from OPI, MSPLIP, and other correspondence.

REVIEW OF THE MINUTES

A motion was made by Rod Sharkey to approve the minutes from the May 10, 2021 regular meeting. The motion was seconded by Jack Babon. Voting in favor of the motion were: Tom McLaughlin, Jack Babon, Rod Sharkey, and Lori Christensen. Voting against the motion were none. The motion carried unanimously.

A motion was made by Rod Sharkey to approve the minutes from the May 18, 2021 special meeting. The motion was seconded by Lori Christensen. Voting in favor of the motion were: Tom McLaughlin, Jack Babon, Rod Sharkey, and Lori Christensen. Voting against the motion were none. The motion carried unanimously.

REVIEW OF THE WARRANTS

There was discussion about the warrants. A motion was made by Jack Babon to approve the May 2021 claims. The motion was seconded by Rod Sharkey. Voting in favor of the motion were: Tom McLaughlin, Jack Babon, Rod Sharkey, and Lori Christensen. Voting against the motion were none. The motion carried unanimously.

APPROVAL OF STUDENT ACTIVITIES

There was discussion about the Student Activities class funds. A motion was made by Lori Christensen to approve the Student Activities Report. The motion was seconded by Rod Sharkey. Voting in favor of the motion were: Tom McLaughlin, Jack Babon, Rod Sharkey, and Lori Christensen. Voting against the motion were none. The motion carried unanimously.

APPROVE SUBSTITUTE LIST

A motion was made by Rod Sharkey to approve the substitute list. The motion was seconded by Lori Christensen. Voting in favor of the motion were: Tom McLaughlin, Jack Babon, Rod Sharkey, and Lori Christensen. Voting against the motion were none. The motion carried unanimously.

EMERGENCY RESOLUTION

A motion was made by Jack Babon to adopt the following emergency declaration resolution:

“WHEREAS, Hellgate Elementary School District (District #4) will still be addressing, during the 2021/2022 school year, the educational impacts associated with the statewide outbreak of Covid-19; and WHEREAS, the Board has authorized the Superintendent, as it may become necessary, to assign and utilize staff as necessary during a subsequent Covid-19 event, and to provide any leave and enter into agreements with staff for the purposes of protecting the health and safety of the school community, continuing the efficient operations of the District, and ensuring that students and staff can safely return to work in the District as the district reopens for the 2021/2022 school year.

WHEREAS, the Board has directed its Superintendent to plan for in-person instruction and distance learning instruction for students who may and/or may not meet the proficiency standards as adopted by the Board and to develop a mechanism for identifying those students who may or may not be proficient pursuant to Board standards.

NOW, THEREFORE, be it resolved that the Hellgate Elementary Board of Trustees declares an unforeseen emergency within the meaning of that term as set forth in Title 20, Chapter 9, Part 8, to become immediately effective and to continue through June 30, 2022, or until terminated by a vote of the Board of Trustees. The declaration is necessary due to community health concerns, school health concerns, and potential student academic concerns, all related to COVID-19. The Board of Trustees authorizes the Superintendent to take necessary steps to execute this declaration and inform the public and government agencies of this declaration.”

The motion was seconded by Lori Christensen. There was discussion on the resolution. Voting in favor of the motion were: Tom McLaughlin, Jack Babon, Rod Sharkey, and Lori Christensen. Voting against the motion were none. The motion carried unanimously.

ESSER FUNDS EXPENDITURE

A motion was made by Rod Sharkey to approve the superintendent’s recommendation to allocate \$234,317.00 of ESSER funding to support the cost of installing air conditioning capability in Building #3, Hellgate Elementary Intermediate Building. The motion was seconded by Jack Babon. There was discussion on the expenditure. Voting in favor of the motion were: Tom McLaughlin, Jack Babon, Rod Sharkey, and Lori Christensen. Voting against the motion were none. The motion carried unanimously.

2021 SUMMER MIGRANT PROGRAM PERSONNEL

A motion was made by Lori Christensen to approve the superintendent’s recommendation to offer employment contracts to 2021 Summer Migrant Education Program staff as noted in the Superintendent Memo. The motion was seconded by Rod Sharkey. There was discussion on the Migrant program. Voting in favor of the motion were: Tom McLaughlin, Jack Babon, Rod Sharkey, and Lori Christensen. Voting against the motion were none. The motion carried unanimously. A copy of the Migrant Program personnel can be found with the official minutes.

SUMMER FOOD SERVICE PROGRAM PERSONNEL

A motion was made by Jack Babon to approve the superintendent’s recommendation to offer employment contracts Summer Food Service Program staff as noted in the Superintendent Memo. The motion was seconded by Lori Christensen. There was discussion on the Summer Food Service Program. Voting in favor of the motion were: Tom McLaughlin, Jack Babon, Rod Sharkey, and Lori Christensen. Voting against the motion were none. The motion carried unanimously. A copy of the Summer Food Service Program personnel can be found with the official minutes.

ADDITIONAL SUMMER FOOD SERVICE PROGRAM PERSONNEL

A motion was made by Lori Christensen to approve the superintendent's recommendation to offer employment contracts to additional support personnel who will be working with the Summer Food Service Program as noted in the Superintendent Memo. The motion was seconded by Rod Sharkey. There was discussion on the additional staff to support the Summer Food Service Program. Voting in favor of the motion were: Tom McLaughlin, Jack Babon, Rod Sharkey, and Lori Christensen. Voting against the motion were none. The motion carried unanimously. A copy of the additional Summer Food Service Program personnel can be found with the official minutes.

SIGNATURE AUTHORIZATION CONSIDERATION

A motion was made by Rod Sharkey to designate Ms. Shara Blair, Hellgate Elementary District Clerk/Business Manager, as the authorized signer for bank transactions and for warrants issued on First Interstate Bank, Missoula County in the name of Hellgate Elementary, School District #4. There was discussion on the item. The motion was seconded by Jack Babon. Voting in favor of the motion were: Tom McLaughlin, Jack Babon, Rod Sharkey, and Lori Christensen. Voting against the motion were none. The motion carried unanimously.

STAFF RESIGNATIONS

A motion was made by Lori Christensen to accept the staff resignation as noted in the Superintendent Memo: Joseph Morrison, Custodial/Maintenance. The motion was seconded by Rod Sharkey. Voting in favor of the motion were: Tom McLaughlin, Jack Babon, Rod Sharkey, and Lori Christensen. Voting against the motion were none. The motion carried unanimously.

A motion was made by Rod Sharkey to accept the staff resignation as noted in the Superintendent Memo: Cailin Barr, Music Teacher. The motion was seconded by Jack Babon. There was discussion on the resignation. Voting in favor of the motion were: Tom McLaughlin, Jack Babon, Rod Sharkey, and Lori Christensen. Voting against the motion were none. The motion carried unanimously.

ADMINISTRATOR RESIGNATION

A motion was made by Rod Sharkey to accept the resignation of Mr. Greg Harrison, Hellgate Elementary Vice Principal/Dean of Students as noted in the Superintendent Memo, effective June 25, 2021. The motion was seconded by Jack Babon. Superintendent Reisig recognized Mr. Harrison's experience and contributions during his tenure at Hellgate Elementary. There was discussion on the resignation. Voting in favor of the motion were: Tom McLaughlin, Jack Babon, Rod Sharkey, and Lori Christensen. Voting against the motion were none. The motion carried unanimously.

CLASSIFIED STAFF HIRE

A motion was made by Lori Christensen to approve the recommendation as noted in the Superintendent Memo to offer a one-year COVID Paraprofessional position to Ms. Emilee Cooper for the 2021-2022 school year. The motion was seconded by Jack Babon. Voting in favor of the motion were: Tom McLaughlin, Jack Babon, Rod Sharkey, and Lori Christensen. Voting against the motion were none. The motion carried unanimously.

MTSBA MEMBERSHIP

A motion was made by Rod Sharkey to renew the membership with the Montana School Boards Association for the 2021-2022 school year for annual dues of \$8,950.00. The motion was seconded by Jack Babon. There was discussion on the membership cost and its benefits to the district. Voting in favor of the motion were: Tom McLaughlin, Jack Babon, Rod Sharkey, and Lori Christensen. Voting against the motion were none. The motion carried unanimously.

DISCUSSION ITEMS

Summer Food Service Program: Superintendent Reisig detailed the availability of the summer free meals program through July by a simple sign-up process with the Food Service department.

2021-2022 School Re-opening Plan Update: Superintendent Reisig noted the proposed 2021-2022 Re-Opening Plan. Meagan Campbell (parent) inquired if the plan had already been approved. Superintendent Reisig stated the plan was in the discussion period at this time. Discussion ensued regarding mask policies, opportunity for parental input, factors impacting the plan and implementation.

COMMITTEE REPORTS

There were no committee reports. Trustee Christensen thanked Tom McLaughlin for the Transportation Committee updates.

PRINCIPALS' REPORTS

Trustees reviewed the reports of building principals.

PUBLIC COMMENT:

There were no comments from the public. Trustee McLaughlin celebrated the accomplishment of making it through a tough year and expressed that thanks is not enough.

NEXT MEETING DATE:

The next regular meeting of the board will be July 12, 2021 at 7:00 p.m.

EXECUTIVE SESSION

Superintendent Reisig requested closed executive session for personnel matters/evaluative purposes. Board Chair McLaughlin granted the request and called for an executive session of the board. All guests left the meeting.

The Board moved to executive session at 7:50 p.m.

The Board returned to open session at 8:10 p.m.

ADJOURN

The meeting was adjourned at 8:12 p.m.

Tom McLaughlin, Board Chair

Shara Blair, Business Manager/Clerk

HELLGATE ELEMENTARY

Claim Details

For the Accounting Period: 6 / 21

Claim	Check	Vendor	Vendor Name	Invoice	Inv Date	Description	Line \$	Claim \$ Fund	Org Pgm	Func	Obj	Proj
937498	26275	104606	ALLEYNE WARNER		05/28/21	Lunch Refund 8th grader	21.80	21.80 112		0		
937499	26276	104607	AMANDA WILSON		05/28/21	Lunch Refund 8th grader	7.00	7.00 112		0		
937544	26351	103664	AMERICAN FIDELITY ADMIN. SERVICES, LLC	52258	06/15/21	ACA compliance tracking-JUNE	229.50	229.50 101	586	100 2300	340	
937483	26277	104236	AMY MCCOLLUM		05/28/21	Lunch Refund 8th grader	9.05	9.05 112		0		
937487	26278	104595	AMY MCKETHEN		05/28/21	Lunch Refund 8th grader	10.25	10.25 112		0		
937504	26279	102563	APPLE INC.	AF07485081	05/20/21	iPad	299.00	299.00 115	586	432 1000	660	435
937529	26279	102563	APPLE INC.	AF13295639	06/11/21	iPad-10 pack	2,940.00	2,940.00 115	586	432 1000	660	435
937474	26280	104583	ASHLEY PALMER		05/28/21	Lunch Refund 8th grader	20.60	20.60 112		0		
937570	26378	103678	BLUE CROSS MEDICARE ADVANTAGE		06/20/21	Retiree Ins Pmt-JULY Premiums	4,062.40	4,062.40 189	586	890 2003	520	
937541	-99658	103089	BMO PROCUREMENT CARDS		05/17/21	***SEE CREDIT CARD REPORT***	25,720.71	25,720.71				
937471	26281	104580	BRANDON GIBSON		05/28/21	Lunch Refund 8th grader	14.90	14.90 112		0		
937464	26282	104573	BRIDGET BRANNAN		05/27/21	Lunch refund 8th grader	18.45	18.45 112		0		
937476	26283	104585	BROOK HODGE		05/28/21	Lunch Refund 8th grader	21.90	21.90 112		0		
937501	26284	104609	BYEONG-KEUN YOU		05/28/21	Lunch Refund 8th grader	6.40	6.40 112		0		
937503	26285	103336	C & C DISTRIBUTING OF STEVENSVILLE, LLC		05/31/21	MILK/DAIRY - May	9,957.60	9,957.60 112	586	910 3100	630	
937467	26286	104576	CACY FAULHABER		05/27/21	Lunch Refund 8th grader	9.80	9.80 112		0		
937460	26287	104569	CAMERON BAILEY		05/27/21	Lunch refund 8th grader	9.65	9.65 112		0		
937475	26288	104584	CHRISTINA NOYES		05/28/21	Lunch Refund 8th grader	11.55	11.55 112		0		
937536	-99662	103873	CITIBANK-COSTCO ANYWHERE VISA	CC-3026	04/26/21	Testing Snacks	79.33	974.53 101		0		
937536	-99662	103873	CITIBANK-COSTCO ANYWHERE VISA	CC-3028	04/22/21	Testing snacks	86.93	974.53 101		0		
937536	-99662	103873	CITIBANK-COSTCO ANYWHERE VISA	CC-3029	04/20/21	Admin Assistant Day cards	200.00	974.53 101		0		
937536	-99662	103873	CITIBANK-COSTCO ANYWHERE VISA	CC-3034	05/05/21	Teacher appreciation lunch	99.50	974.53 101		0		
937536	-99662	103873	CITIBANK-COSTCO ANYWHERE VISA	CC-3054	05/11/21	Bldg 2 microwave	129.99	974.53 101		0		
937536	-99662	103873	CITIBANK-COSTCO ANYWHERE VISA	CC-3034	05/05/21	Teacher appreciation lunch	99.50	974.53 101		0		
937536	-99662	103873	CITIBANK-COSTCO ANYWHERE VISA	CC-3034	05/05/21	Teacher appreciation lunch	99.50	974.53 101		0		
937536	-99662	103873	CITIBANK-COSTCO ANYWHERE VISA	CC-3035	05/04/21	Teacher lunch	179.78	974.53 101		0		
937518	26289	25000	CITY OF MISSOULA-UTILITY BILLING	acct121680	05/26/21	Water/Sewer-Admin	48.66	1,459.97 101	586	100 2600	421	
937518	26289	25000	CITY OF MISSOULA-UTILITY BILLING	acct112445	05/26/21	Water/Sewer-B1	268.28	1,459.97 101	573	100 2600	421	
937518	26289	25000	CITY OF MISSOULA-UTILITY BILLING	acct123600	05/26/21	Water/Sewer/Storm-B4	368.89	1,459.97 101	801	100 2600	421	
937518	26289	25000	CITY OF MISSOULA-UTILITY BILLING	acct196085	05/26/21	Sewer-SHOP	17.14	1,459.97 101	586	100 2600	421	
937518	26289	25000	CITY OF MISSOULA-UTILITY BILLING	acct121690	05/26/21	Water/Sewer/Storm-B3	352.16	1,459.97 101	859	100 2600	421	
937518	26289	25000	CITY OF MISSOULA-UTILITY BILLING	acct121685	05/26/21	Water/Sewer-B2	404.84	1,459.97 101	863	100 2600	421	
937486	26290	104594	COLIN MCKEARNAN		05/28/21	Lunch Refund 8th grader	11.00	11.00 112		0		
937545	26352	101706	CONNECTIONS, INC	71459529	06/14/21	PowerLite 119W Projector	1,222.60	1,833.90 101	863	100 2224	660	
937545	26352	101706	CONNECTIONS, INC	71459529	06/14/21	PowerLite 119W Projector	611.30	1,833.90 101	859	100 2224	660	

Claim	Check	Vendor	Vendor Name	Invoice	Inv Date	Description	Line \$	Claim \$ Fund	Org Pgm	Func	Obj	Proj
937505	26291	102538	CULLIGAN WATER CONDITIONING	0324244	12/25/20	Water Cooler Service - Admin	20.00	448.00 101	586	100 2500	440	
937505	26291	102538	CULLIGAN WATER CONDITIONING	0323482	12/08/20	Softener service-Kitchen	56.00	448.00 112	586	910 3100	440	
937505	26291	102538	CULLIGAN WATER CONDITIONING	0325271	01/25/21	Water Cooler Service - Admin	20.00	448.00 101	586	100 2500	440	
937505	26291	102538	CULLIGAN WATER CONDITIONING	0324721	01/11/21	Softener service-Kitchen	48.00	448.00 112	586	910 3100	440	
937505	26291	102538	CULLIGAN WATER CONDITIONING	0326299	02/25/21	Water Cooler Service - Admin	20.00	448.00 101	586	100 2500	440	
937505	26291	102538	CULLIGAN WATER CONDITIONING	0325693	02/05/21	Softener service-Kitchen	32.00	448.00 112	586	910 3100	440	
937505	26291	102538	CULLIGAN WATER CONDITIONING	0327308	03/25/21	Water Cooler Service - Admin	20.00	448.00 101	586	100 2500	440	
937505	26291	102538	CULLIGAN WATER CONDITIONING	0326629	03/08/21	Softener service-Kitchen	32.00	448.00 112	586	910 3100	440	
937505	26291	102538	CULLIGAN WATER CONDITIONING	0328323	04/25/21	Water Cooler Service - Admin	20.00	448.00 101	586	100 2500	440	
937505	26291	102538	CULLIGAN WATER CONDITIONING	0328510	05/03/21	Softener service-Kitchen	112.00	448.00 112	586	910 3100	440	
937505	26291	102538	CULLIGAN WATER CONDITIONING	0329306	05/25/21	Water Cooler Service - Admin	20.00	448.00 101	586	100 2500	440	
937505	26291	102538	CULLIGAN WATER CONDITIONING	0329470	05/28/21	Softener service-Kitchen	48.00	448.00 112	586	910 3100	440	
937459	26292	104568	DANIEL AUERBACH		05/27/21	Lunch refund 8th grader	56.80	56.80 112			0	
937495	26293	104603	DARCY STUCKE		05/28/21	Lunch Refund 8th grader	27.40	27.40 112			0	
937506	26294	101920	DELL MARKETING, INC	1048958003	05/22/21	Dell Dock- WD19S 90w	581.25	581.25 101	586	100 2224	660	
937494	26295	104602	DON SKAGGS		05/28/21	Lunch Refund 8th grader	9.35	9.35 112			0	
937507	26296	103010	EDULOG LOGISTICS INC	111408	05/28/21	GPS Install-Bus Tracking	200.00	200.00 110	586	100 2700	340	
937546	26353	103010	EDULOG LOGISTICS INC	111579	06/14/21	Edulog Bus Tracking Mod 21-22	9,866.86	9,866.86 110	586	100 2700	340	
937500	26297	104608	ERICKA KEELER WORONIK		05/28/21	Lunch Refund 8th grader	9.80	9.80 112			0	
937509	26298	102821	FENCECRAFTERS MISSOULA INC	21114	05/19/21	Bldg 4 entrance	3,250.00	26,650.00 101	586	100 2600	715	
937509	26298	102821	FENCECRAFTERS MISSOULA INC	21114	05/19/21	Flynn Road fence	9,450.00	26,650.00 101	586	100 2600	715	
937509	26298	102821	FENCECRAFTERS MISSOULA INC	21114	05/19/21	Ring Road fence	13,950.00	26,650.00 101	586	100 2600	715	
937508	26299	102429	FUNDAMENTALS THERAPY SERVICES, PLLC.	454	06/01/21	PT Services - May 2021	2,160.00	5,400.00 101	586	280 2000	330	
937508	26299	102429	FUNDAMENTALS THERAPY SERVICES, PLLC.	454	06/01/21	PT Services - May 2021	3,240.00	5,400.00 115	586	222 2000	330	222
937547	26354	102429	FUNDAMENTALS THERAPY SERVICES, PLLC.	437	06/09/21	PT Services-June 2021	880.00	2,200.00 101	586	280 2000	330	
937547	26354	102429	FUNDAMENTALS THERAPY SERVICES, PLLC.	437	06/09/21	PT Services-June 2021	1,320.00	2,200.00 115	586	222 2000	330	222
937496	26300	104604	GREG TACKETT		05/28/21	Lunch Refund 8th grader	49.30	49.30 112			0	
937530	26301	102830	HELLGATE HOT LUNCH FUND SD #4		05/31/21	Lunch Staff Reimbursements #1	48.00	52.00 101	573	100 2400	610	
937530	26301	102830	HELLGATE HOT LUNCH FUND SD #4		05/31/21	Lunch Staff Reimbursements#3	4.00	52.00 101	859	100 2400	610	
937510	26302	61000	HELLGATE TRANSPORTATION, INC	APR Athl	05/03/21	May Athletics-Bus trips	3,455.28	3,455.28 101	801	720 3500	580	
937511	26302	61000	HELLGATE TRANSPORTATION, INC	MAY Fuel	06/09/21	May Fuel Overage	2,339.58	2,339.58 110	586	100 2700	624	
937492	26303	104600	HOLLY SHOUP		05/28/21	Lunch Refund 8th grader	46.15	46.15 112			0	
937512	26304	103761	INFINITE CAMPUS	033497	05/17/21	License: SIS	4,569.00	16,044.65 101	586	100 2224	681	
937512	26304	103761	INFINITE CAMPUS	033497	05/17/21	License: Messenger	1,370.70	16,044.65 101	586	100 2224	681	
937512	26304	103761	INFINITE CAMPUS	033497	05/17/21	License: Food Service	3,046.00	16,044.65 101	586	100 2224	681	

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937512	26304	103761	INFINITE CAMPUS	033497	05/17/21	Data Health Check	500.00	16,044.65 101	586	100 2224	681	
937512	26304	103761	INFINITE CAMPUS	033497	05/17/21	Support: SIS	4,569.00	16,044.65 101	586	100 2224	340	
937512	26304	103761	INFINITE CAMPUS	033497	05/17/21	Support: Messenger	380.75	16,044.65 101	586	100 2224	340	
937512	26304	103761	INFINITE CAMPUS	033497	05/17/21	Support: Food Service	609.20	16,044.65 101	586	100 2224	340	
937512	26304	103761	INFINITE CAMPUS	033497	05/17/21	Campus Passport/Training	1,000.00	16,044.65 101	586	100 2224	340	
937465	26305	104574	JASON BRAUN		05/27/21	Lunch refund 8th grader	21.25	21.25 112			0	
937472	26306	104581	JOHN GOTTULA		05/28/21	Lunch Refund 8th grader	37.75	37.75 112			0	
937481	26307	104590	JOSE MACHADO		05/28/21	Lunch Refund 8th grader	7.50	7.50 112			0	
937480	26308	104589	JOSEPH LAMB		05/28/21	Lunch Refund 8th grader	15.30	15.30 112			0	
937548	26355	102336	JUNIOR LIBRARY GUILD	570158	06/12/21	graphic - bld 3	238.70	1,888.80 101	859	100 2220	640	
937548	26355	102336	JUNIOR LIBRARY GUILD	570158	06/12/21	intermed plus-bld 3	228.20	1,888.80 101	859	100 2220	640	
937548	26355	102336	JUNIOR LIBRARY GUILD	570158	06/12/21	humor - bld 3	207.20	1,888.80 101	859	100 2220	640	
937548	26355	102336	JUNIOR LIBRARY GUILD	570158	06/12/21	independ plus- bld 1	213.50	1,888.80 101	573	100 2220	640	
937548	26355	102336	JUNIOR LIBRARY GUILD	570158	06/12/21	intermediate - bld 1	195.60	1,888.80 101	573	100 2220	640	
937548	26355	102336	JUNIOR LIBRARY GUILD	570158	06/12/21	upper elem - bld 3	195.60	1,888.80 101	859	100 2220	640	
937548	26355	102336	JUNIOR LIBRARY GUILD	570158	06/12/21	mystery/adv - bld 3	213.50	1,888.80 101	859	100 2220	640	
937548	26355	102336	JUNIOR LIBRARY GUILD	570158	06/12/21	fant/sci fi - bld 3	213.50	1,888.80 101	859	100 2220	640	
937548	26355	102336	JUNIOR LIBRARY GUILD	570158	06/12/21	independent - bld 1	183.00	1,888.80 101	573	100 2220	640	
937513	26309	42200	JW PEPPER & SON, INC	363392290	05/07/21	BOOM WHACKER SET	127.95	144.94 101	801	100 1470	660	
937513	26309	42200	JW PEPPER & SON, INC	363392290	05/07/21	SHIPPING	15.99	144.94 101	801	100 1470	610	
937513	26309	42200	JW PEPPER & SON, INC	363392290	05/07/21	handling charge-PO21113	1.00	144.94 101	801	100 1470	610	
937515	26310	102000	KALEVA LAW FIRM	4176	06/01/21	Legal services-May	2,187.50	2,187.50 101	586	100 2300	340	
937566	26356	104621	KATHERINE JONES		06/18/21	Lunch Acct Refund	131.10	131.10 112			0	
937485	26311	104593	KELLY MCGUIRL		05/28/21	Lunch Refund 8th grader	16.65	16.65 112			0	
937466	26312	104575	KIM BROWN		05/27/21	Lunch refund 8th grader	116.85	116.85 112			0	
937514	26313	102883	KNOWBUDDY RESOURCES	ARU0320499	05/13/21	ancient civilizations	159.60	264.39 101	859	100 2220	640	
937514	26313	102883	KNOWBUDDY RESOURCES	ARU0320499	05/13/21	Dictionary for a better w	14.99	264.39 101	859	100 2220	640	
937514	26313	102883	KNOWBUDDY RESOURCES	ARU0320499	05/13/21	United States History	79.80	264.39 101	859	100 2220	640	
937514	26313	102883	KNOWBUDDY RESOURCES	ARU0320499	05/13/21	handling	10.00	264.39 101	859	100 2220	640	
937458	26314	104567	LISA ADLER-SAENZ		05/27/21	Lunch refund 8th grader	5.45	5.45 112			0	
937497	26315	104605	LISA TIMS		05/28/21	Lunch Refund 8th grader	18.80	18.80 112			0	
937461	26316	104570	LORI BENNETT		05/27/21	Lunch refund 8th grader	52.55	52.55 112			0	
937550	26357	101079	MCGRAW-HILL LLC	10243001	05/06/21	SM, FLEX, CR, RM	2,844.00	15,268.98 101	863	100 1900	640	
937550	26357	101079	MCGRAW-HILL LLC	10243001	05/06/21	SM, FLEX, CR, RM	6,987.60	15,268.98 101	573	100 1900	640	
937550	26357	101079	MCGRAW-HILL LLC	10243001	05/06/21	SM, FLEX, CR, RM	2,570.10	15,268.98 101	859	100 1900	640	

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937550	26357	101079	MCGRAW-HILL LLC	10243001	05/06/21	SM, FLEX, CR, RM	820.80	15,268.98 101	801	100 1900	640	
937550	26357	101079	MCGRAW-HILL LLC	10243001	05/06/21		204.47	15,268.98 101	863	100 1900	640	
937550	26357	101079	MCGRAW-HILL LLC	10243001	05/06/21		204.47	15,268.98 101	573	100 1900	640	
937550	26357	101079	MCGRAW-HILL LLC	10243001	05/06/21		204.47	15,268.98 101	859	100 1900	640	
937550	26357	101079	MCGRAW-HILL LLC	10243001	05/06/21		204.49	15,268.98 101	801	100 1900	640	
937550	26357	101079	MCGRAW-HILL LLC	10243001	05/06/21	curriculum-add'l S&H	74.04	15,268.98 101	863	100 1900	640	
937550	26357	101079	MCGRAW-HILL LLC	10243001	05/06/21	curriculum-add'l S&H	74.05	15,268.98 101	573	100 1900	640	
937550	26357	101079	MCGRAW-HILL LLC	10243001	05/06/21	curriculum-add'l S&H	74.05	15,268.98 101	859	100 1900	640	
937550	26357	101079	MCGRAW-HILL LLC	10243001	05/06/21	curriculum-add'l S&H	74.05	15,268.98 101	801	100 1900	640	
937550	26357	101079	MCGRAW-HILL LLC	24920001	05/10/21	SM, FLEX, CR, RM	820.80	15,268.98 101	801	100 1900	640	
937550	26357	101079	MCGRAW-HILL LLC	24920001	05/10/21	curriculum-add'l S&H	27.90	15,268.98 101	863	100 1900	640	
937550	26357	101079	MCGRAW-HILL LLC	24920001	05/10/21	curriculum-add'l S&H	27.90	15,268.98 101	573	100 1900	640	
937550	26357	101079	MCGRAW-HILL LLC	24920001	05/10/21	curriculum-add'l S&H	27.90	15,268.98 101	859	100 1900	640	
937550	26357	101079	MCGRAW-HILL LLC	24920001	05/10/21	curriculum-add'l S&H	27.89	15,268.98 101	801	100 1900	640	
937551	26357	101079	MCGRAW-HILL LLC	625070001	06/01/21	Workbooks B & C	652.05	715.49 115	863	420 1000	610	621
937551	26357	101079	MCGRAW-HILL LLC	625070001	06/01/21		63.44	715.49 115	863	420 1000	610	621
937478	26317	104587	MEL HOLTZ		05/28/21	Lunch Refund 8th grader	30.00	30.00 112			0	
937489	26318	104597	MICHAEL O'KEEFE		05/28/21	Lunch Refund 8th grader	16.75	16.75 112			0	
937517	26319	103178	MIDAMERICA BOOKS	522892	05/07/21	biographies - bld 1	293.30	996.65 101	573	100 2220	640	
937517	26319	103178	MIDAMERICA BOOKS	522892	05/07/21	outdoor activities-bld	183.60	996.65 101	859	100 2220	640	
937517	26319	103178	MIDAMERICA BOOKS	522892	05/07/21	social games (5qty)	104.75	996.65 101	859	100 2220	640	
937517	26319	103178	MIDAMERICA BOOKS	522892	05/07/21	stem bld 1	137.70	996.65 101	573	100 2220	640	
937517	26319	103178	MIDAMERICA BOOKS	517805	05/07/21	origami bld 3	125.70	996.65 101	859	100 2220	640	
937517	26319	103178	MIDAMERICA BOOKS	523690	05/07/21	graphic novels bld 1	151.60	996.65 101	573	100 2220	640	
937493	26320	104601	MIKE SIZE		05/28/21	Lunch Refund 8th grader	29.85	29.85 112			0	
937549	26358	103277	MISSOULA POWER EQUIPMENT		05/20/21	Oil filter (3qty)	30.00	227.00 101	586	100 2600	610	
937549	26358	103277	MISSOULA POWER EQUIPMENT		05/20/21	Air filter (3qty)	69.00	227.00 101	586	100 2600	610	
937549	26358	103277	MISSOULA POWER EQUIPMENT		05/26/21	Tire (2 qty)	80.00	227.00 101	586	100 2600	610	
937549	26358	103277	MISSOULA POWER EQUIPMENT		05/26/21	Oil (2qty)	48.00	227.00 101	586	100 2600	610	
937516	26321	85000	MISSOULIAN/RAVALLI REPUBLIC	47879	05/30/21	SPED-records disposal notice	53.00	53.00 101	586	280 2400	540	
937532	26322	101799	MONTANA LOCK & SECURITY, INC.	30644	06/21/21	Smoke Detector Repairs-#1	382.81	1,157.56 101	573	100 2600	440	
937532	26322	101799	MONTANA LOCK & SECURITY, INC.	30639	05/28/21	Duct Detector Repairs-#3	774.75	1,157.56 101	859	100 2600	440	
937533	26322	101799	MONTANA LOCK & SECURITY, INC.	HES50	03/01/21	Fire/Burglar Alarm Monitoring1	181.80	909.00 101	573	100 2600	340	
937533	26322	101799	MONTANA LOCK & SECURITY, INC.	HES50	03/01/21	Fire/Burglar Alarm Monitoring2	181.80	909.00 101	863	100 2600	340	
937533	26322	101799	MONTANA LOCK & SECURITY, INC.	HES50	03/01/21	Fire/Burglar Alarm Monitoring3	181.80	909.00 101	859	100 2600	340	

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937533	26322	101799	MONTANA LOCK & SECURITY, INC.	HES50	03/01/21	Fire/Burglar Alarm Monitoring4	181.80	909.00 101	801	100 2600	340	
937533	26322	101799	MONTANA LOCK & SECURITY, INC.	HES50	03/01/21	Fire/Burglar Alarm MonitoringA	181.80	909.00 101	586	100 2600	340	
937554	26359	101799	MONTANA LOCK & SECURITY, INC.	30664	06/22/21	add blue strobes	1,270.95	1,270.95 101	801	100 2600	440	
937555	26360	87400	MONTANA MEDICAL BILLING, L.L.C.	5462	06/03/21	Medical billing services	1,098.09	1,098.09 115	586	280 1000	320	222
937552	26361	100827	MONTANA SCHOOL EQUIPMENT	23202	06/23/21	tables (2qty)-B1	796.00	796.00 101	573	100 2600	660	
937556	26362	102399	MONTANA STATE LIBRARY	FY2022	06/24/21	Library Catalog-B1	611.55	2,717.98 101	573	100 2220	682	
937556	26362	102399	MONTANA STATE LIBRARY	FY2022	06/24/21	Library Catalog-B2	611.55	2,717.98 101	863	100 2220	682	
937556	26362	102399	MONTANA STATE LIBRARY	FY2022	06/24/21	Library Catalog-B3	883.33	2,717.98 101	859	100 2220	682	
937556	26362	102399	MONTANA STATE LIBRARY	FY2022	06/24/21	Library Catalog-B4	611.55	2,717.98 101	801	100 2220	682	
937553	26363	102984	MT SCHOOLS PROPERTY & LIABILITY INS.		06/23/21	21-22 Prop/Liab Ins Renew	83,251.20	104,064.00 101	586	100 2300	520	
937553	26363	102984	MT SCHOOLS PROPERTY & LIABILITY INS.		06/23/21	21-22 Prop/Liab Ins Renew	20,812.80	104,064.00 101	586	280 2300	520	
937558	26364	88600	MTSBA	0006444	06/01/21	21-22 Membership renewal	8,950.00	8,950.00 101	586	100 2300	810	
937468	26323	104577	NICOLE HARTMAN		05/27/21	Lunch Refund 8th grader	93.25	93.25 112			0	
937482	26324	104591	NIKKI MARTINS		05/28/21	Lunch Refund 8th grader	15.15	15.15 112			0	
937519	26325	103779	NO RED INK CORP.	13149	03/10/21	Premium B3	2,250.00	3,750.00 101	859	100 1900	645	
937519	26325	103779	NO RED INK CORP.	13149	03/10/21	Premium B4	1,500.00	3,750.00 101	801	100 1900	645	
937523	26326	104549	NORTHAVENUE SERVICES	June	06/01/21	Contracted services	2,334.60	2,334.60 101	586	100 2300	340	
937520	26327	103654	NORTHWEST WHOLESALE INK & BATTERY	15346	05/26/21	05A compatible cartridge	25.00	174.00 101	586	100 2224	682	
937520	26327	103654	NORTHWEST WHOLESALE INK & BATTERY	15346	05/26/21	HP CE251A PREM Yellow	149.00	174.00 101	586	100 2224	682	
937521	26328	87700	NORTHWESTERN ENERGY		05/25/21	Monthly Electric - #1	1,992.05	15,263.42 101	573	100 2600	412	
937521	26328	87700	NORTHWESTERN ENERGY		05/25/21	Monthly Electric- #2	1,992.05	15,263.42 101	863	100 2600	412	
937521	26328	87700	NORTHWESTERN ENERGY		05/25/21	Monthly electric - #3	1,992.05	15,263.42 101	859	100 2600	412	
937521	26328	87700	NORTHWESTERN ENERGY		05/25/21	Monthly Electric - #4	1,992.05	15,263.42 101	801	100 2600	412	
937521	26328	87700	NORTHWESTERN ENERGY		05/25/21	Monthly Electric-Food Service	996.03	15,263.42 112	586	910 3100	412	
937521	26328	87700	NORTHWESTERN ENERGY		05/25/21	Monthly Electric - Shop	498.01	15,263.42 101	586	100 2600	412	
937521	26328	87700	NORTHWESTERN ENERGY		05/25/21	Monthly Electric - Admin	498.01	15,263.42 101	586	100 2600	412	
937521	26328	87700	NORTHWESTERN ENERGY		05/25/21	Monthly Nat Gas- #1	1,563.69	15,263.42 101	573	100 2600	411	
937521	26328	87700	NORTHWESTERN ENERGY		05/25/21	Monthly Nat Gas - #2	1,260.52	15,263.42 101	863	100 2600	411	
937521	26328	87700	NORTHWESTERN ENERGY		05/25/21	Monthly Nat Gas - #3	655.88	15,263.42 101	859	100 2600	411	
937521	26328	87700	NORTHWESTERN ENERGY		05/25/21	Monthly Nat Gas - #4	1,256.65	15,263.42 101	801	100 2600	411	
937521	26328	87700	NORTHWESTERN ENERGY		05/25/21	Monthly Nat Gas - Food Serv	437.25	15,263.42 112	586	910 3100	411	
937521	26328	87700	NORTHWESTERN ENERGY		05/25/21	Monthly Nat Gas -Shop	48.71	15,263.42 101	586	100 2600	411	
937521	26328	87700	NORTHWESTERN ENERGY		05/25/21	Monthly Nat Gas - Admin	80.47	15,263.42 101	586	100 2600	411	
937535	26329	101004	OFFICE SOLUTIONS AND SERVICES	INV94377	05/05/21	Copier Staples-Bldg 1	91.14	91.14 101	573	100 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377577-0	05/19/21	Business Office-supplies	7.47	11,898.68 101	586	100 2500	610	

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937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377577-1	05/24/21	Business Office-supplies	22.88	11,898.68 101	586	100 2500	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	376866-2	05/25/21	Classroom supplies Gr1	8.60	11,898.68 101	863	100 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	376867-1	05/13/21	Classroom supplies Gr1	36.50	11,898.68 101	863	100 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	376867-2	05/18/21	Classroom supplies Gr1	26.62	11,898.68 101	863	100 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	376871-2	05/19/21	Classroom supplies Gr1	40.45	11,898.68 101	863	100 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	376872-1	05/28/21	Classroom supplies Gr1	9.14	11,898.68 101	863	100 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377043-1	05/03/21	OS2-classroom supplies B1	35.86	11,898.68 101	573	100 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377043-2	05/13/21	OS2-classroom supplies B1	39.33	11,898.68 101	573	100 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377045-1	05/03/21	Os2-classroom supplies B1	25.30	11,898.68 101	573	100 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377045-2	05/18/21	Os2-classroom supplies B1	38.89	11,898.68 101	573	100 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377048-1	05/13/21	Os2- classroom supplies B	68.03	11,898.68 101	573	100 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377048-2	05/05/21	Os2- classroom supplies B	20.65	11,898.68 101	573	100 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377049-1	05/03/21	Os2-classroom supplies B1	48.00	11,898.68 101	573	100 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377049-2	05/18/21	Os2-classroom supplies B1	8.71	11,898.68 101	573	100 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377049-3	05/21/21	Os2-classroom supplies B1	7.80	11,898.68 101	573	100 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377049-4	05/28/21	Os2-classroom supplies B1	13.80	11,898.68 101	573	100 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377050-1	05/03/21	Os2-classroom supplies B1	112.66	11,898.68 101	573	100 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377051-1	05/03/21	Os2-classroom supplies B1	18.34	11,898.68 101	573	100 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377051-2	05/14/21	Os2-classroom supplies B1	36.63	11,898.68 101	573	100 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377051-3	05/25/21	Os2-classroom supplies B1	13.01	11,898.68 101	573	100 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377053-1	05/03/21	Os2-classroom supplies B1	55.35	11,898.68 101	573	100 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377053-2	05/18/21	Os2-classroom supplies B1	8.71	11,898.68 101	573	100 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377053-3	05/21/21	Os2-classroom supplies B1	11.70	11,898.68 101	573	100 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377059-1	05/04/21	Os2-classroom supplies B1	47.04	11,898.68 101	573	100 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377052-1	05/03/21	Os2-classroom supplies B1	6.98	11,898.68 101	573	100 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377052-2	05/05/21	Os2-classroom supplies B1	9.18	11,898.68 101	573	100 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377055-1	05/03/21	Os2-classroom supplies B1	12.29	11,898.68 101	573	100 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377055-2	05/21/21	Os2-classroom supplies B1	46.80	11,898.68 101	573	100 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377056-1	05/03/21	Os2-classroom supplies B1	16.14	11,898.68 101	573	100 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377057-1	05/03/21	Os2-classroom supplies B1	61.46	11,898.68 101	573	100 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377057-2	05/05/21	Os2-classroom supplies B1	9.46	11,898.68 101	573	100 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377057-3	05/14/21	Os2-classroom supplies B1	10.63	11,898.68 101	573	100 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377058-1	05/13/21	Os2-classroom supplies	18.10	11,898.68 101	573	100 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377080-1	05/13/21	Os2-classroom supplies B1	50.86	11,898.68 101	573	100 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377080-2	05/13/21	Os2-classroom supplies B1	101.22	11,898.68 101	573	100 1000	610	

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937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377371-0	05/13/21	Isono-SPED class supplies	161.48	11,898.68 101	859	280 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377232-0	05/05/21	OS2-3rd Grade classroom	323.19	11,898.68 101	573	100 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377343-0	05/13/21	Shane Byers - B3, 4th	389.20	11,898.68 101	859	100 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377343-1	05/17/21	Shane Byers - B3, 4th	53.89	11,898.68 101	859	100 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377343-2	05/28/21	Shane Byers - B3, 4th	12.53	11,898.68 101	859	100 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377344-0	05/13/21	Joe Powers - B3, 4th	264.44	11,898.68 101	859	100 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377344-0	05/13/21	Morgan Sulser - B3, 4th	408.64	11,898.68 101	859	100 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377345-1	05/17/21	Morgan Sulser - B3, 4th	31.65	11,898.68 101	859	100 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377345-2	05/19/21	Morgan Sulser - B3, 4th	65.28	11,898.68 101	859	100 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377345-3	05/20/21	Morgan Sulser - B3, 4th	16.95	11,898.68 101	859	100 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377346-0	05/13/21	Bailey Veracruz-B3,4th	504.63	11,898.68 101	859	100 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377346-1	05/17/21	Bailey Veracruz-B3,4th	8.39	11,898.68 101	859	100 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377346-2	05/28/21	Bailey Veracruz-B3,4th	17.45	11,898.68 101	859	100 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377347-0	05/13/21	Robert Wimett - B3, 4th	393.12	11,898.68 101	859	100 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377347-1	05/17/21	Robert Wimett - B3, 4th	28.73	11,898.68 101	859	100 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377347-2	05/20/21	Robert Wimett - B3, 4th	13.84	11,898.68 101	859	100 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377348-0	05/13/21	4th Grade Group Order	246.31	11,898.68 101	859	100 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377348-1	05/17/21	4th Grade Group Order	19.54	11,898.68 101	859	100 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377349-0	05/13/21	Grimes-B3, 5th	441.99	11,898.68 101	859	100 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377349-1	05/19/21	Grimes-B3, 5th	23.42	11,898.68 101	859	100 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377349-2	05/20/21	Grimes-B3, 5th	9.32	11,898.68 101	859	100 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377350-0	05/13/21	Lake-B3, 5th	353.17	11,898.68 101	859	100 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377350-1	05/17/21	Lake-B3, 5th	100.67	11,898.68 101	859	100 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377350-2	05/20/21	Lake-B3, 5th	16.95	11,898.68 101	859	100 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377350-3	05/21/21	Lake-B3, 5th	56.85	11,898.68 101	859	100 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377350-4	05/28/21	Lake-B3, 5th	9.73	11,898.68 101	859	100 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377351-0	05/13/21	Bixby-B3, 5th	227.01	11,898.68 101	859	100 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377351-1	05/28/21	Bixby-B3, 5th	25.04	11,898.68 101	859	100 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377352-0	05/13/21	Capp-B3, 5th	412.34	11,898.68 101	859	100 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377352-1	05/20/21	Capp-B3, 5th	16.95	11,898.68 101	859	100 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377353-0	05/13/21	Schuelke-B3, 5th	460.89	11,898.68 101	859	100 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377353-1	05/19/21	Schuelke-B3, 5th	16.33	11,898.68 101	859	100 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377354-0	05/13/21	Peterson-B3, 5th	269.79	11,898.68 101	859	100 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377354-1	05/17/21	Peterson-B3, 5th	51.99	11,898.68 101	859	100 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377354-2	05/19/21	Peterson-B3, 5th	10.23	11,898.68 101	859	100 1000	610	

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937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377355-0	05/13/21	Peterson-B3, 5th	14.95	11,898.68 101	859	100 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377356-0	05/13/21	Diehl-B3, Gr6	502.69	11,898.68 101	859	100 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377356-1	05/19/21	Diehl-B3, Gr6	18.01	11,898.68 101	859	100 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377356-2	05/26/21	Diehl-B3, Gr6	17.77	11,898.68 101	859	100 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377357-0	05/13/21	Criswell-B3, Gr6	330.23	11,898.68 101	859	100 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377358-0	05/13/21	Matthews-B3, Gr6	372.38	11,898.68 101	859	100 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377358-1	05/17/21	Matthews-B3, Gr6	101.58	11,898.68 101	859	100 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377359-0	05/13/21	Straw-B3, Gr6	481.20	11,898.68 101	859	100 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377359-1	05/17/21	Straw-B3, Gr6	12.60	11,898.68 101	859	100 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377359-2	05/20/21	Straw-B3, Gr6	69.06	11,898.68 101	859	100 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377360-0	05/13/21	Nordby-B3, Gr6	456.56	11,898.68 101	859	100 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377360-1	05/17/21	Nordby-B3, Gr6	37.24	11,898.68 101	859	100 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377360-2	05/20/21	Nordby-B3, Gr6	69.06	11,898.68 101	859	100 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377729-0	05/28/21	Morton-B3, Gr6	407.13	11,898.68 101	859	100 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377132-2	05/13/21	VARIOUS OFFICE ITEMS	43.64	11,898.68 101	801	100 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377132-3	05/19/21	VARIOUS OFFICE ITEMS	7.22	11,898.68 101	801	100 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377137-1	05/14/21	TEMPERA PAINT/SET 6	14.93	11,898.68 101	801	280 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377137-1	05/14/21	CHUNKY MARKER/SET	16.40	11,898.68 101	801	280 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377137-1	05/14/21	GALLON MEASURE SET	32.81	11,898.68 101	801	280 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377137-1	05/14/21	BOOK RINGS 1"	8.53	11,898.68 101	801	280 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377769-0	05/28/21	Admin office supplies	52.61	11,898.68 101	586	100 2300	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377044-1	05/03/21	counseling supplies	52.27	11,898.68 101	573	100 2120	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	376894-2	05/13/21	Classroom supplies GrK	8.73	11,898.68 101	863	100 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	376895-1	05/04/21	Classroom supplies GrK	3.05	11,898.68 101	863	100 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	376896-2	05/13/21	Classroom supplies GrK	14.17	11,898.68 101	863	100 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	376896-3	05/17/21	Classroom supplies GrK	4.53	11,898.68 101	863	100 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	376897-2	05/28/21	Classroom supplies GrK	8.81	11,898.68 101	863	100 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	376898-2	05/13/21	Classroom supplies GrK	5.40	11,898.68 101	863	100 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	21178	05/28/21	Classroom supplies GrK	10.53	11,898.68 101	863	100 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377342-0	05/13/21	Classroom supplies-B3	620.14	11,898.68 101	859	100 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377342-1	05/17/21	Classroom supplies-B3	6.98	11,898.68 101	859	100 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377342-2	05/19/21	Classroom supplies-B3	6.98	11,898.68 101	859	100 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377654-0	05/21/21	B3-class supplies	72.53	11,898.68 101	859	100 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	376885-2	05/13/21	misc. class supplies-B2	98.98	11,898.68 101	863	100 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377225-0	05/04/21	OS2-Speech class supplies	8.30	11,898.68 101	573	280 2150	610	

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937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	376218-3	05/18/21	Special Ed Supplies-B1	20.72	11,898.68 101	573	280 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377365-0	05/13/21	Forde-SPED class supplies	167.94	11,898.68 101	859	280 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377365-1	05/17/21	Forde-SPED class supplies	25.20	11,898.68 101	859	280 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377365-2	05/19/21	Forde-SPED class supplies	28.03	11,898.68 101	859	280 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377367-0	05/13/21	Kenner-SPED class supplie	140.55	11,898.68 101	859	280 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377193-0	05/03/21	B2 SPED-class supplies	244.42	11,898.68 101	863	280 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377193-1	05/13/21	B2 SPED-class supplies	11.58	11,898.68 101	863	280 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377193-2	05/18/21	B2 SPED-class supplies	20.64	11,898.68 101	863	280 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377193-3	05/26/21	B2 SPED-class supplies	11.37	11,898.68 101	863	280 1000	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	376879-2	05/05/21	OS2-Speech class supplies	8.30	11,898.68 101	573	280 2150	610	
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377361-0	05/13/21	Rudolph-TITLE supplies	352.51	11,898.68 115	859	420 1000	610	621
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377361-1	05/17/21	Rudolph-TITLE supplies	3.88	11,898.68 115	859	420 1000	610	621
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377361-2	05/18/21	Rudolph-TITLE supplies	1.69	11,898.68 115	859	420 1000	610	621
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	376878-2	05/14/21	OS2-Title I class supplie	21.26	11,898.68 115	863	420 1000	610	621
937569	26365	101004	OFFICE SOLUTIONS AND SERVICES	377781-0	05/28/21	SPED class supplies-B2	286.07	11,898.68 101	863	280 1000	610	
937557	26366	103628	OVERDRIVE EDUCATION	1262081	06/15/21	Overdrive content B4	1,500.00	4,000.00 101	801	100 2220	645	
937557	26366	103628	OVERDRIVE EDUCATION	1262076	06/15/21	Overdrive content B2	1,000.00	4,000.00 101	573	100 2220	645	
937557	26366	103628	OVERDRIVE EDUCATION	1262076	06/15/21	Overdrive content B3	1,500.00	4,000.00 101	859	100 2220	645	
937560	26367	102400	PITNEY BOWES GLOBAL FINANCIAL SERVICES	3313804943	06/25/21	Postage Machine qtrly serv Chr	144.99	724.98 101	573	100 1000	532	
937560	26367	102400	PITNEY BOWES GLOBAL FINANCIAL SERVICES	3313804943	06/25/21	Postage Machine qtrly serv Chr	144.99	724.98 101	863	100 1000	532	
937560	26367	102400	PITNEY BOWES GLOBAL FINANCIAL SERVICES	3313804943	06/25/21	Postage Machine qtrly serv Chr	144.99	724.98 101	859	100 1000	532	
937560	26367	102400	PITNEY BOWES GLOBAL FINANCIAL SERVICES	3313804943	06/25/21	Postage Machine qtrly serv Chr	144.99	724.98 101	801	100 1000	532	
937560	26367	102400	PITNEY BOWES GLOBAL FINANCIAL SERVICES	3313804943	06/25/21	Postage Machine qtrly serv Chr	145.02	724.98 101	586	100 2300	532	
937561	26368	102733	PITNEY BOWES INC.	1018378653	06/16/21	Postage Meter Ink Refill	113.04	169.56 101	586	100 2500	532	
937561	26368	102733	PITNEY BOWES INC.	1018389481	06/17/21	Postage Meter Tape Strips	56.52	169.56 101	586	100 2500	532	
937540	26330	102756	PURCHASE POWER		06/11/21	Postage Refill	340.00	2,000.00 101	573	100 1000	532	
937540	26330	102756	PURCHASE POWER		06/11/21	Postage Refill	275.00	2,000.00 101	586	100 1000	532	
937540	26330	102756	PURCHASE POWER		06/11/21	Postage Refill	230.00	2,000.00 101	586	100 2300	532	
937540	26330	102756	PURCHASE POWER		06/11/21	Postage Refill	125.00	2,000.00 101	586	100 2500	532	
937540	26330	102756	PURCHASE POWER		06/11/21	Postage Refill	10.00	2,000.00 101	586	280 1000	532	
937540	26330	102756	PURCHASE POWER		06/11/21	Postage Refill	340.00	2,000.00 101	801	100 1000	532	
937540	26330	102756	PURCHASE POWER		06/11/21	Postage Refill	340.00	2,000.00 101	859	100 1000	532	
937540	26330	102756	PURCHASE POWER		06/11/21	Postage Refill	340.00	2,000.00 101	863	100 1000	532	
937562	26369	104087	REFLEX PROTECT	1329	05/25/21	Reflex Protect Training 21-22	1,549.40	1,549.40 101	586	100 1000	340	
937567	26370	104622	ROCHELLE NAHAPETIAN		06/18/21	Lunch Acct Refund	108.25	108.25 112		0		

Claim	Check	Vendor	Vendor Name	Invoice	Inv Date	Description	Line \$	Claim \$ Fund	Org Pgm	Func	Obj	Proj
937527	26331	101798	SAM	7348	06/10/21	MASS/AASA 21-22 Dues-DR	695.00	3,515.00 101	586	100 2300	810	
937527	26331	101798	SAM	7348	06/10/21	MASS/AASA 21-22 Dues-MB	695.00	3,515.00 101	586	100 2300	810	
937527	26331	101798	SAM	7348	06/10/21	MAEMSP21-22 Dues-JM	425.00	3,515.00 101	573	100 2400	810	
937527	26331	101798	SAM	7348	06/10/21	MAEMSP21-22 Dues-DD	425.00	3,515.00 101	863	100 2400	810	
937527	26331	101798	SAM	7348	06/10/21	MAEMSP21-22 Dues-CC	425.00	3,515.00 101	859	100 2400	810	
937527	26331	101798	SAM	7348	06/10/21	MAEMSP21-22 Dues-JC	425.00	3,515.00 101	859	100 2400	810	
937527	26331	101798	SAM	7348	06/10/21	MAEMSP21-22 Dues-BH	425.00	3,515.00 101	801	100 2400	810	
937469	26332	104578	SARA QUILLEN		05/27/21	Lunch Refund 8th grader	10.00	10.00 112			0	
937462	26333	104571	SARAH BISSETT		05/27/21	Lunch refund 8th grader	29.85	29.85 112			0	
937470	26334	104579	SARAH FRITZ		05/28/21	Lunch Refund 8th grader	21.25	21.25 112			0	
937534	26335	114900	SCHOOL SPECIALTY LLC	27431079	05/13/21	Rudolph-TITLE supplies	31.17	1,590.09 115	859	420 1000	610	621
937534	26335	114900	SCHOOL SPECIALTY LLC	2735769	04/20/21	Rudolph-TITLE supplies	137.64	1,590.09 115	859	420 1000	610	621
937534	26335	114900	SCHOOL SPECIALTY LLC	27342981	04/28/21	Rudolph-TITLE supplies	18.51	1,590.09 115	859	420 1000	610	621
937534	26335	114900	SCHOOL SPECIALTY LLC	27352697	04/29/21	Rudolph-TITLE supplies	32.49	1,590.09 115	859	420 1000	610	621
937534	26335	114900	SCHOOL SPECIALTY LLC	27373486	05/04/21	GRAPH PAPER/ 500	55.11	1,590.09 101	801	100 1000	610	
937534	26335	114900	SCHOOL SPECIALTY LLC	27342749	04/28/21	Capp-Classroom Supplies Bdg 3	168.04	1,590.09 101	859	100 1000	610	
937534	26335	114900	SCHOOL SPECIALTY LLC	27357604	04/30/21	Peterson-supplies B3, Gr5	35.40	1,590.09 101	859	100 1000	610	
937534	26335	114900	SCHOOL SPECIALTY LLC	27412723	05/11/21	Peterson-supplies B3, Gr5	130.20	1,590.09 101	859	100 1000	610	
937534	26335	114900	SCHOOL SPECIALTY LLC	273579614	04/30/21	9' Jump Rope	53.72	1,590.09 101	859	100 1000	610	
937534	26335	114900	SCHOOL SPECIALTY LLC	27366262	05/03/21	Graph Paper 1/2' Rule	25.44	1,590.09 101	859	100 1000	610	
937534	26335	114900	SCHOOL SPECIALTY LLC	27357074	04/30/21	CHILD CRAFT CUBBY	590.96	1,590.09 101	801	280 1000	660	
937534	26335	114900	SCHOOL SPECIALTY LLC	27357714	04/30/21	KRAFT PAPER ROLLS	247.81	1,590.09 101	859	100 1000	610	
937534	26335	114900	SCHOOL SPECIALTY LLC	27357748	04/30/21	Schuelke-supplies B3, Gr5	63.60	1,590.09 101	859	100 1000	610	
937543	26371	114900	SCHOOL SPECIALTY LLC	447522	05/17/21	School Speciality	44.19	474.45 101	859	100 1000	610	
937543	26371	114900	SCHOOL SPECIALTY LLC	431846	05/13/21	School Speciality	23.44	474.45 101	859	100 1000	610	
937543	26371	114900	SCHOOL SPECIALTY LLC	425160	05/12/21	School Speciality	9.35	474.45 101	859	100 1000	610	
937543	26371	114900	SCHOOL SPECIALTY LLC	411750	05/11/21	School Speciality	354.78	474.45 101	859	100 1000	610	
937543	26371	114900	SCHOOL SPECIALTY LLC	21143	06/11/21	School Speciality	29.89	474.45 101	859	100 1000	610	
937543	26371	114900	SCHOOL SPECIALTY LLC	507486	05/26/21	School Speciality	12.80	474.45 101	859	100 1000	610	
937542	26372	104554	SCHOOL SPECIALTY LLC - CURRICULUM	501772347	05/05/21	READING Materials-Title I	457.50	1,853.00 115	863	420 1000	610	621
937542	26372	104554	SCHOOL SPECIALTY LLC - CURRICULUM	501772347	05/05/21	READING Materials-Title I	457.50	1,853.00 115	573	420 1000	610	621
937542	26372	104554	SCHOOL SPECIALTY LLC - CURRICULUM	501772347	05/05/21	READING Materials-Title I	457.50	1,853.00 115	859	420 1000	610	621
937542	26372	104554	SCHOOL SPECIALTY LLC - CURRICULUM	501772347	05/05/21	READING Materials-Title I	457.50	1,853.00 115	801	420 1000	610	621
937542	26372	104554	SCHOOL SPECIALTY LLC - CURRICULUM	501777207	06/08/21	READING Materials-Title I	5.75	1,853.00 115	863	420 1000	610	621
937542	26372	104554	SCHOOL SPECIALTY LLC - CURRICULUM	501777207	06/08/21	READING Materials-Title I	5.75	1,853.00 115	573	420 1000	610	621

Claim	Check	Vendor	Vendor Name	Invoice	Inv Date	Description	Line \$	Claim \$ Fund	Org Pgm	Func	Obj	Proj
937542	26372	104554	SCHOOL SPECIALTY LLC - CURRICULUM	501777207	06/08/21	READING Materials-Title I	5.75	1,853.00 115	859	420 1000	610	621
937542	26372	104554	SCHOOL SPECIALTY LLC - CURRICULUM	501777207	06/08/21	READING Materials-Title I	5.75	1,853.00 115	801	420 1000	610	621
937477	26336	104586	SCOTT HOLGATE		05/28/21	Lunch Refund 8th grader	119.85	119.85 112		0		
937563	26373	103475	SHARA BLAIR		06/21/21	Mileage/Meals Reimb-MASBO-SB	446.90	446.90 101	586	100 2300	582	
937488	26337	104596	SHERRY MUNNERLYN		05/28/21	Lunch Refund 8th grader	72.20	72.20 112		0		
937528	26338	103762	SHOUTPOINT INC.	21312	05/26/21	Messaging Service-I.C.	1,725.00	1,725.00 101	586	100 2224	680	
937491	26339	104599	SONJA SHADOW		05/28/21	Lunch Refund 8th grader	113.35	113.35 112		0		
937522	26340	102729	SOUTHWEST STRINGS	1420409-IN	05/20/21	Orchestra parts/repair	1,830.25	2,441.25 101	801	100 1470	610	
937522	26340	102729	SOUTHWEST STRINGS	1420409-IN	05/20/21	Orchestra parts/repair	611.00	2,441.25 101	859	100 1470	610	
937502	26341	104610	STACEY JOHNSON		05/28/21	Lunch Refund 8th grader	34.95	34.95 112		0		
937484	26342	104592	STEPHEN MCCOLLUM		05/28/21	Lunch Refund 8th grader	48.43	48.43 112		0		
937531	26343	101230	SWEET PEA SEWER & SEPTIC	98788	05/24/21	Portable Toliets Rentals-BF	175.00	270.00 101	586	100 2600	450	
937531	26343	101230	SWEET PEA SEWER & SEPTIC	98787	05/24/21	Portable Toilets Rentals-Trk	95.00	270.00 101	586	100 2600	450	
937537	-99661	103239	SYSCO MONTANA INC.		06/08/21	May - Food Purchases	11,651.28	13,680.11 112	586	910 3100	630	
937537	-99661	103239	SYSCO MONTANA INC.		06/08/21	May - Supplies	2,028.83	13,680.11 112	586	910 3100	610	
937473	26344	104582	TAMMY SCHREIBER		05/28/21	Lunch Refund 8th grader	27.75	27.75 112		0		
937564	26374	102923	TEAR IT UP LLC		06/21/21	Document Shredding Service	580.90	580.90 101	586	100 2500	340	
937524	26345	104140	TOLEDO PHYSICAL EDUCATION SUPPLY	294340-04	05/24/21	RAMPSHOT GAME	124.18	496.73 101	801	100 1000	660	
937524	26345	104140	TOLEDO PHYSICAL EDUCATION SUPPLY	494340-02	05/07/21	BADMITTON SET	372.55	496.73 101	801	100 1000	660	
937463	26346	104572	TRACY BORGIALLI		05/27/21	Lunch refund 8th grader	17.95	17.95 112		0		
937490	26347	104598	TRINETTE PIVIK		05/28/21	Lunch Refund 8th grader	8.20	8.20 112		0		
937568	26375	101065	TYLER TECHNOLOGIES, INC.	045-344662	/ /	SchoolMaster Data Archive Fee	550.00	550.00 101	586	100 2224	340	
937538	-99660	50500	US. FOODS - FOOD SERVICE OF AMERICA		06/08/21	May-Food Purchases	14,175.23	15,806.30 112	586	910 3100	630	
937538	-99660	50500	US. FOODS - FOOD SERVICE OF AMERICA		06/08/21	May-Supplies	1,631.07	15,806.30 112	586	910 3100	630	
937539	-99659	50500	US. FOODS - FOOD SERVICE OF AMERICA		06/08/21	May-Food Bid Purchases	588.00	588.00 112	586	910 3100	630	
937525	26348	101413	VERIZON	9880420637	06/15/21	Edulog Bus Tracking Data Charg	239.19	536.11 110	586	100 2700	530	
937525	26348	101413	VERIZON	9880564501	06/17/21	SUPT cell phone charges	64.97	536.11 101	586	100 2300	531	
937525	26348	101413	VERIZON	9880564501	06/17/21	Nurse cell phone charges	24.99	536.11 101	586	100 2130	531	
937525	26348	101413	VERIZON	9880564501	06/17/21	IT cell phone charges	80.23	536.11 101	586	100 2224	531	
937525	26348	101413	VERIZON	9880564501	06/17/21	Custodial phone charges	126.73	536.11 101	586	100 2600	531	
937479	26349	104588	WALDINA JENSEN		05/28/21	Lunch Refund 8th grader	33.30	33.30 112		0		
937559	26376	135100	WARDEN PAPER, INC.	2991	06/14/21	8 1/2x11 White	5,250.00	6,747.85 101	586	100 1000	610	
937559	26376	135100	WARDEN PAPER, INC.	2991	06/14/21	8 1/2x14 White	140.85	6,747.85 101	586	100 1000	610	
937559	26376	135100	WARDEN PAPER, INC.	2991	06/14/21	11x17 White	76.50	6,747.85 101	586	100 1000	610	
937559	26376	135100	WARDEN PAPER, INC.	2991	06/14/21	8 1/2x11 Blue	197.00	6,747.85 101	586	100 1000	610	

Claim	Check	Vendor	Vendor Name	Invoice	Inv Date	Description	Line \$	Claim \$ Fund	Org Pgm	Func	Obj	Proj
937559	26376	135100	WARDEN PAPER, INC.	2991	06/14/21	8 1/2x11 Canary	147.75	6,747.85 101	586	100 1000	610	
937559	26376	135100	WARDEN PAPER, INC.	2991	06/14/21	8 1/2x11 Cherry	98.50	6,747.85 101	586	100 1000	610	
937559	26376	135100	WARDEN PAPER, INC.	2991	06/14/21	8 1/2x11 Goldenrod	49.25	6,747.85 101	586	100 1000	610	
937559	26376	135100	WARDEN PAPER, INC.	2991	06/14/21	8 1/2x11 Gray	98.50	6,747.85 101	586	100 1000	610	
937559	26376	135100	WARDEN PAPER, INC.	2991	06/14/21	8 1/2x11 Green	295.50	6,747.85 101	586	100 1000	610	
937559	26376	135100	WARDEN PAPER, INC.	2991	06/14/21	8 1/2x11 Lilac	197.00	6,747.85 101	586	100 1000	610	
937559	26376	135100	WARDEN PAPER, INC.	2991	06/14/21	8 1/2x11 Pink	49.25	6,747.85 101	586	100 1000	610	
937559	26376	135100	WARDEN PAPER, INC.	2991	06/14/21	8 1/2x11 Salmon	147.75	6,747.85 101	586	100 1000	610	
937526	26350	103723	WEST MUSIC	Si2008848	05/21/21	FULL VOICE INTRO LEVEL	16.95	16.95 101	801	100 1470	610	
937565	26377	101863	WESTERN MONTANA MENTAL HEALTH		06/16/21	CSCT Services - Bldg 2	7,953.75	31,437.42 115	863	222 1000	340	356
937565	26377	101863	WESTERN MONTANA MENTAL HEALTH		06/16/21	CSCT Services Bldg 3	11,326.71	31,437.42 115	859	222 1000	340	356
937565	26377	101863	WESTERN MONTANA MENTAL HEALTH		06/16/21	CSCT Service Bldg 4	35.34	31,437.42 115	801	222 1000	340	356
937565	26377	101863	WESTERN MONTANA MENTAL HEALTH		06/16/21	CSCT Services Bldg 1	12,121.62	31,437.42 115	573	222 1000	340	356

HELLGATE ELEMENTARY

Fund Summary for Claims

For the Accounting Period: 6 / 21

Fund	Fund Description	Account	Account Description	Amount
101	Elementary General Fund	101		277275.97
110	Elementary Transportation Fund	101		12645.63
112	Elementary Food Services Fund	101		44583.78
115	Elementary Miscellaneous Federal Funds	101		44074.82
184	Student Extracurricular Activities	101		1119.48
189	Retiree Insurance Fund	101		4062.40

Check # -99658 For: BMO PROCUREMENT C

Vendor Paid	Claim#	CC #	PO #	Ln#	Per	Invoice	Description	Amount	Fund	Org	Prg-Func-Obj	Proj
	937541			96	6/21	4197805	additional PE equip	40.49	101	863	100-1000-610	
						Total		40.49				
2M COMPANY, INC.	937541	3092		10	6/21	CC-3092	custodial supplies-	1.02	101	586	100-2600-610	
	937541	3092		11	6/21	CC-3092	custodial supplies-	584.75	101	586	100-2600-610	
						Total		585.77				
ALBERTSONS -NORTH	937541	3078		2	6/21	CC-3078	water bottles for	11.98	101	859	100-1000-610	
	937541	3079		1	6/21	CC-3079	WINGS- otter pops	7.98	184	801	710-3410-610	
						Total		19.96				
AMAZON.COM	937541		21079	1	6/21	1672236	Sunnydaze foosball	429.00	101	801	100-1000-660	
	937541		21207	1	6/21	4197805	PE equipment-B2	167.92	101	863	100-1000-610	
	937541	3061		1	6/21	CC-3061	Foil bags	347.94	112	586	910-3100-610	
	937541	3062		1	6/21	CC-3062	art supplies	27.97	101	801	100-1000-610	
	937541	3064		1	6/21	CC-3064	Sped supplies-	55.75	101	863	280-1000-610	
	937541	3066		1	6/21	CC-3066	iPad cases	183.00	115	586	432-1000-610	435
	937541	3066		2	6/21	CC-3066	iPad cases	200.89	101	586	100-1000-610	
	937541	3067		1	6/21	CC-3067	bl dg 2 replacement	39.99	101	586	100-2224-610	
	937541	3070		3	6/21	CC-3070	Sped Admin supplies	248.71	101	586	280-2400-610	
	937541	3070		6	6/21	CC-3070	refund of Sped Admin	-23.08	101	586	280-2400-610	
	937541	3072		2	6/21	CC-3072	self stick notes	93.90	112	586	910-3100-610	
	937541	3072		3	6/21	CC-3072	foil bags	289.95	112	586	910-3100-610	
	937541	3081		3	6/21	CC-3081	PE supplies-fin	42.35	101	863	100-1000-610	
	937541	3090		2	6/21	CC-3090	distance learning	131.88	101	586	100-1000-610	
	937541	3091		1	6/21	CC-3091	projector bulb	23.38	101	586	100-2224-610	
	937541	3091		2	6/21	CC-3091	projector bulbs	40.88	101	586	100-2224-610	
	937541	3091		3	6/21	CC-3091	projector bulbs	40.88	101	586	100-2224-610	
	937541	3092		7	6/21	CC-3092	custodial supplies-	29.97	101	586	100-2600-610	
						Total		2,371.28				
BIG DIPPER ICE CR	937541	3069		2	6/21	CC-3069	8th	720.00	184	801	100-1160-610	
						Total		720.00				
BIG SKY KUBOTA LL	937541	3092		15	6/21	CC-3092	maintenacnce	640.74	101	586	100-2600-610	
						Total		640.74				
BLACKFOOT COMMUNI	937541	3056		5	6/21	CC-3056	monthly phone/data	277.64	101	573	100-1000-530	
	937541	3056		6	6/21	CC-3056	monthly phone/data	453.84	101	573	100-1000-531	
	937541	3056		7	6/21	CC-3056	monthly phone/data	75.04	101	586	910-3100-531	
	937541	3056		8	6/21	CC-3056	monthly phone/data	277.65	101	801	100-1000-530	
	937541	3056		9	6/21	CC-3056	monthly phone/data	454.44	101	801	100-1000-531	
	937541	3056		10	6/21	CC-3056	monthly phone/data	277.65	101	859	100-1000-530	
	937541	3056		11	6/21	CC-3056	monthly phone/data	453.84	101	859	100-1000-531	
	937541	3056		12	6/21	CC-3056	monthly phone/data	277.65	101	863	100-1000-530	
	937541	3056		13	6/21	CC-3056	monthly phone/data	453.84	101	863	100-1000-531	
						Total		3,001.59				

HELLGATE ELEMENTARY
Credit Card Transactions Paid by Vendor Paid with Claim Details
For the Accounting Period: 6/21

Check # -99658 For: BMO PROCUREMENT C

Vendor Paid	Claim#	CC #	PO #	Ln#	Per	Check Invoice	Description	Amount	Fund	Org	Prg-Func-Obj	Proj
CONNECTIONS, INC	937541	3067		2	6/21	CC-3067	document scanner-	110.61	101	863	100-2224-660	
	937541	3067		3	6/21	CC-3067	printer supplies	84.22	101	586	100-2224-610	
						Total		194.83				
CRAFTMASTER HARDW	937541		21088	1	6/21	1672236	LOCKER LOCKS	270.00	101	801	100-2400-610	
						Total		270.00				
CRICUT.COM	937541	3081		2	6/21	CC-3081	annual renewal	119.88	101	863	100-1000-610	
						Total		119.88				
DOLLAR TREE OF MI	937541	3060		1	6/21	CC-3060	Classroom storage	20.00	101	859	100-1000-610	
	937541	3090		6	6/21	CC-3090	activity day	86.00	101	863	100-1000-610	
						Total		106.00				
FEDEX	937541	3063		2	6/21	CC-3063	Copper	30.50	184	801	720-3500-610	
						Total		30.50				
FLOCABULARY	937541		21107	1	6/21	INV39477	K-8	625.00	101	863	100-1900-645	
	937541		21107	2	6/21	INV39477	K-8	625.00	101	573	100-1900-645	
	937541		21107	3	6/21	INV39477	K-8	625.00	101	859	100-1900-645	
	937541		21107	4	6/21	INV39477	K-8	625.00	101	801	100-1900-645	
						Total		2,500.00				
GOODWILL	937541	3074		2	6/21	CC-3074	FamilyResourceFund-c	3.98	101	586	117-1000-610	
						Total		3.98				
GOPHER SPORT	937541	3058		3	6/21	CC-3058	FamilyResourceFund-s	11.97	101	586	117-1000-610	
						Total		11.97				
GOVCONNECTION, IN	937541	3073		1	6/21	CC-3073	Printer supplies	196.80	101	586	100-2224-610	
	937541	3077		1	6/21	CC-3077	Printer supplies	259.52	101	586	100-2224-610	
						Total		456.32				
HOME DEPOT-IN STO	937541	3092		2	6/21	CC-3092	custodial supplies	9.74	101	586	100-2600-610	
						Total		9.74				
INSECT LORE	937541	3081		1	6/21	CC-3081	caterpillars	53.92	101	863	100-1000-610	
						Total		53.92				
LES SCHWAB TIRE C	937541	3092		12	6/21	CC-3092	dismount & mount	16.00	101	586	100-2600-610	
						Total		16.00				
LITTLE CAESAR'S P	937541	3051		1	6/21	CC-3051	positive behavior	5.00	101	859	100-1000-610	
	937541	3068		1	6/21	CC-3068	pizza - student	5.00	101	859	100-1000-610	
	937541	3080		1	6/21	CC-3080	student behavior	5.00	101	859	100-1000-610	
						Total		15.00				
LOWES STORE/ON-LI	937541	3092		3	6/21	CC-3092	custodial supplies	171.78	101	586	100-2600-610	
	937541	3092		5	6/21	CC-3092	custodial supplies	16.51	101	586	100-2600-610	
						Total		188.29				

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HELLGATE ELEMENTARY
Credit Card Transactions Paid by Vendor Paid with Claim Details
For the Accounting Period: 6/21

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Report ID: CC100B

Check # -99658 For: BMO PROCUREMENT C

Vendor Paid	Claim#	CC #	PO #	Ln#	Per	Invoice	Description	Amount	Fund	Org	Prg-Func-Obj	Proj
MCGRAW-HILL LLC	937541	3086		3	6/21	CC-3086	Distance learner-	19.95	101	586	100-1000-610	
	937541	3086		4	6/21	CC-3086	Distance learner-	19.95	101	586	100-1000-610	
						Total		39.90				
MICHAELS STORE/ON	937541	3090		5	6/21	CC-3090	distance learning	39.83	101	586	100-1000-610	
						Total		39.83				
MIDWAY RENTAL-BOB	937541	3092		13	6/21	CC-3092	vehicle maintenance	433.04	101	586	100-2600-610	
						Total		433.04				
MIDWEST D-VISION	937541	3092		8	6/21	CC-3092	bdg 3 boys bathroom	427.97	101	859	100-2600-610	
						Total		427.97				
MISSOULA DOWNTOWN	937541	3069		1	6/21	CC-3069	8th	361.00	184	801	100-1160-610	
						Total		361.00				
MISSOULA ELECTRIC	937541	3056		1	6/21	CC-3056	monthly electric	2652.65	101	586	100-2600-412	
						Total		2,652.65				
MOUNTAIN WEST COO	937541	3056		2	6/21	CC-3056	monthly custodial	71.07	101	586	100-2600-624	
	937541	3056		3	6/21	CC-3056	monthly food service	434.02	112	586	910-3100-624	880
	937541	3092		6	6/21	CC-3092	custodial supplies-	36.99	101	586	100-2600-610	
						Total		542.08				
MURDOCHS-INSTORE/	937541	3092		9	6/21	CC-3092	trimmer head	89.97	101	586	100-2600-610	
						Total		89.97				
MUSEUM OF THE ROC	937541	3082		4	6/21	CC-3082	Distance field trips	50.00	101	586	100-1000-610	
						Total		50.00				
NAPA AUTO PARTS	937541	3092		1	6/21	CC-3092	Custodial supplies-	292.13	101	586	100-2600-610	
						Total		292.13				
OETC	937541		21230	1	6/21	INV-0606	OETC K12 membership	150.00	101	586	100-2224-681	
						Total		150.00				
PARADISE FALLS	937541	3071		2	6/21	CC-3071	Athletics- lunch	21.70	101	586	720-3500-610	
						Total		21.70				
PAYPAL	937541	3070		7	6/21	CC-3070	Sped bldg 4	99.00	101	801	280-1000-610	
	937541	3070		8	6/21	CC-3070	School psych -SSRC	327.80	101	586	280-2140-610	
						Total		426.80				
PYRAMID EDUCATION	937541	3064		2	6/21	CC-3064	Sped training	199.00	101	801	280-2400-610	
	937541	3070		2	6/21	CC-3070	refundworkshop	-199.00	101	801	280-2400-610	
						Total		0.00				
REPUBLIC SERVICES	937541	3056		4	6/21	CC-3056	monthly garbage bill	3665.95	101	586	100-2600-431	
						Total		3,665.95				

Check # -99658 For: BMO PROCUREMENT C

Vendor Paid	Claim#	CC #	PO #	Ln#	Per	Invoice	Description	Amount	Fund	Org	Prg-Func-Obj	Proj
ROSS OF MISSOULA	937541	3058		2	6/21	CC-3058 Total	FamilyResourceFund-s	52.98 52.98	101	586	117-1000-610	
SCHOLASTIC, INC.	937541	3037		1	6/21	CC-3037 Total	Migrant Program	300.00 300.00	115	586	410-1000-610	424
SCHOOLMATE	937541		21197	1	6/21	IN00550117	kind planners	364.00	101	863	100-1000-610	
	937541		21197	2	6/21	IN00550117	rulers	28.00	101	863	100-1000-610	
	937541		21197	3	6/21	IN00550117	S&H - GrK	63.00	101	863	100-1000-610	
	937541		21197	4	6/21	IN00550117	First planners	338.00	101	863	100-1000-610	
	937541		21197	5	6/21	IN00550117 Total	S&H - Gr1	58.50 851.50	101	863	100-1000-610	
SHERWIN-WILLIAMS	937541	3092		4	6/21	CC-3092 Total	custodial supplies-	13.75 13.75	101	586	100-2600-610	
SIGNPRO	937541	3092		14	6/21	CC-3092 Total	30 magnets	339.85 339.85	101	586	100-2600-610	
SMARTSIGN	937541	3075		1	6/21	CC-3075 Total	Inventory Labels	144.00 144.00	101	586	100-2500-610	
SPORTSMAN'S WAREH	937541	3082		1	6/21	CC-3082 Total	Nurse day giftcard	22.00 22.00	101	863	100-2400-610	
STAPLES IN-STORE/	937541	3078		3	6/21	CC-3078	office	30.98	101	859	100-2400-610	
	937541	3085		1	6/21	CC-3085 Total	Summer Migrant	6.00 36.98	115	586	410-1000-610	424
TARGET STORES-MIS	937541	3090		4	6/21	CC-3090 Total	distance learning	40.00 40.00	101	586	100-1000-610	
TOLEDO PHYSICAL E	937541	3081		4	6/21	CC-3081 Total	PE supplies-lollipop	175.96 175.96	101	863	100-1000-610	
VOYAGER-SOPRIS	937541	3086		2	6/21	CC-3086 Total	2nd grade reading	1867.80 1,867.80	101	573	100-1000-610	
WALGREENS-MISSOUL	937541	3053		2	6/21	CC-3053 Total	Sped Bldg 3 supplies	26.60 26.60	101	859	280-1000-610	
WALMART-MISSOULA	937541		21152	1	6/21	21152	Wal mart-STEM	249.23	101	573	100-1000-610	
	937541		21205	1	6/21	337169	Wal mart-Gr1 STEM	10.88	101	863	100-1000-610	
	937541	3058		1	6/21	CC-3058	FamilyResourceFund-	-20.88	101	586	117-1000-610	
	937541	3058		4	6/21	CC-3058	FamilyResourceFund-c	97.40	101	586	117-1000-610	
	937541	3058		5	6/21	CC-3058	FamilyResourceFund-c	104.00	101	586	117-1000-610	
	937541	3059		1	6/21	CC-3059	crayons	8.55	101	801	100-1000-610	
	937541	3059		2	6/21	CC-3059	bldg 4 supplies-	9.96	101	801	100-2400-610	
	937541	3063		1	6/21	CC-3063	Teacher appreciation	56.00	101	573	100-2400-610	
	937541	3070		1	6/21	CC-3070	Bldg 1 Sped supplies	32.82	101	573	280-2150-610	
	937541	3071		1	6/21	CC-3071	PE activity days	51.04	101	586	100-1000-610	

07/07/21
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HELLGATE ELEMENTARY
Credit Card Transactions Paid by Vendor Paid with Claim Details
For the Accounting Period: 6/21

Page: 5 of 5
Report ID: CC100B

Check # -99658 For: BMO PROCUREMENT C

Vendor Paid	Claim#	CC #	PO #	Ln#	Per	Invoice	Description	Amount	Fund	Org	Prg-Func-Obj	Proj
	937541	3074		1	6/21	CC-3074	FamilyResourceFund-r	-5.00	101	586	117-1000-610	
	937541	3076		1	6/21	CC-3076	Spec Ed bldg 4-	348.94	101	801	280-1000-610	
	937541	3076		2	6/21	CC-3076	Spec Ed bldg 3-	6.70	101	859	280-1000-610	
	937541	3078		1	6/21	CC-3078	student behavior	12.56	101	859	100-1000-610	
	937541	3085		2	6/21	CC-3085	Summer Migrant	83.67	115	586	410-1000-610	424
	937541	3090		7	6/21	CC-3090	activity day	18.98	101	863	100-1000-610	
						Total		1,064.85				
WESTSIDE LANES AN	937541	3057		1	6/21	CC-3057	Admin meeting	69.20	101	586	100-2300-610	
						Total		69.20				
ZOOM	937541	3057		2	6/21	CC-3057	monthly zoom	51.88	101	586	100-2300-530	881
	937541	3070		4	6/21	CC-3070	monthly zoom	15.55	101	586	100-2400-530	881
	937541	3070		5	6/21	CC-3070	monthly zoom	15.55	101	586	280-2400-530	881
	937541	3088		1	6/21	CC-3088	monthly zoom	67.43	101	863	100-2400-530	881
	937541	3089		1	6/21	CC-3089	monthly zoom	15.55	101	586	100-2400-530	881
						Total		165.96				
						Total for check		25,720.71				
						Grand Total :		25,720.71				

Funds 101- 101

Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
110 Regular Salaries	-63.03	18,288.97	18,352.00	18,352.00	63.03	100 %
111 Salaries - Administrative - Certified	45,708.61	609,380.82	463,633.00	533,633.00	-75,747.82	114 %
112 Salaries - Professional - Educational	-317,808.85	4,579,180.03	4,835,932.00	4,837,641.00	258,460.97	95 %
113 Salaries - Professional - Other	-31,529.35	748,271.65	779,111.00	779,111.00	30,839.35	96 %
114 Salaries - Custodial/Maintenance	-5,733.80	605,430.47	580,571.00	580,571.00	-24,859.47	104 %
115 Salaries - Office/Clerical/technology	29,703.08	429,786.16	394,444.00	394,444.00	-35,342.16	109 %
116 Salaries - Cooks	-2,112.19	20,797.81	22,910.00	22,910.00	2,112.19	91 %
117 Salaries - Teacher's Aides	21,348.95	546,200.32	429,722.00	431,351.22	-114,849.10	127 %
119 Salaries - Other Supervisory Salaries	1,986.73	88,076.73	86,090.00	86,090.00	-1,986.73	102 %
120 Temporary Salaries	-237,331.22	180,568.91	417,847.00	417,847.00	237,278.09	43 %
122 Temporary	0.00	0.00	0.00	0.00	0.00	0 %
123 Temporary Salaries - Professional/Other	-320.00	0.00	320.00	320.00	320.00	0 %
125 Temporary Salaries - Office/Clerical	-4,360.08	5,639.92	10,000.00	10,000.00	4,360.08	56 %
126 Temporary Salaries - Service Work	0.00	129.28	0.00	129.28	0.00	100 %
150 Stipends	-42,595.85	56,539.65	85,143.00	85,143.00	28,603.35	66 %
152 Stipends - Professional/Educational	-4,838.80	12,150.16	12,500.00	13,000.00	849.84	93 %
153 Stipends - Professional/Other	-2,359.22	3,440.78	5,800.00	5,800.00	2,359.22	59 %
160 Sick Leave Termination Pay	3,869.15	18,787.37	11,400.00	14,918.22	-3,869.15	126 %
170 Vacation Leave	-38,396.04	11,032.64	47,400.00	55,400.00	44,367.36	20 %
1XX Object Group Total	-584,831.91	7,933,701.67	8,201,175.00	8,286,660.72	352,959.05	96 %
210 Social Security/Medicare	0.00	0.00	0.00	0.00	0.00	0 %
220 Teachers' Retirement	279.44	1,397.19	0.00	0.00	-1,397.19	*** %
230 PERS	0.00	0.00	0.00	0.00	0.00	0 %
240 Unemployment Compensation	0.00	0.00	0.00	0.00	0.00	0 %
250 Workers' Compensation	-302,922.61	61,187.72	417,281.00	417,322.25	356,134.53	15 %
260 Health Insurance	-47,741.24	730,334.25	727,085.00	739,367.50	9,033.25	99 %
261 Retiree Health Insurance	868.90	10,730.60	15,000.00	15,615.00	4,884.40	69 %
262 Subs-ACA Insurance	0.00	0.00	0.00	0.00	0.00	0 %
270 Life and Disability Insurance	-971.38	16,635.33	15,390.00	17,390.68	755.35	96 %
280 Other Employee Benefits	1,458.34	18,625.08	17,500.00	17,500.00	-1,125.08	106 %
2XX Object Group Total	-349,028.55	838,910.17	1,192,256.00	1,207,195.43	368,285.26	69 %
320 Professional/Educational Services	0.00	1,897.00	21,300.00	21,300.00	19,403.00	9 %
321 Purchased Distant Learning	0.00	0.00	0.00	0.00	0.00	0 %
330 Purchased Other Professional Services	3,040.00	19,912.00	19,600.00	19,600.00	-312.00	102 %
340 Purchased Technical Services	108,741.90	178,934.52	96,084.00	96,084.00	-82,850.52	186 %
350 Contracted Services With Other	0.00	476.00	1,650.00	1,650.00	1,174.00	29 %
355 Computer Services	0.00	0.00	1,300.00	1,300.00	1,300.00	0 %
3XX Object Group Total	111,781.90	201,219.52	139,934.00	139,934.00	-61,285.52	144 %

Funds 101- 101

Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
411 Gas	4,865.92	56,270.17	76,500.00	76,500.00	20,229.83	74 %
412 Electricity	11,431.19	135,175.35	153,000.00	153,000.00	17,824.65	88 %
421 Water/Sewage	1,459.97	16,373.94	36,200.00	36,200.00	19,826.06	45 %
431 Disposal Services	3,665.95	39,756.32	10,000.00	10,000.00	-29,756.32	398 %
440 Repair and Maintenance Services	170,977.34	219,936.32	122,959.00	133,959.00	-85,977.32	164 %
450 Rentals	270.00	625.00	0.00	0.00	-625.00	*** %
455 Technology Repairs & Maintenance	0.00	150.00	1,750.00	1,750.00	1,600.00	9 %
4XX Object Group Total	192,670.37	468,287.10	400,409.00	411,409.00	-56,878.10	114 %
514 Individual Transportation	0.00	0.00	50.00	50.00	50.00	0 %
516 Instructional Field Trips	0.00	113.25	23,740.00	23,740.00	23,626.75	0 %
520 Insurance (other than employee	104,064.00	110,348.00	98,500.00	98,500.00	-11,848.00	112 %
530 Internet-Data Communications	1,359.97	15,701.66	10,887.00	10,969.98	-4,731.68	143 %
531 Telephone	2,188.67	25,196.03	12,000.00	20,000.00	-5,196.03	126 %
532 Postage	2,894.54	11,794.46	40,050.00	40,050.00	28,255.54	29 %
535 Supplies-Technology Related	0.00	0.00	2,059.00	2,059.00	2,059.00	0 %
540 Advertising	53.00	6,457.56	11,360.00	11,360.00	4,902.44	57 %
550 Printing, binding and Duplication	0.00	5,769.35	10,200.00	10,200.00	4,430.65	57 %
580 Travel	3,455.28	16,223.34	7,680.00	7,680.00	-8,543.34	211 %
582 Travel Out-Of-District/Inservice	1,364.15	2,007.53	16,202.00	16,202.00	14,194.47	12 %
590 Miscellaneous Purchased Services	0.00	0.00	0.00	0.00	0.00	0 %
5XX Object Group Total	115,379.61	193,611.18	232,728.00	240,810.98	47,199.80	80 %
610 Supplies	30,319.48	205,692.70	271,473.00	273,268.91	67,576.21	75 %
624 Vehicle/Equipment Fuel	154.86	1,953.98	3,500.00	3,500.00	1,546.02	56 %
630 Food	0.00	0.00	0.00	0.00	0.00	0 %
640 Books	38,673.16	74,313.96	155,787.00	28,482.96	-45,831.00	261 %
645 E-Books	0.00	22,274.67	11,225.00	11,225.00	-11,049.67	198 %
650 Periodicals	0.00	5,932.47	7,370.00	7,370.00	1,437.53	80 %
660 Minor Equipment - New	29,605.00	133,205.23	65,724.00	71,724.00	-61,481.23	186 %
680 Computer Software	0.00	2,720.00	2,070.00	2,070.00	-650.00	131 %
681 Computer Software	4,204.40	59,091.14	76,875.00	76,875.00	17,783.86	77 %
682 Supplies-Technology Related	0.00	11,048.54	15,089.00	15,089.00	4,040.46	73 %
6XX Object Group Total	102,956.90	516,232.69	609,113.00	489,604.87	-26,627.82	105 %
715 Land Improvements	0.00	26,650.00	0.00	0.00	-26,650.00	*** %
730 Major Equipment - New	140,683.00	140,683.00	2,500.00	2,500.00	-138,183.00	*** %
780 Computer Hardware and Software	0.00	0.00	0.00	0.00	0.00	0 %
7XX Object Group Total	140,683.00	167,333.00	2,500.00	2,500.00	-164,833.00	*** %

07/07/21
16:07:40

HELLGATE ELEMENTARY
Object Summary Budget vs. Actual Query
For the Accounting Period: 6 / 21

Page: 3 of 3
Report ID: B100SO

Funds 101- 101

Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
800 Other Expenditures	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
810 Dues and Fees	6,275.00	18,413.00	27,115.00	27,115.00	8,702.00	68 %
830 Special Assessments and Other Taxes	0.00	190.40	185.00	185.00	-5.40	103 %
8XX Object Group Total	6,275.00	18,603.40	28,300.00	28,300.00	9,696.60	66 %
910 Operating Transfers to Other Funds	0.00	0.00	0.00	0.00	0.00	0 %
9XX Object Group Total	0.00	0.00	0.00	0.00	0.00	0 %
Grand Total:	-264,113.68	10,337,898.73	10,806,415.00	10,806,415.00	468,516.27	96 %

Account	Opening Balance	Receipts				Invest (+)	Misc.	Misc.	Closing Balance
		Disbursed (-)	in Transi t (+)	Deposits (+)	Transfers (+)		Earnings (+)	Charges (-)	
10 2-3 COLA FUND	49.95	0.00	0.00	0.00	0.00		0.00	0.00	49.95
895 4-6 COLA FUND	360.78	0.00	0.00	0.00	0.00		0.00	0.00	360.78
412 4-6 LIBRARY (BLDING #3)	900.71	0.00	0.00	0.00	0.00		0.00	0.00	900.71
114 4-6 MI SC FUNDS (BLDG #3)	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
894 7-8 COLA FUND	299.73	0.00	0.00	0.00	0.00		0.00	0.00	299.73
410 7-8 MS LIBRARY BLDG 4	1070.60	0.00	0.00	0.00	0.00		0.00	0.00	1070.60
304 7-8 MS MISC BLDG 4	892.14	0.00	0.00	0.00	0.00		0.00	0.00	892.14
303 CLASS OF 2016	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
314 CLASS OF 2019	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
315 CLASS OF 2020	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
316 CLASS OF 2021	2664.22	2371.83	0.00	0.00	0.00		0.00	0.00	292.39
317 CLASS OF 2022	768.50	204.94	0.00	0.00	0.00		0.00	0.00	563.56
897 COCA COLA CLEARING FUND	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
799 CONVERSION ACCOUNT - O/S CHECKS	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
102 COPPER SPORTS LEAGUE	8360.61	2704.52	0.00	0.00	0.00		0.00	0.00	5656.09
101 MISC DIST/REFEREES	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
106 NINJA-BOTS FUNDRAISER	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
800 ON-LINE HOT LUNCH PAYMENTS	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
309 PE DONATION/BOX TOPS BLDG#3	1258.24	0.00	0.00	0.00	0.00		0.00	0.00	1258.24
896 PK-1 COLA FUND	972.37	0.00	0.00	0.00	0.00		0.00	0.00	972.37
212 PK-1 LIBRARY ACCT #2	175.26	0.00	0.00	0.00	0.00		0.00	0.00	175.26
211 PK-1 MISC ACCOUNT (BUILDING # 2)	2671.52	0.00	0.00	0.00	0.00		0.00	0.00	2671.52
103 ROBOTICS CLUB	71.32	0.00	0.00	0.00	0.00		0.00	0.00	71.32
105 SP. ED STUDENT FUNDRAISERS	4154.44	0.00	0.00	0.00	0.00		0.00	0.00	4154.44
310 WINGS STORE (B. HALL)	1524.53	72.79	0.00	0.00	0.00		0.00	0.00	1451.74
899 MISC CHARGES	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
Total for Student Accounts	26194.92	5354.08							20840.84
Bank Account Totals	26194.92	5354.08	0.00	0.00	0.00		0.00	0.00	20840.84
							Bank Balance		20840.84
							Plus Outstanding Checks		9151.58
							Minus Outstanding Deposits		3165.68

							Balance		26826.74
							Minus Receipts in Transit		0.00

							Statement Balance		26826.74



SCHOOL BOARD MEETING MEMO:

Date: JULY 12, 2021
To: Board Members, Hellgate Elementary, and School District #4
Cc: Shara Blair, Hellgate Elementary Business Manager/District Clerk
From: Doug Reisig, Superintendent
RE: Superintendent Report for JULY 12, 2021 School Board Meeting

COMPENSATED ABSENCE FUND:

If you concur, we need a motion to authorize the transfer of \$19,980.15 from the General Fund into Fund #121 (Compensated Absences Fund), effective June 30, 2021.

[Background: Just for information, the “Compensated Absence Liability Fund” which is found in Montana law, section 20-9-512 (MCA) reads as follows:

(1) The trustees of a school district may establish a compensated absence liability fund for the purpose of paying:

(a) any accumulated amount of sick leave that a nonteaching or administrative school district employee is entitled to upon termination of employment with the district in accordance with the provisions of 2-18-618; and

(b) any accumulated amount of vacation leave that a nonteaching or administrative school district employee is entitled to upon termination of employment with the district.

(2) The compensated absence liability fund may be used only for the stated purpose of this section.

(3) The trustees may transfer money from the general fund, within the adopted budget, to establish and maintain the compensated absence liability fund.

(4) The maximum amount in a reserve fund established under the provisions of subsections (1) and (3) may not exceed 30% of:

(a) the total school district liability for accumulated sick leave of nonteaching and administrative school district employees on June 30 of the current school fiscal year; and

(b) the total school district liability for accumulated vacation leave of non-teaching and administrative school district employees on June 30 of the current school fiscal year.

(5) For the purposes of this section, "administrative school district employee" means a school district employee who is employed in an administrative position and who accrues vacation leave as part of the employee's contract with the school district.]

[Reminder: Before voting, please ask the audience in attendance if they have anything to add prior to the school board voting on the issue.]

APPROVE HIRING CERTIFIED/CLASSIFIED STAFF:

If you concur, we need a motion to approve the superintendent's recommendation to offer employment contracts to the following individuals for the Hellgate Elementary Special Education Extended School Year program (conducted during the month of August).

- Brendan Brown – Special Education Teacher
- Jessica McCauley – Speech-Language Therapist
- Jasmine Talbert – Special Education Paraprofessional
- Jessica Talbert – Special Education Paraprofessional
- Kayla Couture – Special Education Paraprofessional

APPROVE HIRING CERTIFIED STAFF:

If you concur, we need a motion to approve the superintendent's recommendation to offer an employment contract to Ms. Randi Ruhkamp to be a Hellgate Elementary Music Teacher for the 2021/2022 school year.

[Reminder: Before voting, please ask the audience in attendance if they have anything to add prior to the school board voting on the issue.]

APPROVE HIRING CERTIFIED STAFF:

If you concur, we need a motion to approve the superintendent's recommendation to offer an employment contract to Ms. Kendall Alley as Hellgate Elementary Speech Pathologist for the 2021/2022 school year.

[Reminder: Before voting, please ask the audience in attendance if they have anything to add prior to the school board voting on the issue.]

ACCEPT CLASSIFIED STAFF RESIGNATION:

If you concur, we need a motion to accept the resignation of Ms. Sandra Bergeson, an employee with the Hellgate Elementary Custodial/Maintenance Department, effective June 17, 2021.

[Reminder: Before voting, please ask the audience in attendance if they have anything to add prior to the school board voting on the issue.]

HEEA CONTRACT:

If you concur, we need a motion to approve, which I believe the Hellgate Elementary Education Association will do, the new two-year collective bargaining agreement with the Hellgate Elementary Education Association. Key salary and benefit changes in the agreement, from the previous agreement, with the HEEA include:

SALARY: The contract calls for a two-year salary increase in the following years:

- 2021/2022 – a 2.0% increase on the base
- 2020/2021 – a 2.0% increase on the base.

ARTICLE 13 - INSURANCE

3.1 HEALTH: The employee may or may not take the insurance plan. The Association may choose the insurance plan and carrier, with the approval of the Board. Teachers retiring from the District may remain under the plan but will pay their own premiums. **The District will contribute up to the following amounts for the Health, Dental and Life insurance premiums, beginning with the 2022/2023 school year:**

SCHOOL YEAR	DISTRICT'S MONTHLY CONTRIBUTION			
	SINGLE	TWO PARTY	PARENT & CHILDREN	FAMILY
2022-2023	\$581.00	\$635.00	\$635.00	\$581.00

ARTICLE 15 - DURATION OF AGREEMENT

15.1 EFFECTIVE PERIOD: This Agreement shall be effective as of July 1, 2021 and shall remain in effect through June 30, 2023.

[Reminder: Before voting, please ask the audience in attendance if they have anything to add prior to the school board voting on the issue.]

CONSIDERATION OF CLASSIFIED STAFF CONTRACT:

If you concur, we need a motion to approve a new two-year salary and benefit agreement with Hellgate Elementary Classified Employees. Key salary and benefit changes in the agreement, from the previous agreement, with classified employees include:

SALARY: The contract calls for a two-year salary increase in the following years:

- 2021/2022 – a 2.0% increase on the base in classified employment categories
- 2020/2021 – a 2.0% increase on the base in classified employment categories.

HEALTH INSURANCE: The employee may or may not take the insurance plan. The Association may choose the insurance plan and carrier, with the approval of the Board. Teachers retiring from the District may remain under the plan but will pay their own premiums. **The District will contribute up to the following amounts for the Health, Dental and Life insurance premiums, beginning with the 2022/2023 school year:**

SCHOOL YEAR	DISTRICT'S MONTHLY CONTRIBUTION			
	SINGLE	TWO PARTY	PARENT & CHILDREN	FAMILY
2022-2023	\$581.00	\$635.00	\$635.00	\$581.00

[Reminder: Before voting, please ask the audience in attendance if they have anything to add prior to the school board voting on the issue.]

CONSIDERATION OF ADMINISTRATIVE CONTRACTS:

If you concur, we need a motion to approve the superintendent, assistant superintendent, building administrator, and district clerk/business manager contracts for the 2021/2022 school year.

Superintendent Contract changes from 2020/2021...

- 2% salary increase
- 25 additional personal leave days for the 2021/2022 school year

Assistant Superintendent contract changes (position did not exist in the 2020/2021 school year)...

- Placement at an annual salary of \$119,000.00 (commensurate with Assistant Superintendent salary placement for similar size school districts.)

Building Administrators Contract changes from 2020/2021...

- 2% salary increase

District Clerk/Business Manager Contract changes from 2020/2021...

- 2% salary increase

[Reminder: Before voting, please ask the audience in attendance if they have anything to add prior to the school board voting on the issue.]

APPROVE EXTRA-CURRICULAR STIPEND CATEGORIES:

If you concur, we need a motion to approve extra-curricular stipend categories and compensation amounts for the 2021/2022 school year (see attached).

[Reminder: Before voting, please ask the audience in attendance if they have anything to add prior to the school board voting on the issue.]

APPROVE FALL SPORT COACHES:

If you concur, we need a motion to hire the following individuals as coaches for the Hellgate Elementary Fall Sports Program:

Volleyball:

Head 7th and 8th Grade “A” Coaches –
Bailey Vercruyssen and Lisa Sharkey
Assistant Coach - Mahalah Wedel
Assistant Coach - Angela Piazzola

Soccer:

Head Coach - Josh Eaton
Head Coach - Adelle Donohue

Cross Country:

Co-Head Coaches - Dale Asanovich and
Michael Straw

Flag Football:

Head Coach - Taylor Nordby
Head Coach - Shane Byers
Assistant Coach - Brendan Brown
Assistant Coach - Rob Harcharik

[Reminder: Before voting, please ask the audience in attendance if they have anything to add prior to the school board voting on the issue.]

SCHOOL RE-OPENING PLAN UPDATE – SCHOOL YEAR 2021/2022

If you concur, we need a motion to approve the superintendent’s recommendation to adopt the attached “Re-Opening Plan - School Year 2021/2022” in light of the fact that the Hellgate Elementary Board of Trustees and its staff may continue to operate during the 2021/2022 school year under unusual, even unprecedented circumstances by virtue of potential declarations of statewide emergencies by the Governor relating to school closure to address lingering COVID-19 concerns and/or the declaration of an unforeseen emergency (community disaster) made by the Hellgate Elementary Board of Trustees.

[Reminder: Before voting, please ask the audience in attendance if they have anything to add prior to the school board voting on the issue.]

DISCUSSION ITEMS:

➤ **SCHOOL MUSICAL EQUIPMENT RENTAL PROCEDURE:**

Attached is a document that addresses student/parent rental of school district music instruments and associated fees for the 2021/2022 school year keeping in mind that the sharing of musical instruments is not a possibility for the upcoming school year. I will get the information out to parents as we move closer to the beginning of the 2021/2022 school year.

COMPENSATED ABSENCE FUND

DISTRICT	DISTRICT	DISTRICT	DISTRICT	ABSENCES
FICA/MED	PERS/TRS	UNEMP	WC	PAYABLE
7.65%	8.500%	0.0029	0.0047	
	9.170%		0.0576	
	CLASSIFIED LIABILITY		30%	\$97,653.34
	FUND 121	BALANCE 05/31/21		\$83,555.72
		Less June Expenses		5882.53
	20-21 YR END	TRANSFER AMOUNT:		\$19,980.15

From: [Bruce Parks](#)
To: [Doug Reisig](#); [Anne Maloney](#); [Shara Blair](#)
Subject: FW:
Date: Thursday, June 17, 2021 1:22:44 PM

From: Sandra Bergeson <sbergeson@hellgate.k12.mt.us>
Sent: Thursday, June 17, 2021 1:11 PM
To: Bruce Parks <b parks@hellgate.k12.mt.us>
Subject:

Hellgate Elementary
Bruce Parks, Supervisor
June 17, 2021

Please accept this e-mail letter as my formal notification to you that I, Sandra Bergeson, am resigning my position as assistant custodian for Hellgate Elementary.

I have been in discussions with my Supervisor Bruce Parks since May 26, 2021 into making this decision. Thank you Bruce for your knowledge, understanding and helpfulness.

My last day will be June 17,2021.

My experience with Hellgate Elementary has been very rewarding and I appreciate the time I have spent working with my crew members and staff of Hellgate Elementary.

Sincerely
Sandra Bergeson



**HELLGATE ELEMENTARY
EXTRA-CURRICULAR ACTIVITIES 2021-2022**

Basketball Head Coach	\$1,383.00	Referees \$36.00 (per game)
Basketball Asst. Coach	\$1,126.00	
Flag Football Head Coach	\$1,175.00	Referees \$36.00 (per game)
Flag Football Asst. Coach	\$960.00	
Volleyball Head Coach	\$1,383.00	
Volleyball Asst. Coach	\$1,126.00	
Soccer Head Coach	\$1,175.00	Referees \$36.00 (per game)
Soccer Asst. Coach	\$960.00	
Track Head Coach	\$1,383.00	
Track Asst. Coach	\$1,126.00	
Wrestling Head Coach	\$1,100.00	
Wrestling Asst. Coach	\$960.00	
Gymnastics Head Coach	\$1,100.00	(per session)
Gymnastics Asst. Coach	\$960.00	(per session)
Cross Country Head Coach	\$1,175.00	
Cross Country Asst. Coach	\$960.00	
ADULT Scorekeeper (per game)	\$25.00	
Year Book Advisor	\$1,600.00	
Science Fair Coordinator (s)	\$960.00	
Special Projects Director	\$4,000.00	
Middle School Wings Advisor	\$1,260.00	
Special Education Department Chair	\$2,000.00	
Braille Instructor	\$3,000.00	
Each Mentor (1 st year)	\$1,000.00	
Each Mentor (2 nd year and 3 rd year)	\$500.00	
Grade Level iPad Team Leaders	\$1,000.00	
Robotics Club	\$1,383.00	
Robotics Club Assistant	\$1,126.00	
Olweus Bullying Prevention Coordinator	\$1,000.00	
Drama Department Director	\$1,100.00	
Asst. Drama Directors	\$960.00	
Summer Reading	\$3,400.00	

Re-Opening Plan...

School Year 2021/2022



The Hellgate Elementary Board of Trustees and its staff may continue to operate during the 2021/2022 school year under unusual, even unprecedented circumstances by virtue of potential declarations of statewide emergencies by the Governor relating to school closure to address lingering COVID-19 concerns and/or the declaration of an unforeseen emergency (community disaster) made by the Hellgate Elementary Board of Trustees. In light of COVID-19, the Board of Trustees, at the July 12, 2021 school board meeting, found it necessary to adopt temporary procedures related to emergency school closure and/or operations, the ongoing provision of educational services to students, meetings of the Board, gatherings on school property, health and safety of students, staff and community members, human resource matters and budgetary matters, etc. To ensure clarity and transparency, the superintendent has developed and submitted for public review a "School Re-Opening Plan" for the 2021/2022 school year to help guide the school district as it emerges from Covid-19 and moves toward a more "normal" operational process for students and staff. Will the school district be back to its normal operation? The answer, of course, the school district hopes so. This document lays the foundation for the school district as it moves on the path to normalcy.

School District Meetings, Gatherings, Events, and Visitors

The School District has adopted the protocols outlined in this procedure document, to govern during the term of potential declared public health emergency, to ensure individuals present at a school facility for events and/or other operationally related reasons honor safety protocols. The supervising teacher, principal, superintendent, and/or designated personnel are authorized to implement the procedures in coordination with state and local health officials. The Board of Trustees may authorize school district physical meetings, gatherings, and events to occur when deemed essential to district operations. Physical meetings, gatherings, and events shall not be held without prior authorization of the Superintendent and/or the Board of Trustees.

All attendees at physical meetings, gatherings, and events held on school property in an outdoor area including competition fields, baseball fields, and/or other open areas designated by the Board of Trustees shall be required to honor the applicable health and safety protocols outlined by district procedures including, but not limited to, social/physical distancing. The school district shall provide suitable space for social/physical distancing to occur and, if practicable, markings and walking routes in the area where the event shall be held will be visible to preserve a safe event setting.

Social/physical meetings, gatherings, and events may be limited when held inside a school building. All attendees at a meeting, gathering, or event authorized by the Board of Trustees, held inside the school facility, are required to honor the health and safety protocols outlined by district procedures.

Vulnerable individuals (defined by the Centers for Disease Control, at the time of this procedure/policy's adoption, as those age 65 or older or those with serious underlying health conditions, including high blood pressure, chronic lung disease, diabetes, obesity, asthma, and those whose immune system is compromised such as by chemotherapy for cancer and other conditions requiring such therapy) may attend school district meetings, gatherings, and/or events but will still be encouraged to take necessary in accordance with district procedures. The school district may continue to accommodate vulnerable individuals so they may participate in the meeting gathering or event via electronic means.

- **Visitors to Schools**

Visitors to the interior of any school building shall not be permitted without the express approval of the supervising teacher, principal, superintendent, and/ or designated personnel. Visitors that are authorized to be present in any school building must adhere to all health and safety guidelines outlined by district procedures.

- **Volunteers**

Volunteers utilized by the school district who have been approved in accordance with district procedures may enter the school building in accordance with the protocols outlined by district procedures.

- **Facilities Use Agreements**

The Board of Trustees will allow limited community use of district facilities. Unless an event is specifically identified as necessary by the Superintendent and/or the Board of Trustees, Facilities Use Agreements and other similar requests submitted in accordance with adopted district procedures shall not be considered.

- **Enforcement**

Visitors to any school building or any attendee at a meeting, gathering, and/or event authorized by the Board of Trustees, in accordance with district procedures, who fail to honor the directives of school district officials shall be asked to correct their conduct or leave the meeting, gathering, and/or event in accordance district procedure/policy.

Student, Staff, and Community Health and Safety

The school district has adopted procedure protocols to ensure the safe and healthy delivery of education services provided to students on school property, a safe workplace when staff are present on school property, and to promote the safety, health and well-being of parents and community members. The supervising teacher, principal, superintendent, and/ or designated personnel are authorized to implement the procedure protocols in coordination with state and local health officials.

• **Symptoms of Illness**

Students and staff who are ill, feeling ill, diagnosed as ill, and/or otherwise demonstrating symptoms of illness, including symptoms of Covid-19, must not come to school or work. Students who have a fever or are exhibiting other signs of illness must be isolated in a designated area until such time as parents or caregiver may arrive at the school to retrieve the ill student (see Parent Acknowledgment Form – Appendix D). All surfaces and areas should be thoroughly cleaned and disinfected once the student has vacated the area by staff utilizing safety measures in accordance with state and/or local health standards as applicable. Students may engage in alternative delivery of education services during the period of illness and/or be permitted to make up work in accordance with district procedures. Staff members will be provided access to leave in accordance with district procedures, or the applicable collective bargaining agreement, and/or by Memorandum of Understanding (if applicable).

Parents, guardians, or caregivers of students who are ill, feeling ill, diagnosed as ill, and/or otherwise demonstrating symptoms of illness should not be present at the school for any reason, including but not limited, events or gatherings and/or to drop off/pick up students except as provided by school district procedures. To avoid exposing others to illness, parents, and/ or caregivers, who are ill, should make arrangements with others to transport students to school and/or events, if at all practicable. If not practicable, parents, guardians, and/ or caregivers should not leave their vehicle during pickup or drop off and must arrange with district staff to supervise students in accordance with social/physical distancing guidelines. (see Hellgate Elementary Health and Safety Protocol Document – Appendix A)

• **Physical Distancing**

To the extent possible, school district courses will be delivered in a “normal” educational fashion consistent with Hellgate Elementary procedures prior to Covid-19. However, the school district retains the right to adjust the instructional delivery model and daily educational procedures taking into account the health, welfare, and safety of students and staff personnel. Recess and use of playgrounds during recess will be permitted on a schedule to maintain appropriate student groupings procedures prior to Covid-19. Transportation services will be provided in accordance with cleaning and disinfection procedures.

Middle school courses will be delivered in a “normal” educational fashion consistent with Hellgate Elementary procedures prior to Covid-19. Upon arriving in a classroom, middle school students will be provided, if necessary and as needed, disinfecting wipes and/or disinfecting spray/disposable paper towels and time to clean their learning area or desk. Meal service for middle school will be provided through a grab-and-go basis that will be eaten in designated areas, preferable classroom areas (breakfast) and the cafeteria on a student occupancy rotating basis (lunch).

Drop off and pick up of students will be completed in a manner that seeks to limit direct contact between parents and staff members and adhere to social/physical distancing recommendations in the exterior of the building.

Visitors to the school will maintain a three-foot to six-foot distance between themselves and others. This distancing requirement does not apply to individuals who are a part of the visitor's regular household isolation group when the group is authorized to be present at the school facility.

- **Masks as Personal Protective Equipment**

The School District will make available to all staff and students an opportunity to wear masks to protect colleagues and peers while present in any school building. The School District will regularly provide masks to students and staff. The Board of Trustees' decision to allow for voluntary use of masks (family-based decision) and to regularly provide masks is based on a review of the circumstances in the community and consultation with local health officials on issues including but not limited to the possibility of exposure and availability of masks. No student and/or staff member will be subject to ridicule for an individual decision to wear or to not wear a mask.

- **Student Arrival**

Hand hygiene stations will be available at the entrance of any school building, so that children can clean their hands before they enter. If a sink with soap and water is not available, the school district will provide hand sanitizer with at least 60% alcohol. Hand sanitizer will be kept out of elementary students' reach and student use will be supervised by staff personnel.

A district employee will greet children outside the school as they arrive to ensure orderly compliance with the provisions of this procedure.

- **Ventilation**

Custodial/maintenance personnel will review and ensure ventilation systems operate properly and increase circulation of outdoor air as much as possible. Classroom staff personnel are authorized to open windows and doors to increase air flow in a manner that does not pose a safety or health risk to students and staff. Risks to consider include but are not limited to weather, risk of falling, and triggering asthma symptoms.

- **Water Systems**

Custodial/maintenance personnel will review water systems and features including but not limited to sink faucets, drinking fountains, and/or decorative fountains to ensure they are safe to use. Drinking fountains will be cleaned and sanitized on a regular basis. The administration may provide alternative water sources, if necessary. Staff personnel and/or students are authorized and encouraged to bring their own water to minimize use and touching of water fountains.

• **Facility Adjustments**

Repositioning of classroom and meeting space furniture and adjusting traffic flow patterns (i.e., making of potential one-way hallways), especially in narrow hallways, may be undertaken to promote a healthy work environment. Installed Plexiglas shields, installed during the 2020/2021 school year, will remain, especially in building front office reception areas. Further, signage will continue to be posted throughout the facility referencing physical distancing, good hygiene, identifying hand sanitizing stations, etc. Moreover, anti-bacterial soap will be provided at every sink and hand sanitizer (at least 60 percent alcohol) throughout the facility will help ensure proper hygiene is practiced.

• **Exposure-Response Plan**

The school district has developed and will continue to use an exposure-response plan to identify, track, and notify employees who are exposed to COVID-19. That plan will continue during the 2021/2022 school year. The plan provides for a process for the temporary shut-down of portions of school building and/or of the entire school building and corresponding deep-cleaning requirements (if necessary) if an employee and/or a student, who has been present in the school, is diagnosed with COVID-19. Students, ages 3 through 11, may not have the opportunity to get the Covid-19 vaccine prior to the beginning of the 2021/2022 school year thus the need for an exposure-response plan.

Should Hellgate Elementary have a case of Covid-19 with a student, a parent, and/or a staff member, the following will be the procedure the school district will follow:

1. For a case of a student, as long as the school district has seating charts and a clear way for the school district to do contact tracing, the school district likely will not need to close the school. If the issue involves a middle school age student and the school district needs to do contact tracing in multiple classrooms plus extra-curricular activities, the school district may need to close the school for a day or two so the school district can identify and notify close contacts.
2. For a case of a parent of a student (as long as the parent does not help out in the classroom or spend time at the school), the student will be quarantined at home and there is no need to do anything further.
3. For a case of a staff or faculty member, it would be very similar to a case in a student. The more detailed seating charts and schedules that the school district has, the easier and faster contract tracing can happen and the school district may be able to avoid needing to close the school.

However, if a positive case is identified, and effective contact tracing is not possible, the school building may need to be closed for two to five days for cleaning. As an aside, to keep all school facilities safe, the school district will not allow an individual, with known “close contact” to a person who is lab-confirmed to have COVID-19, to enter a building until the end of the self-quarantine period, (that period of time being based on the most recent recommendations from the CDC), from the last date of exposure.

Should an employee have a fever (100.4 degrees or greater) or other symptoms (e.g., cough, sneezing, shortness of breath) the school district will be ready to provide additional guidance, including sending the employee home until fever free for at least one day (24 hours) without medicine, improved respiratory symptoms for a set number of days, or allowing a return after an established number of days of symptom onset. In addition, self-reporting of a diagnosis or exposure to COVID-19 will continue to be mandatory.

The school district has developed steps required for self-quarantine and return to work and those steps will be communicated to employees to ensure safety for all. The school district has a plan in place to respond when an employee notifies the district he/ she has been diagnosed or exposed to COVID-19 (see Appendix A – Health and Safety Protocols).

Student Instruction and Services

The school district has adopted the procedure protocols to govern during the term of any declared public health emergency to ensure the delivery of education services to students on-site at the school and/or off-site at other locations using available resources, including but not limited to, on-line methods and phasing in the event the schools need to close and then re-open. The superintendent, building principals, program directors, and/or designated personnel are authorized to implement this procedure (see Appendix B – Return to work Template – “What You Can Expect” Document).

The school district will provide accommodations to its policies for students with disabilities as determined appropriate based upon the individual student needs and in accordance with a individual accommodation plan or individualized education plan. Students requiring accommodations should contact Dr. Molly, Blakely, Hellgate Elementary Assistant Superintendent, to request information on plans for students with disabilities.

In addition, the Board of Trustees authorizes off-site (distance learning) instruction of students in a manner that is consistent with the aggregate number of instructional hours outlined in the school district’s adopted or revised calendar for a school year that may or may not be affected by a public health emergency. Off-site (distance learning) delivery methods shall include, as close as possible, a complete range of educational services offered by the school district and shall comply with the requirements of applicable statutes. Students completing course work through an off-site (distance learning) instructional setting shall be treated as and have their hours of instruction calculated in the same manner as students attending an on-site (in-person) institutional setting.

Further, the Board of Trustees authorizes district administrators to permit students to utilize an off-site (distant learning) instructional setting, at parental request. Further, students receiving off-site (distance learning) delivery of education services may be eligible for assistance with accessibility to off-site (distance learning) opportunities in accordance with district procedure.

Moreover, the Board of Trustees authorizes proficiency-based ANB calculation in situations when a student demonstrates proficiency in a course area as determined by the Board of Trustees

using district assessments consistent with the school district's school board policies, school district procedures, and/or other measures approved by the Board of Trustees.

Finally, the Board of Trustees may waive the minimum number of instructional hours for students who demonstrate proficiency in a course area using district assessments that include, but are not limited to, the course or class teacher's determination of proficiency as defined by the Board of Trustees. This determination shall be based on a review of the student's completed coursework, participation in course delivery, and/or other methods applicable to the specific course or class. The Board of Trustees authorizes the use of the proficiency determination process for students who are in need of alternative instructional delivery methodology, for students for whom the school district is unable to document satisfaction of the required minimum aggregate number of hours through the off-site and/or on-site methods, and/or other students whom school district personnel determine satisfy the definition of proficient or meeting proficiency (school board policies #2420 and #2422).

Social/Emotional Learning

Focusing on the impact of the COVID-19 on students' social/emotional learning (SEL), in addition to focusing on academic learning (e.g., literacy and numeracy), is important. Hellgate Elementary will (1) recognize that home may not be a safe place for some students and the school district will develop a plan to identify and support students; (2) not assume that students in need will voluntarily disclose their distress or want to talk immediately and that the district must teach skills in validation, acknowledging everyone has/ had a different experience from COVID-19, and not everyone in each school will be in the same place in recovery (individual student trajectories will vary significantly); (3) build and provide opportunities for students to work cooperatively with one another to help students feel empowered and to assist others, which can prove helpful following significant disruption and collective stress; (4) recognize the potential for higher rates of certain adverse childhood experiences (ACES) and/or stressors due to Covid-19 and facilitate classroom meetings in collaboration with a school-employed mental health professional to allow students to collectively process their experience.

Communication and Training

Communication is important to implementing a well-planned return-to-work program and needs to be consistent to be trusted. Communication steps will continue to be utilized to ensure a healthy environment for employees, students, and parents that will alleviate fears and uncertainties around school operations during the 2021/2022 school year (Post Covid-19). That communication may be in the form of telephone notifications, emails, text messages, signage, and/or written/verbal communication strategies providing guidance, training, and soliciting feedback. The District will review this Plan, at least, once every six months, and will provide an opportunity for public input in association with any review of the Plan.

It is the school district's goal that all employees, in the workplace, should feel safe and confident in actions taken to provide for their safety. This begins with a robust communication strategy

prior to the return. Concerns about safety precautions and work schedules in addition to offering contact information for questions will be made available to staff personnel (Summer 2021 Professional Development Institute).

All employees will receive safety training provided by the Hellgate Elementary School Nurse. Each employee must take responsibility for a safe work environment, and the training can ensure that employees are equipped to do their part. In addition to standard procedures provided by custodial staff, employees will be given supplies and directions for sanitizing their areas at determined intervals depending on the likelihood of exposure. Identifying products and giving guidance on proper use will be provided by the Hellgate Elementary Director of Facilities and Maintenance.

Conclusion

The continuation of these uncertain times can be difficult to navigate, from year to year, and one person cannot be expected to have all the answers. The school district always welcomes positive suggestions and employee involvement that can lead to solutions to unforeseen problems. Moreover, as we move into and then throughout the 2021/2022 school year, the school district/school administrators will consistently monitor the work environment. Just so there is no misunderstanding, the workplace environment will continue to be a priority item as the school district recognizes that addressing issues, prior to them becoming into serious issues, is key to a successful 2021/2022 school year as the school district seeks to return to “normalcy” in most, if not all, areas of school operations following Covid-19.

Appendix A...



HELLGATE ELEMENTARY HEALTH & SAFETY PROTOCOL...

The Hellgate Elementary health and safety plan provides in-person instruction guidance for the 2021-2022 school year.

Hellgate Elementary Health and Safety expectations are based on local, state and federal guidelines as of May 26, 2021.

Student Health Protocols:

- Hellgate Elementary asks that every family having students attend (in-person) Hellgate Elementary sign a Hellgate Elementary **Health & Safety Protocol Parent Acknowledgment Form**, affirming your commitment to keep your child home if they are sick or have been exposed to a COVID-19 positive person.
- All students should do a daily self-evaluation before coming to school or boarding school transportation.
- All students will be instructed on methods to protect themselves and others from COVID-19 at school.
- All students should practice appropriate physical distancing, hand hygiene, and respiratory etiquette.
- All students should regularly wash their hands when reporting to school and after using the restroom.
- All students will be trained on proper hand washing techniques and participate in scheduled hand washing times throughout the day.
- If physical distancing is not possible, face coverings will be made available to all students and staff personnel.
- All students (age-appropriate) will have the opportunity to be given, if they want, a school district supplied non-medical grade face masks/face coverings, that can cover the nose and mouth, while occupying indoor common spaces.
- All masks and face coverings should be free of any inappropriate images, words, political slogans.

Employee Health Protocols:

- Hellgate Elementary asks that every employee in Hellgate Elementary commit to staying home if they are sick or are required to self-quarantine.
- All Hellgate Elementary employees should do a private, daily health self-screening.
- All employees will be expected to know, understand and practice methods to protect themselves and others from COVID-19 at work.
- All employees must practice appropriate cleaning and disinfection, hand hygiene, and respiratory etiquette.
- All employees are expected to regularly wash their hands when reporting to work and after using the restroom.
- All employees should maintain physical distancing where possible.
- All employees will have the opportunity to be regularly given, if they want, a school district supplied non-medical grade face masks/face coverings, that can cover the nose and mouth, while occupying indoor common spaces.
- All masks and face coverings shall be free of any inappropriate images, words, political slogans.

The District will continue to implement health and safety guidance from federal, state, and local governmental agencies to ensure a safe and healthy start to school.

Protocols

➤ Self-monitoring

To ensure a safe learning and working environment, every member of the Hellgate Elementary family is asked to monitor his/her health and conduct a daily health screening before entering school buses or facilities, being alert for symptoms of COVID-19:

- fever or chills
- cough
- shortness of breath or difficulty breathing fatigue
- muscle or body aches
- headache
- new loss of taste or smell

- sore throat
- congestion or runny nose
- nausea or vomiting
- diarrhea
- feeling feverish or a measured temperature greater than or equal to 100.4 degrees Fahrenheit
- known close contact with a person who is lab-confirmed to have COVID-19 or experiences any of the symptoms of COVID-19

****All staff and students are expected to stay home if they have a fever, feel sick, or are exhibiting any of the symptoms of COVID-19.****

Any student who does not pass the screening:

In the case of a **student who has failed a screening** (i.e. or has symptoms consistent with COVID-19) or has a positive COVID-19 diagnosis, the student must stay home throughout the infection period, and cannot return to campus until the school screens the student to determine if any of the below conditions for campus re-entry have been met:

- at least 1 day (24-hours) have passed since recovery (resolution of fever without the use of fever-reducing medications) AND
- the child has improvement in respiratory symptoms (e.g., cough, shortness of breath)

In the case of a child who has symptoms consistent with COVID-19 and who does not get evaluated by a medical professional or tested for COVID-19, the child is assumed to have COVID-19, **and the child should not return to school until the child has completed the same two-step criteria listed above.**

If the child has symptoms consistent with COVID-19 and the parents want their child to return to school before completing the above self-isolation period, **the child's parents must obtain a medical professional's note clearing the child for returning based on an alternative diagnosis or provide a copy of a negative COVID test result.**

If the child has been in prolonged close contact with a person who is lab-confirmed to have COVID-19, **they should notify the school and should not return to school until the end of a self-quarantine period (as determined by the most recent recommendation from the local health department) from the last date of exposure,**

or until they obtain a medical professional's note clearing the child for returning based on a COVID-19 free diagnosis.

Any employee who does not pass the screening must:

Stay home and notify their supervisor; OR if at work, notify their supervisor, report absence into Absence Management (with a comment in the notes section), and go home.

Hellgate Elementary will prohibit an employee from entering the campus who fail the screening criteria (i.e. has symptoms consistent with COVID-19) or has a positive COVID-19 diagnosis.

Employees must meet the below criteria for re-entry: In the case of an employee who was diagnosed with COVID-19, the employee may be ready to return to work when the following criteria are met:

- at least 1 day (24 hours) have passed since recovery (resolution of fever without the use of fever-reducing medications) AND
- the employee has improvement in respiratory symptoms (e.g., cough, shortness of breath)

If an employee has symptoms AND tests positive OR is suspected to have COVID-19 they must:

- The employee must follow the above requirements, **OR**
- Must obtain a physician's release to return to work due to an alternative diagnosis or negative test result or provide a copy of their negative test result to the Hellgate Elementary School Nurse.

If an employee has prolonged close contact exposure with an individual who has symptoms OR individual who tests positive for COVID-19 (including someone at home) OR employee tests positive but has no symptoms.

- The employee must self-isolate for a period of time (as determined by the most recent recommendation from the local health department); OR
- may return to work sooner with a negative test result AND provide a physician's release to work.

Note: To be considered exposed to COVID-19, you need to have prolonged close contact with a person who has the virus. Close contact includes living in the same household, caring for a sick person with the virus, being within 6 feet of a sick person with the virus for at least 15 continuous minutes without the use of a face covering, or being in direct contact with secretions from the sick person.

For Students

We ask that every family in Hellgate Elementary sign a Hellgate Elementary Health & Safety Protocol Parent Acknowledgment Form, affirming their commitment to keep their child home if they are sick or have been exposed to a COVID-19 positive person.

- All students should do a daily self-evaluation before coming to school or boarding school transportation.
- All students will be instructed on methods to protect themselves and others from COVID-19 at school.
- All students should practice appropriate physical distancing, hand hygiene, and respiratory etiquette.
- All students should regularly wash their hands when reporting to school and after using the restroom.
- All students will be trained on proper hand washing techniques and participate in scheduled hand washing times throughout the day.
- If physical distancing is not possible, face coverings will be provided.
- All students (age-appropriate) will have the opportunity to be regularly given, if they want, a school district supplied non-medical grade face masks/face coverings, that can cover the nose and mouth, while occupying indoor common spaces.
- All masks and face coverings shall be free of any inappropriate images, words, political slogans.

For Employees

- All Hellgate Elementary employees should do a private health self-screening daily.
- All employees will be expected to know, understand and practice methods to protect themselves and others from COVID-19 at work.
- All employees must practice appropriate cleaning and disinfection, hand hygiene, and respiratory etiquette.
- All employees are expected to regularly wash their hands when reporting to work and after using the restroom.
- All employees should maintain physical distancing where possible.

- All employees will have the opportunity to be regularly given, if they want, a school district supplied non-medical grade face masks/face coverings, that can cover the nose and mouth, while occupying indoor common spaces.
- All masks and face coverings shall be free of any inappropriate images, words, political slogans.

For the Community

Each member of our community can support the district's efforts to slow the spread of this infectious disease by following the CDC healthy hygiene practices:

- Wash your hands often.
- Use hand sanitizer if soap and water is not available.
- Highly recommended that staff and students cover your mouth and nose with a cloth face cover when around others.
- Cover coughs and sneezes.
- Practice physical distancing when and where feasible.

Visitors & Volunteers

Out of an abundance of caution, all district facilities may be closed to non-essential visitors, parents, volunteers, and activities involving external groups or organizations during the 2021/2022 school year at the discretion of the Hellgate Elementary Board of Trustees and/or its designee.

- Parents dropping students off in the morning or picking up at dismissal will be required to wait outside.
- Essential meetings will be conducted through virtual appointments and/or through limited face-to-face visits.
- Public service providers, essential vendors, and contractors may be allowed into a district facility by appointment and must follow all check-in process.
- To protect staff and students, visitors to a Hellgate Elementary site may be verbally screened (via questioning) for signs and symptoms of COVID-19.
- Any visitor who fails to satisfactorily answer the screening questions will not be allowed to enter and will be asked to leave immediately.

Notifications & Training

General Information

- Staff, students, and parents will be notified of any relevant closures for COVID-19 exposure due to confirmation of a positive COVID-19 test. The district will isolate and decontaminate the affected classroom, workplace, vehicle, equipment, etc., as necessary.
- Training is essential to the plan - all students and employees will have health protocol training.
- The District will provide age-appropriate CDC hygiene lessons to students on hand washing, voluntary use of face coverings, how COVID spreads, respiratory etiquette and proper voluntary use of masks and face coverings.
- All District employees will be trained on health safety protocols via the ‘Safe Schools’ online training program and the Hellgate Elementary School Nurse.
- Additional CDC training modules will be made available on hand washing, voluntary face coverings, how COVID spreads, respiratory etiquette and proper use of masks and face coverings.
- All district facilities will have health safety signage on health, COVID-19 symptoms, how COVID spreads, hand washing, voluntary use of face coverings, respiratory etiquette and social/physical distancing.

Masks

General Information

Everyone, students and adults alike, will have the opportunity to be regularly given, if they want, a school district supplied non-medical grade face masks/face coverings, that can cover the nose and mouth, while occupying indoor common spaces.

- Students and employees are welcome to bring a mask/face covering from home. All masks/face coverings shall be free of any inappropriate images, words, political slogans.
- The district will continue to provide masks and other personal protection equipment (PPE) to both employees and students.

If utilized, face covering/mask/shield (voluntary use) should be/may be:

- Properly placed over the nose and mouth.
- Be worn when physical distancing is not possible or practical.

- May be worn during passing periods and in common spaces-e.g. restrooms, hallways, library, cafeteria, gym, meeting rooms, offices, after school, etc.
- As per President Biden's Executive Order 13998, Promoting COVID-19 Safety in Domestic and International Travel, face coverings must be worn on the bus.
- All masks/face coverings shall be free of any inappropriate images, words, political slogans.

Physical Distancing

General Information

- Hellgate Elementary will follow CDC and/or Montana guidelines for physical distancing. For example, in school district classrooms, the school district will clear any unnecessary furniture, like reading couches.
- Hellgate Elementary will space desks/tables as far apart as possible, and, if necessary, will arrange desks/tables to face in the same direction and/or position students to address social distancing criteria. If necessary, tabletop partitions will be utilized.

Meals

General Information

- All Food Service staff personnel will practice “personal hygiene” standards as required and will wear PPE while performing job duties.
- No outside food deliveries will be accepted (i.e., food, gifts, etc.).
- Students may bring their lunch.
- Grab and go style meals may be served in the classrooms (breakfast) and cafeteria (lunch in staggered rotational student shifts) for consumption and/or in other areas as designated by campus administration.
- Detailed information about meal services for families who chose the distance learning model will be provided.

Transportation

General Information

[President Biden's Executive Order 13998, *Promoting COVID-19 Safety in Domestic and International Travel*, directs the CDC and the heads of Agencies to take action, to the extent appropriate and consistent with applicable law, to require masks to be worn in compliance with CDC requirements when traveling in or on various modes of transportation. The CDC subsequently issued an Order, *Order under Section 361 of the Public Health Service Act (42 U.S.C. 264) and 42 Code of Federal Regulations 70.2, 71.31(b), 71.32(b)* (CDC Order), under its existing statutory and regulatory authority, requiring individuals to properly wear masks, unless otherwise exempted, when boarding, disembarking, and traveling on any conveyance, as defined in the CDC Order, to prevent the spread of the virus that causes COVID-19. Similarly, the Transportation Security Administration (TSA) issued Security Directive No. SD 1582/84-21-01 (TSA Security Directive), applicable to certain surface transportation modes, to implement Executive Order 13998 and enforce the CDC Order. Both the CDC Order and the TSA Security Directive became effective on February 1, 2021. The CDC Order, consistent with the mandate in Executive Order 13998 to implement additional measures to protect public health in domestic travel, requires a mask to be worn by any operator or passenger traveling on a *conveyance* within the United States unless otherwise exempted. Conveyances include all road vehicles (subject to certain exceptions, e.g., for private conveyances operated solely for personal, non-commercial use), including school buses.]

- Hellgate Elementary encourages all families, with the ability to do so, to transport children to and from school.
- Bus transportation will be offered for families wishing the service.
- Because the standard number of transported students compromises the ability to socially/physically distance, all students will be required, by virtue of Presidential Executive Order #13998, to wear face-coverings, covering nose and mouth while riding a school bus.
- All students will be in assigned seats on the school bus.
- All bus drivers and students will be required, by virtue of Presidential Executive Order #13998, to wear face-coverings.
- All students will be encouraged to use hand sanitizer upon boarding the bus.
- Each bus will be sanitized daily. Transportation staff will be trained in proper sanitation procedures.
- All Hellgate Elementary vehicles will be equipped with sanitation and cleaning supplies.

Cleaning & Disinfection

General Information

Even before COVID-19, Hellgate Elementary's custodial staff used hospital-grade cleaning agents, and custodians are trained to clean for health.

Daily District and Campus Facilities Cleaning

- Each classroom and restroom will be sanitized daily.
- All high touch areas will be sanitized daily.
- Cleaning cloths will be changed for each classroom and common area to maximize room to room cleanliness.
- Custodians will be encouraged, though not required, to wear masks and gloves during work hours.
- The cafeteria, if used, will be disinfected between lunch periods.
- Staff will have access to disinfectant wipes and/or sanitizer to sanitize working surfaces and shared objects after each use and during breaks in instruction.

Classrooms

General Information

- Classrooms should be cleared of unnecessary furniture such as reading couches and large bookshelves to allow the maximum square footage for student seating.
- Reduce and remove extra materials.
- Space seating/desks/tables will be physically distanced when feasible.
- If possible, turn desks/tables to face in the same direction (rather than facing each other).
- Classrooms with tables, if necessary, may use table top partition dividers between seats if the distance is less than 3 feet or have students sit on only one side of tables.
- All students will be in assigned seats with seating charts in each classroom.
- The school district will seek to limit and/or minimize, but not eliminate, student cohort movement throughout the school day.

Appendix B...

HELLGATE ELEMENTARY Return to School Plan Template: What You Can Expect...



State or Local Health Directives		Safety and Health Protocols	On-site and Remote Learning
Phase 0	Local or State Stay at home order	<ul style="list-style-type: none"> All school facilities are closed to the public 	<ul style="list-style-type: none"> Full-time remote learning
Phase 1	Restricted local or state operations Limits on group size at 10-15, without social distancing, as per local or state order.	<ul style="list-style-type: none"> Health screening for students done at home. Hand-washing and steps to limit germ transmission are pro-actively taught and dedicated time throughout the day. Student groups will be kept together in static groups (i.e., cohort groups) for contact tracing and limiting germ transmission. Frequent sanitizing of surfaces and bathrooms. Face coverings will be recommended for middle school when social distancing is not possible. Face coverings will be recommended at K-6 where appropriate. No public visitors to schools. 	<ul style="list-style-type: none"> On-site and off-site distance learning will be available. Learning will occur every day per week on-site, with off-site learning always available. Families could choose 100% remote learning. No extra-curricular activities. All school facilities closed to public rental.
Phase 2	Modified local or state operations Limits on group size at 50, without social distancing, as per local or state order	<ul style="list-style-type: none"> Health screening for students, done at home. Hand-washing and steps to limit germ transmission are pro-actively taught and dedicated time throughout the day. Student groups will be kept together in static groups (i.e., cohort groups) for contact tracing and limiting germ transmission. Frequent sanitizing of surfaces and bathrooms. Face coverings will be recommended, not required, for middle school students when social distancing is not possible. Face coverings will be recommended, not required, at K-6 when appropriate. No visitors will be allowed. 	<ul style="list-style-type: none"> On-site learning will be every day for all students. Near to full capacity in schools with modified operations and school activities (modified ancillary curriculum offerings, lunch, recess, etc.). Modified school schedule to allow for static groupings of students and limit mixing of students during the day and eliminate large gatherings in hallways and/or cafeteria. Families could choose 100% remote learning. Limits or restrictions on extra-curricular activities in order to minimize mixing of groups. All school facilities closed to public rental in the evenings.
Phase 3	Return to normal local or state operations May be limits on group sizes and/or spectator attendance.	<ul style="list-style-type: none"> Hand-washing and steps to limit germ transmission are pro-actively taught and dedicated time throughout the day. Frequent sanitizing of surfaces and bathrooms. Voluntary use of face coverings will be encouraged, not required, when social distancing not possible. Visitors will be allowed. 	<ul style="list-style-type: none"> On-site learning will be every day for all students. Students will rotate through schedules and routines as normal. No restrictions on extra-curricular activities. School facilities available for public rental. 100% remote learning available to some students based on personalized learning plan and/or needs.

This template outline represents an overview of protocols. More specific information related to protocols can be found on the Hellgate Elementary website. Please keep in mind that protocols may change over time, based on current health department/CDC guidance.

Hellgate Elementary expects to open the 2021/2022 school year in Phase #3, Monday through Friday (8:25 am to 3:00 pm and 3:32 pm) with professional schedule dismissal on Thursday (2:00 pm and 2:30 pm).



EMPLOYEE (PRIVATE) COVID-19 DAILY HEALTH SELF SCREENING QUESTIONNAIRE TOOL

Employee Health Screening

1. Have you experienced a fever of 100.4 degrees F or greater, a new cough, or shortness of breath within the past 10 days?
 - No. Go to the next question.
 - Yes. No further screening is needed. The employee may not report to work.

2. In the past 10 days, have you gotten a positive result from a COVID-19 test that tested saliva or used a nose or throat swab? (not a blood test)
 - No. Go to the next question.
 - Yes. No further screening is needed. The employee may not report to work.

3. To the best of your knowledge, in the past 14 days, have you been in close contact (within 6 feet for at least 15 minutes) with anyone while they had COVID-19 or symptoms of COVID-19 (fever, cough, or shortness of breath).
 - No. The employee may report to work.
 - Yes. No further screening is needed. The employee may not report to work.

APPENDIX D



Hellgate Elementary Health & Safety Protocol Parent Acknowledgment Form

Print Student Name: _____ Date: _____

Grade Level: _____ ID#: _____

School: _____

Because we all care about the health of our students, staff and families, we are asking our parents to help us prevent the spread of COVID-19 within our schools. While it is not possible to eliminate all COVID-19 risks, we will follow and are also requiring families to follow our health, safety and wellness protocols found in the Hellgate Elementary plan.

An important protocol is to screen your child before sending them to school each day. Do not send your child to school if he/she currently has or has had any of the following symptoms:

- **Fever or chills**
- **Cough**
- **Shortness of breath or difficulty breathing**
- **Fatigue**
- **Headache**
- **New loss of smell or taste**
- **Sore throat**
- **Congestion or runny nose**
- **Nausea or vomiting**
- **Diarrhea**
- **Feeling feverish or a measured temperature greater than or equal to 100.4 degrees Fahrenheit**
- **Known close contact with a person who is lab-confirmed to have COVID-19 or experiences any of the symptoms of COVID-19**

Additional mitigation measures may include health screening of students, staff and, in some cases, parents upon entering a district facility.

Hellgate Elementary will prohibit any student or individual who fails the screening criteria, has a positive COVID-19 diagnosis, or has been directly exposed to someone who has a positive COVID-19 diagnosis from being allowed on campus or a bus until they meet any of the criteria for re-entry as follows:

1. **In the case of a child who was diagnosed with COVID-19, the child may be ready for attending school when the following criteria is met:**
 - at least 1 day (24 hours) have passed since recovery (resolution of fever without the use of fever-reducing medications)

- the child has improvement in respiratory symptoms (e.g., cough, shortness of breath)
2. **In the case of a child who has symptoms consistent with COVID-19 and does not get evaluated by a medical professional or tested for COVID-19, the child is assumed to have COVID-19, and the child should not return to school until the child has completed the same two-step criteria listed above; or**
 3. **If a child has symptoms consistent with COVID-19 and the parents want the child to return to school before completing the above self-isolation period, the child's parents must obtain a medical professional's note clearing the child for returning based on an alternative diagnosis.**
 4. **If the child has been in prolonged close contact with a person who is lab-confirmed to have COVID-19, the child should notify the school and should not return to school until the end of a self-quarantine period (as determined by the most recent CDC guidance) from the last date of exposure, or a 7-day if the child does not develop any Covid-19 symptoms and received a negative test result after his/her 5th day of quarantine, or until they obtain a medical professional's note clearing the child for returning based on a COVID-19 free diagnosis.**

In the event a student displays symptoms of COVID-19 while on campus, the campus will:

- Immediately separate the student who shows COVID-19 symptoms while at school until the student can be picked up by a parent or guardian (picked up within 30 minutes, but no later than 1 hour).
- The areas used by the individual who shows COVID-19 symptoms while at school (student, teacher, or staff) will be cleaned as soon as is feasible.
- Students who report feeling feverish will be sent to the nurse to be evaluated for COVID-19 symptoms.

I acknowledge that I have reviewed the health & safety protocols listed above for my child to physically be present on a school campus or at a school-sponsored event, and I commit to not sending my child to school if he/she exhibits any COVID-19 symptom. I also understand that Hellgate Elementary is implementing health and safety protocols but cannot eliminate all COVID-19 risk.

Parent Signature

Date

- ❖ **Additional information, including public notices, related to the COVID-19 virus can be found on the Hellgate Elementary website: www.hellgate.k12.mt.us**



Hellgate Elementary School Year 2021/2022



August

M	T	W	T	F
▲ 30	▲ 31			

September

M	T	W	T	F
		✓ 1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

October

M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

November

M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	◆ 16	17	◆ 18	19
22	◆ 23	24	25	26
29	30			

December

M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

January

M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	◆ 27	28
31				

SIGNIFICANT DATES

August 30..... Teacher In-Service Day
 August 31..... Teacher In-Service Day
 September 1..... First Day of School
 September 6..... Labor Day Break
 October 21 - 22..... MEA/MCEL Conferences (no school)
 November 16..... Parent/Teacher Conference (evening)
 November 18..... Parent/Teacher Conference (evening)
 November 24 - 26..... Thanksgiving Break
 December 22 - January 1..... Christmas Break
 January 27..... Building #4 Conference (evening)
 February 3..... Building #4 Conference (evening)
 February 21..... Presidents' Day Break
 March 8..... Building #1 Conference (evening)
 March 10..... Building #1 Conference (evening)
 March 8..... Building #2 Conference (evening)
 March 10..... Building #2 Conference (evening)
 March 8..... Building #3 Conference (evening)
 March 10..... Building #3 Conference (evening)
 March 21 - March 25..... Spring Break
 April 15..... Easter Break
 May 30..... Memorial Day Break
 June 8..... 8th Grade Graduation
 June 9..... Last Day of School

TRIMESTER DATES - ELEMENTARY

End of First Trimester..... November 23, 2021
 End of Second Trimester..... March 4, 2022
 End of Third Trimester..... June 9, 2022

QUARTER DATES - MIDDLE SCHOOL

End of First Quarter..... November 5, 2021
 End of Second Quarter..... January 21, 2022
 End of Third Quarter..... April 1, 2022
 End of Fourth Quarter..... June 9, 2022

LEGEND

- Holiday
- ▲ Teacher In-Service Day (no school)
- Teacher State Conference Day (no school)
- ◆ Campus-wide Parent/Teacher Conference Day
- End of Quarter
- End of Trimester
- ✓ First Day of School
- ✗ Last Day of School
- ⊛ Building Level Parent/Teacher Conference
- ⊛ 8th Grade Graduation

Hellgate Elementary Telephone #s:

K - 1 Building 549-6109
2 - 3 Building 721-2160
4 - 6 Building 721-2452
7 - 8 Building 532-4590
<https://hellgate.k12.mt.us>

February

M	T	W	T	F
	1	2	◆ 3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28				

March

M	T	W	T	F
	1	2	3	4
7	◆ 8	9	◆ 10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

April

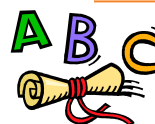
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

May

M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

June

M	T	W	T	F
		1	2	3
6	7	⊛ 8	◆ 9	10



Hellgate Elementary
"a great place to learn"

Doug Reisig

From: Heather Harrington <HHarrington@envirocon.com>
Sent: Thursday, June 17, 2021 7:05 PM
To: Doug Reisig
Cc: Tom Harrington
Subject: Reopening Plan 2021-2022

Hi Dr. Reisig,

I have read the proposed re-opening plan and wanted to provide my feedback – for what it’s worth (about two cents 😊). I very much appreciate the time and consideration you and the board have put into creating this thorough plan. It’s very exciting to think of life returning to normal for the kids next fall, and I can’t stress how grateful we are that you took a leap of faith and got our kids back to school full-time last fall. Although it wasn’t a normal year, they were in school, and I think that is all that mattered at the time.

Fortunately, we are not in the same position as we were last fall. The teachers and adults have been vaccinated; many of the students have been as well. Moreover, the virus is now managed effectively and treatments continue to improve weekly. It is also proven the vast majority of kids do not get sick with COVID and do not transmit it easily. I would urge you and the board to remove many, if not all, restrictions and allow kids a completely normal (not nearly “normal”) education.

Thank you for making masks optional. I believe this will be a huge improvement for interactions between teachers, students, and friends. However, I didn’t see any specific content related to the “cohort” classrooms or other info related to teachers/students/friends interaction during the day. My children’s’ largest complaint – far more than masks – was the interaction restrictions with other classmates. Levelized curriculum is a more effective, productive, and individualized teaching method, and recess interaction is a huge part of kids’ social learning. I would urge you to allow kids the freedom to interact with all other students, faculty, etc, and I would also ask you to consider returning to levelized/mixing up classes. I would love to see walk to read/walk to math be reinstated and kids interacting with other children accordingly. I would also love to see the older kids be able to move classrooms per subject (like before). I think requiring kids to sit in the same seat all day, every day is a lot to ask of them. Finally, I think allowing kids the ability to have lunch with other kids is another great life lesson. In fact, Declan received a note of appreciation from another friend about being lonely at lunch last year, and Declan sat with him which made a huge difference in his happiness as a new student. Please don’t deprive kids from these life lessons both in and out of the classroom.

COVID 19 will be with us as a virus forever, but we should no longer allow to it effect the kids’ vital education and social interactions. We need to move on with our thought process beyond considering Covid only, and focusing more on the other important challenges children will face.

Thanks for the opportunity to provide our thoughts, and again, thank you for being a fierce advocate for our children’s education and future!

Heather Harrington, J.D.
Proposal Coordinator
Office: 406.523.1151 | Cell: 406.531.2832
Email: hharrington@envirocon.com | www.envirocon.com



Doug Reisig

From: April Larocque <ALarocque@modernmachinery.com>
Sent: Friday, June 18, 2021 2:06 PM
To: Doug Reisig
Subject: 21-22 Reopening Plan / Thank you

Good Afternoon Dr Reisig,

I want to extend a huge **THANK YOU** to you, the Board, teachers, staff, food-service, janitors and bus crew for a safe school year! I know it was a super challenging year (not like any others), but we appreciate all the work done by the Hellgate Elementary District to keep our kids safe and IN school. I also appreciate the clear communication from you throughout the year.

I have read the reopening plan document and agree with everything Hellgate is doing. I will have a 5th and 8th grader next school year and look forward to returning to normal as quickly as we can. I especially agree with returning to the full-day schedule with Thursday early out and the optional face mask.

Thank you again for all you do!
April

April LaRocque
Payroll Manager
101 International Drive
Missoula, MT 59808
Office: 406-523-1107
www.modernmachinery.com

MODERN
MACHINERY



Doug Reisig

From: kristinkuiken@gmail.com
Sent: Tuesday, July 06, 2021 7:35 AM
To: Doug Reisig
Subject: Back to School Plan

Hi Doug,

I read your back to school plan and I think it all looks very good! I like how you give students and faculty the option of mask wearing if desired, but it's not mandatory. That seems like a fair compromise.

I have a couple questions and feedback:

I was wondering if the school day will go back to pre-Covid hours, and if school sports will be practiced immediately after school is out? As a working parent, I found it difficult to get my sons back to school at 4pm and then pick up again at 5:15pm, instead of picking them up once at the end of practice. That said, we were all still very grateful Hellgate offered sports last year and most of all, 5 days per week in person learning!

One last item, will the bus schedule go back to pre-Covid hours or remain on two schedules?

Thanks so much for all you do,
Kristin Kuiken

Doug Reisig

From: David Wiltfong <David.Wiltfong@wallawalla.edu>
Sent: Thursday, June 17, 2021 4:23 PM
To: Doug Reisig
Subject: thank you

Hi Doug- wanted to take a moment and say thank you for all the hard work by all district employees to make 2020-21 happen. Hellgate was the envy of everyone in our peer group with grade school aged kids. Thanks!

David Wiltfong, LCSW

Field Coordinator

Wilma Hepker School of Social Work and Sociology

2415 Mullan Rd., Missoula, MT 59808

C: 406-241-5816 | E: david.wiltfong@wallawalla.edu

[WWU on Facebook](#) | [WWU on Instagram](#) | [WWU on Twitter](#)

Excellence in Thought • Generosity in Service • Beauty in Expression • Faith in God

Music Instrument Rental Procedure:



1. District owned band/orchestra instruments will stay in the possession of Hellgate Elementary
2. District owned band/orchestra instruments will be rented to Hellgate Elementary students, starting with 8th grade students
3. District owned band/orchestra instruments may be rented for the school year as well as through the summer
4. There will be no sharing of district owned band/orchestra instruments
5. All district owned band/orchestra instruments will be kept in the case that came with them when they were purchased by the school district (no band/orchestra instrument will be hanging on a wall)
6. A student keeps the same district owned band/orchestra instrument through the time they are a student at Hellgate Elementary, unless they move up a size of violin and/or change band/orchestra instrument
7. Students are not allowed to play another student's district owned band/orchestra instrument
8. When a student graduates and/or exits the band/orchestra program, the district owned band/orchestra instrument is cleaned/disinfected and it goes through another cycle.
9. **If a student has access to another band/orchestra instrument, other than a district owned band/orchestra instrument, they are ineligible to participate in the district's instrument rental program.**
10. Small band/orchestra instruments, such as violins, trumpets, clarinets, violin, viola, oboe, etc. will be allowed to be transported on the Hellgate Transportation school bus system.
11. Large district owned band/orchestra instruments will remain at school and will not be played by anyone other than the assigned student.
12. The school district will always be aware of local policies regarding fan/audience restrictions during events. On, April 5, 2021, as per directives from the Missoula City /County Health Department, event managers may set their own rules for event procedures, with consultation from the health department.

Hellgate Elementary Instrument Rental Fee:



Small instruments such as violins, trumpets, clarinets, violin, viola, oboe, etc. (school year)

\$75.00/year

Large instruments such as saxophones, cellos, tubas, basses, etc. (school year)

\$75.00/year

Summer Instrument Rental Fee

\$30.00/summer
